

**Bremer County Board of Health  
415 East Bremer Avenue  
Waverly, IA 50677  
(319) 352-0130**

The Bremer County Board of Health held its regular meeting at 6:29 PM on January 9, 2019 in the conference room at the Bremer County Health Department located at 403 3<sup>rd</sup> Street SE. Waverly, IA. Present were members Sally Yungtum, Dewey Hildebrandt, Lisa Miller, Dr. Matt Sexton and Dr. Courtney Bochmann. Lindley Sharp and Randy McKenzie were also in attendance.

Motion by Sexton, second by Bochmann to approve the January 9, 2019 agenda. Motion carried unanimously.

Motion by Hildebrandt, second Sexton by to approve the November 7, 2018 regular meeting minutes. Motion carried unanimously.

**Public Comment:** None.

**Business:**

Randy McKenzie, Bremer County Building and Zoning, gave a Grants to Counties update for the period 7/1/18-12/31/18. McKenzie presented the dollar amounts that had been claimed in the first and second quarter stating that a balance of \$20,178 is left to be used for the 3<sup>rd</sup> and 4<sup>th</sup> quarters. McKenzie also showed the number of water tests that had been completed and the results that came of those tests (such as increased nitrates, bacteria, e. Coli, and arsenic). Several board of health members inquired about what follow-up and education is done for persons who water tests show increase levels of nitrates, bacteria and arsenic, as well as what the costs associated in rehabbing a well. McKenzie shared that a follow-up on nitrates, bacteria and arsenic is only done if requested by that individual. Otherwise, all persons are educated on exposures found in water from handouts from Iowa State University. McKenzie stated that up to \$1,000 plus 33% administration costs can be billed to the grant for well rehab, but this does not cover the entire cost of having this procedure done.

Randy McKenzie, Bremer County Building and Zoning, presented the board of health with a preliminary plat for Lorain P. Diercks (Arrowhead Ridge Subdivision Plat 2). The board of health had several concerns and questions with the preliminary plat. One concern was the high grade of the land and what this would mean for run-off water for existing lots and an existing pond. McKenzie stated that the developer has plans in place for water flow. Yungtum asked if each lot would have its own septic system and private well. McKenzie shared that each lot would have its own septic system. The current Plat 1 subdivision lots have a shared well system, but rural water supply will be an option for the new lots in the new subdivision. Restrictive covenants will address water supply choices when the final plat is submitted. The last concern that was addressed was the increased traffic to the area due to adding 13 more lots and if new roads and driveway easements would have to be created. McKenzie shared the developers plans for traffic concerns. Motion by Hildebrandt, second by Sexton to approve the Lorain P. Diercks (Arrowhead Ridge Subdivision Plat 2) preliminary plat. Motion carried unanimously.

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Randy McKenzie, Bremer County Building and Zoning, presented the board of health with a preliminary plat for Ernest L. Hesse Et Al (Hesses's Hallow). McKenzie stated that all that is being done at this time is splitting the current parcel into 3-8 acre parcels. Bochmann asked how the land was zoned and McKenzie stated that it was zoned as R1. Motion by Miller, second by Sexton to approve the Ernest L. Hesse Et Al (Hesses's Hallow) preliminary plat. Motion carried unanimously.

The board of health reviewed the Tobacco Prevention & Control Semi-Annual Report for Bremer County as written by Amanda Ramthun.

Lindley Sharp, Bremer County Health Department, reported on budget and finances and distributed reports from October and November 2018 revenue and expenses. Motion by Bochmann, second by Hildebrandt to approve the budget and finances as presented. Motion carried unanimously.

Sharp gave a brief update on home health and public health contracts. Sharp shared that two staff are currently on FMLA leave for an extended period of time. Sharp also followed up on a survey question from the previous meeting pertaining to client satisfaction home health surveys. Out of 199 patients in the 3<sup>rd</sup> quarter of 2018, 66 surveys were sent out and 31 of those 66 were returned. The department's average survey response is 28.6%. Sharp stated that the department's immunization program gave 2 Hepatitis B and 16 flu shots since the November 2018 meeting. Regarding communicable and reportable diseases in Bremer County, the department followed up on 1 pertussis, 2 salmonella, 1 chronic Hepatitis B case and helped a school district provide recommendations for a case of chicken pox. Foot clinics have been going well with plans for a Tripoli and Plainfield clinics in January and February 2019.

Sharp presented the board with the Fiscal Year 2020 department budget. Several concerns were raised about the salary, wage and fringe benefits that Sharp had estimated for 2020 compared to current and past fiscal years and ask that Sharp address this prior to submitting the budget to the Bremer County Board of Supervisors. The board also addressed the amount of increase that Sharp should receive for the next fiscal year. Board agreed that Sharp should receive the second half of the \$3000 increase as voted on during the May 2, 2018 regular meeting and up to a 3% raise as set by the Bremer County Board of Supervisors. Motion by Bochmann, second by Miller to approve the Fiscal Year 2020 Department Budget to be submitted to the Bremer County Board of Supervisors with the expectation of Sharp re-examining Fiscal Year 2020 salary, wages, and benefits. Motion carried unanimously.

Sharp shared with the board the Fiscal Year 2019 Immunization Services Contract Performance Measure report for Bremer County for 2-year olds, adolescent, and HPV vaccine completed benchmarks. 85%, 75% and 62% have met all vaccine requirements, respectively, for vaccine series completed by age groups in Bremer County. Motion by Hildebrandt, second by Bochmann to approve the 2019 Immunization Services Contract Performance Measure Report. Motion carried unanimously.

Sharp shared concerns received by the health department from the general public and another county department regarding medical waste and medical sharp disposal in the county. Sharp shared with the board a handout from the Iowa Department of Natural Resource for proper garbage disposal

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recommendations and shared what other counties in Iowa are doing. Board recommended Sharp continue to monitor the issue and programs in other counties.

The next regular Board of Health meeting will be held on March 20, 2019 at 6:30 PM at the Bremer County Health Department location. Motion by Bochmann, second by Sexton to adjourn. Motion carried unanimously. Meeting adjourned at 8:17 PM.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Lindley Sharp". The signature is written in black ink and is positioned above the printed name.

Lindley Sharp, Acting Secretary