

Bremer County Board of Health
415 East Bremer Avenue
Waverly, IA 50677
(319) 352-0130

The Bremer County Board of Health regular meeting was called to order by Chair, Sally Yungtum, at 6:27 PM on November 4, 2020.

Present were members: Dr. Courtney Bochmann, Amanda Gesme, Dewey Hildebrandt, Dr. Matt Sexton and Sally Yungtum. Katie Schwartz, Randall McKenzie, Lindley Sharp and Erin Barkema (via Zoom) were also in attendance.

Motion by Bochmann, second by Sexton to approve the November 4, 2020 agenda. Motion carried unanimously.

Motion by Hildebrandt, second by Bochmann to approve the minutes from the October 14, 2020 regular meeting. Motion carried unanimously.

No public comment was received.

Randall McKenzie, Bremer County Building and Zoning & Sanitation Department gave a fiscal year 2020 Grants to Counties update for quarters 3 & 4. McKenzie reported that 36 individuals had been served during these quarters. McKenzie also answered questions regarding the water tested completed.

Lindley Sharp, Bremer County Health Department gave a department update. Sharp informed the board of the current COVID-19 planning happening in Bremer County and also updated the board with the progress of the home health program decertifying from Medicare.

Sharp presented the budget and finances for the months of August through October 2020. Specific questions were directed to Sharp regarding line item expenses for nursing staff. Motion by Bochmann, second by Sexton to approve the November 2020 budget and finances report. Motion carried unanimously.

Motion by Hildebrandt, second by Bochmann to approve the Memorandum of Agreement between the Black Hawk County Board of Health and Bremer County Health Department. The purpose of the MOA is for Black Hawk County Health Department, on behalf of regional Child Adolescent Health Screening Center and Integrated Testing Services, to collaborate with Bremer County on oral health services, adolescent (gap filling) well exams, childhood lead poisoning prevention surveillance, and HIV testing and screening services. Motion carried unanimously.

Motion by Hildebrandt, second by Sexton to approve cell phone reimbursements for Chelsea Brase and Katie Schwartz at up to \$20 per month. Motion carried unanimously.

Sharp presented the board with department job descriptions for the Bremer County Health Department Administrator, Deputy Administrator, Public Health Nurse, Public Health Assistant and Home Health Aide. The board reviewed and discussed the job descriptions and inquired whether all the positions should be approved and hired for at this point in time. The board then discussed the benefit of approving all the job descriptions, but with exception that only the Deputy Administrator (a nursing position) be posted and hired until there was a clear direction and budget for the future of the health department without Medicare Certified home health services. Motion by Sexton, second by Bochmann

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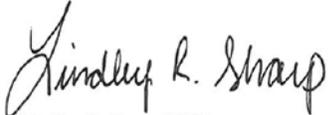
to approve the department job descriptions, but to not act on hiring any of the positions except for the Deputy Administrator. Motion carried unanimously.

Sharp discussed with the board the business plan that had been presented at the October 2020 meeting regarding future services and funding for the department. Discussion surrounded the return on investment for public health services, which the Board of Health asked Erin Barkema for reports on these figures in Iowa and nationwide. The board then discussed in depth the upcoming community health needs assessment with Sharp explaining that this assessment would determine Bremer County's health improvement planning for the next five year and help determine some of the programs the department would need to support the health needs of Bremer County citizens. Lastly, the board discussed current and upcoming fiscal year general fund contribution to the department instructing Sharp to bring the Bremer County Board of Supervisors into the discussion.

The next regular Board of Health meeting will be held on January 13, 2021 at 6:30 PM at the Waverly Civic Center.

Motion by Sexton, second by Gesme to adjourn. Motion carried unanimously. Meeting was adjourned by Chair, Sally Yungtum, at 8:49 PM.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Lindley R. Sharp".

Lindley Sharp, Acting Secretary