

**Bremer County Board of Health
415 East Bremer Avenue
Waverly, IA 50677
(319) 352-0130**

The Bremer County Board of Health held its regular meeting at 6:30 PM on May 2, 2018 in the conference room at the Bremer County Health Department located at 403 3rd Street SE. Waverly, IA. Present were members Sally Yungtum, Dewey Hildebrandt, Lisa Wilson, Dr. Matt Sexton and Dr. Courtney Bochmann. Lindley Sharp and Lyle Huebner were also in attendance.

Motion by Hildebrandt, second by Bochmann to approve the agenda as written. Motion carried unanimously.

Motion by Miller, second by Sexton to approve the March 7, 2018 regular meeting minutes as written. Motion carried unanimously.

Public Comment:

Lyle Huebner questioned the Board of Health about a letter and bills he had received from the Health Department on April 4, 2018. Under Iowa Administrative Code [167] Chapter 61, the Health Department under direction of the Board of Health authorized the Bremer County Engineer's Office, Readlyn Veterinary Associates and Darling International Inc. to properly dispose of cattle carcasses at Huebner's property of 2762 110th St. Sumner, IA after Huebner had disregarded the orders of the Bremer County Sheriff on 3/26/18 to move all dead cattle to the end of his driveway. Huebner felt that the bills from the Engineer's Office and Readlyn Veterinarian Associates were over charging him and not honest in regards to the time these agencies were actually on his property.

Hildebrandt stated that he could dispute these claims and bills with the court. Yungtum stated the Board of Health, based on the evidence presented, would not be able to make an educated vote regarding the bills that Huebner was disputing. Yungtum stated that Huebner should either hire an attorney or pay the bills that had been sent to him.

Business:

Lindley Sharp, Bremer County Health Department, reported on budget and finances and distributed reports from February 2018 and March 2018 revenue and expenses. Sharp also presented on the Fiscal Year 2018 budget amendment that was submitted to the Bremer County Finance Director on April 27, 2018 for a budget increase due to an Emergency Preparedness funding increase to the Health Department. Motion by Hildebrandt, second by Bochmann to approve the budget and finances as presented. Motion carried unanimously.

Sharp reported on home health and public health updates and contracts. Sharp reported that the department's scores remain high and continue to improve for the home health value based purchasing program. Sharp also shared that the department is looking to hire at least two Registered Nurses and two home health aides due to a full-time nurse cutting back to an "occasional" status, a part-time nurse who will be leaving the agency in the winter of 2018/2019 and an home health aide who resigned from the agency. Sharp shared pictures of two individuals who participate in the Diabetes Prevention

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Program. As a group as a whole, participants have lost 51 pounds (9.6%) and are half-way through the program. Sharp shared that through February and March the health department had given three immunizations. Through February and March the department investigated and followed-up on three salmonella cases. In February and March 14 people received services through the Waverly and Sumner foot clinics. Sharp ended the department update by telling the Board of Health about her Public Health Preparedness trip to Atlanta for a conference and shared on how the spending for the preparedness grant was progressing with the additional \$8,500 that was awarded. Sharp also presented the application for the FY19 Local Public Health Services that had been submitted to the State on 4/23/2018.

Sharp presented paperwork for a payroll change for Jessica Wilkens to move from a full-time employee to an "occasional" employee. Motion by Bochmann, seconded by Sexton to approve payroll change as presented and Yungtum to sign paperwork. Motion carried unanimously.

Sharp presented paperwork for Fiscal Year 2019 employee wage changes with a 2.5% increase based off of performance reviews. Discussion was held on a 2.5% increase for Sharp with an additional increase based on previous discussion from November 8, 2017 where the Board of Health had agreed on a "\$3,000 step increase, plus the same percentage increase as for non-elected county employees." Due to budgetary changes in January 2018, the board held discussion on whether Sharp should receive the \$3,000 additional increase, or whether this \$3,000 should be done over the next two years. Sharp stepped out to assist Huebner in exiting the building. Sharp reentered and Board asked Sharp how competitive her salary was compared to other public health directors in the region. Due to the budget Bochmann stated that the \$3,000 be split between two separate years at \$1,500 each for Sharp. Motion by Bochmann, second by Sexton for Yungtum to sign a 2.5% plus \$1,500 increase for Sharp. Motion carried. Motion by Hildebrandt and second by Bochmann for Yungtum to sign a 2.5% pay increase for the health department employees effective July 1, 2018. Motion carried.

Sharp presented the Fiscal Year 2019 Immunization Services Application draft. Discussion was held on which pandemic influenza objectives should be worked on in the coming fiscal year. Motion by Hildebrandt and second by Miller for the Bremer County Health Department to carry out the activities of the Fiscal Year 2019 Immunization Services contract with a pandemic influenza objective of increasing the influenza vaccine rate with season 2018/2019. Motion carried.

The next regular Board of Health meeting will be held on Wednesday July 11, 2018 at 6:30 PM at the Bremer County Health Department location. Motion by Sexton, second by Miller to adjourn. Motion carried unanimously. Meeting adjourned at 7:47 PM.

Respectfully Submitted,

Lindley Sharp, Acting Secretary