

September 13, 2021

Hildebrandt & Neil met as part of the Bremer-Waverly Law Board at 9:00 a.m. Minutes taken by Dan Pickett, Sheriff.

The Bremer County Board of Supervisors met in session on Monday, September 13, 2021 in the Courthouse, Waverly, Iowa, at 10:00 a.m. Kammeyer, Hildebrandt, Neil present. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office and online at: https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php

Meeting was called to order by Chairman Kammeyer. Neil moved/Hildebrandt second to approve the agenda.

Board met with Landon Moore, Engineer, for a weekly Secondary Roads department update.

Hildebrandt moved/Neil second to approve payroll changes for: Megan Brandt, CBS Direct Care Staff RSII from part time to full time \$9.75/hr., \$7.25/hr. sleep time, promotion effective 9/13/21; Amy Koch, Home Health Aide, from \$15.53/hr. to \$16.53/hr., step increase & re-evaluation of duties effective 9/12/21; Bridget Edson, Dispatcher, occasional, from \$23.94/hr. to \$24.70/hr., step increase effective 8/3/21.

Neil presented a letter to the Board of Supervisors for review that was received from the IA DOT offering a piece of excess ROW in the City of Janesville for sale.

Neil moved/Hildebrandt second to approve the 9/7/21 minutes.

Hildebrandt moved/Neil second to adopt RESOLUTION NO. 21-71 authorizing the Board Chair to sign a Memorandum of Agreement between Bremer County and Cedar Valley Friends of the Family for services. WHEREAS Cedar Valley Friends of the Family’s mission is to provide safe shelter, confidential services, and housing assistance to individuals in crisis due to homelessness, domestic violence, sexual assault, and human trafficking. Cedar Valley Friends of the Family envisions a future where everyone has a home. WHEREAS Bremer County wishes to assist Cedar Valley Friends of the Family in providing client assistance and case management services to assist individuals, families, and survivors of violence from Bremer County that are experiencing homelessness through a funding commitment of \$8,000 for FY22. NOW, THEREFORE, BE IT RESOLVED that Bremer County approves and authorizes the Chair to sign the attached Letter of Agreement between Bremer County, Iowa, and Cedar Valley Friends of the Family to provide rental assistance and case management services to assist individuals, families, and survivors of violence from Bremer County that are experiencing homelessness. PASSED AND ADOPTED THIS 13th day of September, 2021.

Board took no action on the proposed 28E agreement for service funding between Northeast Iowa Area Agency on Aging, Bremer County & 17 counties in the area. Further information is being sought.

Lindsey Lambert, B & Z Admin., met with the board to discuss engaging the services of INRCOG to review and suggest updates to Building & Zoning ordinances and to discuss purchasing a new software for inspections and permits. Consensus of the board is to pursue both.

Lambert presented minor subdivision requests for review. Consideration of the Wood Farm LLC minor subdivision was postponed.

Hildebrandt moved/Neil second to approve division of land and adopt RESOLUTION NO. 21-72 APPROVING THE MINOR SUBDIVISION PLAT OF Reece Ray Knoploh: Parcel B in the NW $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Sec 14, T92N, R11W of the 5th P.M., Bremer County, Iowa, and more particularly described as beginning at the center of said section; thence N88°22'44" E800.00' along the North line of said $\frac{1}{4}$ - $\frac{1}{4}$ section; thence S01°04'01" E550.00'; thence S88°22'44" W800.00' to the West line of said $\frac{1}{4}$ - $\frac{1}{4}$ section; thence N01°04'01" W550.00' along said West line to the point of beginning. Containing 10.10 acre(s), including 0.63 acre(s) of Wildwood Ave ROW, subject to any easements recorded or unrecorded. WHEREAS, ON THE 13th DAY OF September, 2021, at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Reece Ray Knoploh Parcel B in the NW $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Sec 14, T92N, R11W of the 5th P.M., Bremer County, Iowa, has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 13th day of September, 2021.

