

November 4, 2019

Board met as Trustees of Drainage Districts in Bremer County at 8:30 a.m. in the Board of Supervisors' room in the Courthouse Waverly, Iowa. Minutes recorded by Shelley Wolf, Auditor.

The Bremer County Board of Supervisors met in session on Monday, November 4, 2019 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Neil, Kammeyer, Hildebrandt present. Finance Director, Kassandra Johansen also present. Unless otherwise noted, all actions were approved unanimously. Complete copies of adopted resolutions and ordinances are available for viewing at the Courthouse in the Auditor's office, County Recorder's office and on online: http://www.co.bremer.ia.us/government/resolutions_and_ordinances.php#

Meeting was called to order by Chairman Neil, Hildebrandt moved/Kammeyer second to approve the agenda after removing the CBS department update from Director Sue Lahr.

Board met with Jan Heidemann, MHDD/GA/SA, for a department update.

Minutes of the previous meeting were read and approved.

Kassandra Johansen, Finance Director, presented CBS first quarter finances.

Board/Committee updates: Hildebrandt reported on the ISAC Iowa Counties Technology Systems Advisory Board meeting.

Hildebrandt moved/Kammeyer second to open the Public Hearing for FY20 budget amendment. No one present, no comments received. Hildebrandt moved/Kammeyer second to close the Public Hearing for FY20 budget amendment.

Kammeyer moved/Hildebrandt second to adopt RESOLUTION NO. 19-79, FY20 Budget Amendment. WHEREAS the FY20 Budget originally adopted March 4, 2019 requires an increase in revenues and expenditures for the department of Engineer, as well as an increase in expenditures for the department of Elections, Maintenance, Landfill Closure, Med Exam/Testing and Capital Projects/Insurance and WHEREAS a public hearing concerning the proposed amendment was held on November 4, 2019. THEREFORE, BE IT RESOLVED by the Board of Supervisors to amend the FY20 Budget as published and in accordance with Iowa Code Section 331.435.

Hildebrandt moved/Kammeyer second to adopt RESOLUTION NO. 19-80, FY20 Budget Amendment Appropriation. WHEREAS the FY20 Budget was amended to account for increases in expenditures adopted in the original published budget: BE IT RESOLVED by the Board of Supervisors of Bremer County, Iowa that the following appropriation changes are made to the respective department for fiscal year ending June 30, 2020, as presented in the following table:

Department Name	Appropriated	Change	New Appropriation
10 Elections	\$145,972	\$5,000	\$150,972
11 Maintenance	\$229,602	\$18,493	\$248,095

20 Engineer	\$6,506,000	\$606,640	\$7,112,640
26 Landfill Closure	\$113,700	\$15,000	\$128,700
28 Med Exam/Testing	\$41,042	\$10,000	\$51,042
41 Capital Proj./Ins.	\$527,361	\$58,300	\$585,661

Hildebrandt moved/Kammeyer second to approve claims as listed below and authorize Auditor to issue checks.

Hildebrandt moved/Kammeyer second to approve payroll changes for CBS Direct Care staff step increases for Allyson Ellwanger, from \$12.75/hr., (\$8.50/hr. sleep time) to \$12.87/hr., (\$8.62/hr. sleep time) effective 11/17/19; Abigail Freese, from \$9.87/hr. (\$7.37/hr. sleep time) to \$9.99/hr. (\$7.49 /hr. sleep time) effective 11/20/19; Scott Jensen, from \$14.87/hr. (\$9.12/hr. sleep time) to \$14.99/hr. (\$9.24/hr. sleep time) step increase, effective 11/24/19; a CBS Direct Care staff change in payroll status for Calista Barbutes, from occasional part time to regular part time \$11.33/hr. (\$8.43/hr. sleep time) effective 11/1/19.

Kammeyer moved/Hildebrandt second to approve a payroll change for Grant Walvatne, Maintenance, from part time to full time, \$14.50/hr., effective 11/11/19.

