

Bremer County Board of Health
415 East Bremer Avenue
Waverly, IA 50677
(319) 352-0130

The Bremer County Board of Health regular meeting was called to order by Vice Chair, Dr. Matt Sexton, at 6:30 PM on May 5, 2021.

Present were members: Dr. Courtney Bochmann, Amanda Gesme, Dewey Hildebrandt, Dr. Matt Sexton. Absent was member Sally Yungtum. Amanda Kirchhoff and Lindley Sharp were also in attendance.

Motion by Hildebrandt, second by Bochmann to approve the May 5, 2021 agenda. Motion carried unanimously.

Motion by Hildebrandt, second by Gesme to approve the minutes from the March 10, 2021 regular meeting. Motion carried unanimously.

No public comment was received.

Amanda Kirchhoff, Operation Threshold gave an update on the Women, Infant, and Children (WIC) program for Bremer County for the period covering October 1, 2020 through September 30, 2021. Kirchhoff reported that due to coronavirus (COVID-19), regular outreach plans for the year had been put on hold. To keep up with outreach though, WIC delivered “program material” bags to partnering organizations in order to keep recruitment and retention efforts in place. Kirchhoff gave an update on continued breastfeeding efforts and shared that any WIC participant who have a “high risk” nutrition assessment must now be seen by a Registered Dietitian during their certification period.

Lindley Sharp, Bremer County Health Department gave a department update. The first update presented by Sharp was the current COVID-19 vaccine statistics for Bremer County as well as current rates of positivity in Bremer County. Sharp then gave an update on current health department staffing, shared that all large scale COVID-19 vaccine clinics were complete, that the Community Health Needs Assessment had been pushed back to 2023, and that the department had added a new foot clinic location at the Ledges in Waverly, per the request of that facility and the number of individuals wishing to be seen. Sharp ended the update by sharing that the department had been working with Black Hawk County Public Health to officially start offering Child Health Services and Sexual Health Services out of the Bremer County Health Department twice a month starting in July 2021.

Sharp presented the budget and finances for the months of March through April 2021. Hildebrandt asked how much money was still anticipated on being received for the home health program. Sharp stated she would present this information at the July 2021 meeting. Motion by Hildebrandt, second by Bochmann to approve the budget and finances report. Motion carried unanimously.

Sharp presented a Fiscal Year 2021 Budget Amendment that had been already been submitted to the Bremer County Finance Director and pending Bremer County Board of Supervisor approval. Due to the termination of the home health program, both revenue and expenditures were decreased for a more accurate picture of department spending for the fiscal year. Motion by Bochmann, second by Hildebrandt to approve the fiscal year 2021 health department budget amendment. Motion carried unanimously.

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Sharp presented Fiscal Year 2022 employee wages changes, proposing a 3% increase starting July 1, 2021 for employees Brase, Koch, Schares and Wehling. No increase was proposed for occasional employee, Westendorf. The Board recommended that Sharp also receive the 3% increase for fiscal year 2022. Motion by Bochmann, second by Gesme to accept fiscal year 2022 health department wage increases and approve Sharp for a 3% increase. Motion carried unanimously.

Sharp presented Fiscal Year 2022 employee cell phone reimbursements for up to \$20 per month for employee Koch and up to \$15 per month for employee Westendorf. Motion by Hildebrandt, second by Gesme to accept fiscal year 2022 cell phone reimbursements for Koch and Westendorf. Motion carried unanimously.

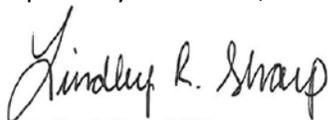
Sharp presented a proposal for a new electronic health record system to replace the current Wellsky system that is due to expire on July 31, 2021. Sharp stated that Wellsky no longer meets the needs of the department since it such a home health-based system. Sharp stated that three different programs had been demoed to meet the departments need for a software with both Public Health and Home Health capabilities. Champ Software for Nightingale Notes, CureMD and Patagonia Health EHR. Both CureMD and Patagonia Health lacked major features needed by the department and were not as cost effective as Champ Software. Hildebrandt asked to see the quotes from CureMD and Patagonia Health EHR. Sharp stated these would be included in the notes of the July 2021 meeting and attached to the minutes for further reference. Motion by Hildebrandt, second by Bochmann to sign a contract with Champ Software for Nightingale Notes. Motion carried unanimously.

Sharp presented the Board of Health with a letter requesting that up to 55 hours of earned vacation time by Sharp be carried over and used by August 31, 2021 due to COVID-19. Motion by Hildebrandt, second by Gesme to approve vacation carry over for Lindley Sharp. Motion carried unanimously.

The next regular Board of Health meeting will be held on July 7, 2021 at 6:30 PM at the Waverly Civic Center.

Motion by Bochmann, second by Hildebrandt to adjourn the May 5, 2021 regular meeting at 7:22 PM. Motion carried unanimously.

Respectfully Submitted,



Lindley Sharp, Acting Secretary