Board considered a minor subdivision request from Kueker Family Living Trust. Steve Burrell present. Hildebrandt moved/Neil second to approve division of land and adopt RESOLUTION NO. 21-73 APPROVING THE MINOR SUBDIVISION PLAT OF Kueker Family Living Trust Parcel HH in the S $\frac{1}{2}$ of the SW $\frac{1}{4}$ of Sec 26, T91N, R13W of the 5th P.M., Bremer County, Iowa, and more particularly described as beginning at the SE corner of the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of said section; thence S89°24'06" W40.00' along the South line of said $\frac{1}{4}$ section; thence N00°46'42" W508.00'; thence N42°51'54" W240.00'; thence N35°55'55" E140.00'; thence N03°16'23" E240.00'; thence S88°24'43" E434.00' to the East line of the W $\frac{1}{2}$ of the NW $\frac{1}{4}$ of the SE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of said section; thence S00°47'44" E361.00' along the East line of the W $\frac{1}{2}$ of the NW $\frac{1}{4}$ of the SE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of said section to the SE corner thereof also being the NE corner of the W $\frac{1}{2}$ of the SW $\frac{1}{4}$ of the SE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of said section; thence S89°22'52" W333.52' along the North line of the W $\frac{1}{2}$ of the SW $\frac{1}{4}$ of the SE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of said section to the NW corner thereof; thence S00°46'42" E659.88' along the West line of the SE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of said section to the point of beginning. Containing 4.77 acre(s) including 0.05 acre(s) of 270th St ROW, subject to any easements recorded or unrecorded. WHEREAS, ON THE 13th DAY OF September, 2021, at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Kueker Family Living Trust Parcel HH in the S $\frac{1}{2}$ of the SW $\frac{1}{4}$ of Sec 26, T91N, R13W of the 5th P.M., Bremer County, Iowa, has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 13th day of September, 2021.

Board considered a minor subdivision request from RBD Wolter Family Farm LLC. Ruth Hall & Beverly Hurst present. Neil moved/Hildebrandt second to approve division of land and adopt RESOLUTION NO. 21-74 APPROVING THE MINOR SUBDIVISION PLAT OF RDB Wolter Family Farm LLC Parcel H in the SW¹/₄ of the NE¹/₄ of Sec 36, T91N, R13W of the 5th P.M., Bremer County, Iowa, and more particularly described as commencing at the E¹/₄ corner of said section; thence N00°42'43" W147.85' along the East line of said ¹/₄ section to the centerline of 275th St; thence N69°39'03" W1441.94' along the centerline of 275th St to the road point of intersection; thence S88°57'54" W5.82' along the centerline of 275th St to the Northerly extension of the East line of Parcel G, as recorded in Doc. #1998-2740, on file in the Bremer County Recorder's office, Waverly, Iowa and the point of beginning; thence S00°29'42" E351.00' along said Northerly extension, East line and the Southerly extension thereof; thence S89°56'03" W472.00'; thence N07°58'35" W345.53' to the centerline of 275th St; thence N88°57'54" E517.00' along said centerline to the point of beginning. Containing 3.94 acres, including 0.39 acre(s) of 275th St ROW, subject to any easements recorded or unrecorded. WHEREAS, ON THE 13th DAY OF September, 2021, at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of RBD Wolter Family Farm LLC Parcel H in the SW¹/₄ of the NE¹/₄ of Sec 36, T91N, R13W of the 5th P.M., Bremer County, Iowa, has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 13th day of September, 2021.

Board discussed a request received asking to place a consideration on the agenda requesting Bremer County to consider becoming a Constitutional County.

Board discussed EMS as an essential service. ISAC is developing guidance and composing a template resolution for declaring EMS as an essential service.

Board/Committee updates: Hildebrandt reported attending the Board of Health meeting.

Board spoke with Dorsey & Whitney LLC law firm representatives, John Danos, Partner & Erin Regan, Associate, by phone to gather information about Local Option Sales & Services Tax ballot language options and SF 615, 89th General Assembly, Optional Taxes for Emergency Medical Services.

Board/Committee updates: Hildebrandt reported attending the Together For Families board meeting.

Board spoke with Brian Schoon, [Iowa Northland Regional Council of Governments \(INRCOG\) Director of Development](#) by phone to discuss the Request for Qualifications (RFQ) process in hiring an architect for considering a courthouse addition.

Neil moved/Hildebrandt second to adjourn at 12:12 p.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the September 13, 2021 meeting of the Bremer County Board of Supervisors.

Ken Kammeyer, Chairman

Attest: _____
Shelley Wolf, Auditor