Board reviewed the annual Urban Renewal report to file with the Iowa Department of Management. Hildebrandt moved/Kammeyer second to approve the FY19 Annual Urban Renewal Report.

Board met with Randy McKenzie, B & Z Admin., for a department update, minor plat request and to consider an ordinance. Kammeyer moved/Hildebrandt second to open the Public Hearing for the first reading of Ordinance #19-08, an ordinance providing for a change in zoning for Rodney & Julie Waggett from A-1 to A-2 on the following described property: S529' of the W256' of the SW¼ of Sec 35, T93N, R14W of the 5th P.M., Bremer County, Iowa. Rod Waggett and Brittney Schmadeke present in favor. No comments received against. Kammeyer moved/Hildebrandt second to close the public hearing. Kammeyer moved/Hildebrandt second to approve the first reading of Ordinance #19-08 and set the date for second reading to be held 11/13/19 at 10:30 a.m.

Board reviewed a subdivision request from Tommy R. & Susan J. Woolley. Karen Kayser, Realtor, present. Kammeyer moved/Hildebrandt second to approve division of land and adopt RESOLUTION NO. 19-81, RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF Tommy R. & Susan J. Woolley: Parcels T, U, V & W in Tract "G" in Maple Acres Estates lying in the NW¼ of Sec 26, T91N, R13W of the 5th P.M., Bremer County, IA.

Kassandra Johansen, Finance Director, presented fiscal year-end 2019 finances and the AFR. Hildebrandt moved/Kammeyer second to authorize publication of FY19 Bremer County Annual Financial Report.

Board met with Landon Moore, Engineer, for a weekly Secondary Roads department update. Kammeyer moved/Hildebrandt second to adopt the amended IDOT Secondary Road Budget for Fiscal Year 2020 (amendment #1).

No action taken on the contract with Meyer Construction for construction of a new Buck Creek Equipment Storage Building. Performance bond not yet received.

Hildebrandt moved/Kammeyer second to approve two utility permits for Windstream Communications for the installation of microwave towers at the following locations:

-Microwave tower to be placed approximately 300' N of the SE corner of Section 31, T91N, R13W to a point 300' N of the SW corner of Section 32, T91N, R13W on Hawthorne Ave in Jefferson Twp.

-Microwave tower to be placed 2570' N of the SW corner of Section 32, T91N, R14W to a point 2570' N of the SE corner of Section 31, T91N, R14W on Badger Ave in Washington Twp.

Kammeyer moved/Hildebrandt second to approve a utility permit for MidAmerican Energy for installation of fiber optic cable that will be placed at a point 767' N of the SW corner of Section 26, T91N, R13W to a point 1866' N of the SW corner of Section 26, T91N, R13W on Killdeer Ave in Jefferson Twp.

Kammeyer moved/Hildebrandt second to approve three utility permits for Interstate Power & Light for the installation of underground electric cable at the following locations:

-electric cable to be placed at a point 2304' E of the SW corner of Section 26, T93N, R11W to a point 2358' E of the NE corner of Section 35, T93N, R11W on 150th St in Sumner Twp.

- electric cable to be placed at a point 2281' W of the SW corner of Section 26, T93N, R11W to a point 2224' W of the NE corner of Section 35, T93N, R11W on 150th St in Sumner Twp.

-electric cable to be placed at a point 937' W of the NE corner of Section 35, T93N, R11W to a point 896' W of the NE corner of Section 35, T93N, R11W on 150th St in Sumner Twp.

Kammeyer moved/Hildebrandt second to adjourn at 11:57 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the November 4, 2019 meeting of the Bremer County Board of Supervisors.

Tim Neil, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 11/4/19:

Able Pest Control	Services	103.00	
Advanced Systems Inc	Lease	261.73	3
Alliant Energy - IP&L	Utilities	678.60	4
Aspro Inc	Materials	420.37	
AT&T	Trunking Exp	45.32	
B & J Flooring LLC	Flooring	507.28	
BMC Aggregates LC	Road Rock	75,347.29	10
Br Co Health Dept	Services	3,072.00	
Br Co Health Ins Fund	Retiree Insurance	3,290.00	
Br Co Sheriff	Svc of Notice	747.68	3
Brandt, Amanda	Mileage/Reimb Cell Phone	159.60	

Brase, Chelsea	Mileage/Reimb Cell Phone	42.80	
Bryan Heavy Equipment	Equip Repair/Supplies	253.34	
Calhoun-Burns & Assoc Inc	Services	10,222.30	2
CCL Supply LLC	Supplies	367.26	
Cedar Valley Auto Glass Inc	Parts	640.00	2
Central Iowa Distributing Inc	Supplies	173.40	
Century Link	Phone	384.64	2
City of Plainfield	Utilities Assistance	280.39	
Concordance Healthcare Solutions	Supplies	322.86	
CopyWorks	Supplies	18.99	
Courier Communications	Publications	1,955.60	
Court Reporters of Iowa	Court Transcripts	481.60	
Crawford Supply Co	Commissary Supplies	101.64	
Culligan	Bottled Water	19.50	
Del's Auto Repair Inc	Service	352.00	2
Dillavou Oil Co Inc	Delivery	460.00	
District II Supervisors	Edu	40.00	
DLM Sales & Service	Safety Equip	76.00	
Don's Truck Sales Inc	Truck Repair/Parts	2,829.64	3
Election Source	Election Programming	9,700.00	
Emerson, Claire	Mileage/Reimb Cell Phone	79.00	
EMS Learning Resources Ctr	CPR/AED Cards	115.00	
ESRI	Software Maint	2,400.00	
Forterra Pipe & Precast	Culvert	34,380.00	
Galls LLC	Safety Gear	60.00	
Geerts, Nicole	Mileage/Reimb Cell Phone	195.60	
Hart, Velita	Refund Overpayment	69.00	
HealthCareFirst Inc	Software	4,173.51	
HLW Engineering Group	Service	4,544.70	
Hoppy's Auto Parts Inc	Supplies	634.38	17
I & S Group Inc	Services	285.50	
IA Assoc of Naturalists	Memberships	40.00	
Iowa Law Enforcement Academy	Evaluation	150.00	
Iowa Prison Industries	Signs	440.55	
Iowa Regional Utilities Assoc	Rural Water	199.39	
ISACA Treasurer	Edu	200.00	
ITSavvy LLC	IT Equip	84.00	
Jensen, Sara	Mileage/Reimb Cell Phone	205.60	
Jerry Roling Mts Inc	Auto Maint	244.95	
John Deere Financial	Parts/Supplies/Tools	757.41	4
Johnson Co Sheriff	Svc of Notice	38.13	
Kahn Tile Supply	Tile/Culvert Materials	4,620.76	4
Kaiser-Corson Funeral Home	Autopsy Transport	1,594.00	
KAM Line Highway Markings	Service	1,381.50	
Kammeyer, Ken	Mileage	153.20	
Kay Park Recreation	Park Equip	1,116.00	

KC Auto Body Ltd	Auto Repair	1,455.42	
Keefe Supply Co	Commissary Supplies	672.52	
Kettwig, Stacey	Mileage/Reimb Cell Phone	272.40	
Kiehn, Gregory E & Tammy J	Well Plugging	500.00	
Koch, Amy	Mileage/Reimb Cell Phone	144.80	
Kwik Trip Inc	Fuel	17,263.76	
Ladage, Kip	Medical Examiner	240.00	
Lantow, Kelly	Mileage/Reimb Cell Phone	35.20	
Liddle, Richard A & Mildred A	Well Plugging	500.00	
Liddle's Ecowater Systems	Bottled Water	18.00	
MCI	Phone	25.47	
McKesson Medical Surgical	Supplies	235.95	
MercyOne Waterloo Medical Ctr	Services	1,364.00	2
MercyOne Waverly	Medical Examiner	291.00	
MidAmerican Energy Co	Utilities	951.54	9
Midwest Wheel Companies Inc	Parts	577.60	
Miller True Value Hardware	Supplies	8.00	
Myers, Mark A & Maria N	Well Plugging	500.00	
NACVSO	Membership	50.00	
Nate Moeller Construction LLC	Services	5,632.00	
Northland Products Co	Supplies	841.35	
Oelwein Publishing Co	Publication	1,153.12	
Office Express	Supplies	323.34	
O'Reilly Automotive Stores Inc	Parts	16.99	
Pathways Behavioral Serv Inc	Services	803.80	
Peterson Contractors Inc	Construction	231,410.73	
Pitney Bowes Inc	Supplies	492.98	
Quill LLC	Supplies	152.31	
Riley's Inc	Supplies	326.29	2
Roling Ford LLC	Auto Maint	168.67	
RTC Communications	Utilities	33.25	
Sandee's	Name Plate	25.00	
Schaeffer Mfg Co	Supplies	925.37	
Schmidt, Leonard	Service	308.10	
Schwartz, Katie	Mileage/Reimb Cell Phone	30.80	
Seehase Concrete Inc	Service	8,194.00	
Sents, Connie	Reimb Edu	25.00	
Sharp, Lindley	Mileage/Reimb Cell Phone	71.00	
Shonka, Jordan	Reimb Workboots	100.00	
Shonka, Susan	Reimb Fuel/Employee Exp	275.16	
Smith, McKayla	Reimb Permit Fees	384.88	
Spahn & Rose Lumber Co	Equip/Materials	179.08	3
Stanard & Associates	Civil Service Tests	162.50	
State Bank of Cross Plains	TIF Payment	9,603.78	
Stokes Welding	Equip Maint/Parts	306.00	2
Storey Kenworthy	Supplies	1,764.95	4

Summit Food Service LLC	Inmates Meals	6,669.20	
Superior Welding Supply Co	Supplies	90.12	
The Printery	Supplies	185.46	
TimeWell Drainage Products	Materials	39.44	
US Cellular Corp	Phone	391.01	3
US Post Office	Stamps	520.00	
Verizon Wireless	Phone/Internet	764.57	3
Visa	Business Exp	3,465.94	12
Wadding, Kasey	Mileage	16.00	
Walther, Lori	Reimb Employee Exp	14.18	
Waverly Newspapers	Publication	1,874.69	3
Waverly Utilities	Utilities	4,137.76	8
Wayne's Truck Equip & Parts	Service	50.00	
Weber Paper Co	Jail Supplies	87.55	
Wehling, Kelsie	Mileage/Reimb Cell Phone	126.80	
Weidemann, Michael	Reimb Work Pants	119.97	
Westendorf, Sarah	Mileage/Reimb Cell Phone	193.20	
Westendorfs Auto	Auto Maint	556.11	2
Wheeler Painting	Service	325.00	
Windstream Corp	Utilities/Trunking Exp	271.99	2
Wolf, Michelle	Mileage	91.20	
Ziegler Inc	Parts	772.26	2
	TOTAL	481,095.57	
CBS CLAIMS			
Advanced Systems Inc	Lease	127.43	
Century Link	Phone	7.31	
Ellwanger, Allyson	Reimb Gas	10.00	
IA Northland Reg Transit	Transportation	1,597.00	
MidAmerican Energy Co	Utilities	68.11	2
Miller True Value Hrdwr	Supplies/Equip Rental	128.98	
Shred-It USA	Shredding	45.00	
Storey Kenworthy	Supplies	196.58	
US Cellular Corp	Phone	44.06	
Verizon Wireless	Internet	40.01	
Visa	Ads/Supplies/Dishwasher	902.96	
Waverly Tire Co	Service	22.00	
Waverly Utilities	Utilities	1,915.04	3
	TOTAL	5,104.48	
	GRAND TOTAL	486,200.05	