

May 3, 2021

The Bremer County Board of Supervisors met in session on Monday, May 3, 2021 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Kammeyer, Hildebrandt, Neil present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office and online at: https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php

Meeting was called to order by Chairman Kammeyer. Hildebrandt moved/Neil second to approve the agenda.

Neil moved/Hildebrandt second to approve minutes of the 4/26/21 meeting.

Hildebrandt moved/Neil second to approve claims as listed below and authorize Auditor to issue checks.

Neil moved/Hildebrandt second to approve a payroll addition for Andrea Rademacher, CBS Direct Care Staff RSI part time, \$12.75/hr, \$8.50/hr. sleep time., effective 5/3/21 and payroll changes for Stacey Kettwig, CBS Direct Care Staff from \$14.87/hr., \$9.12/hr. sleep time to \$14.99/hr., \$9.24/hr. sleep time, step increase effective 5/1/21; Jocelyn Milius, CBS Direct Care Staff from \$9.75/hr., \$7.25/hr. sleep time to \$9.87/hr., \$7.37/hr. sleep time, step increase effective 4/25/21.

Neil moved/Hildebrandt second to set the date for a Public Hearing on proposed FY21 Budget Amendment to be held 5/24/21 at 9:30 a.m.

Neil moved/Hildebrandt second to adopt RESOLUTION NO. 21-34 Setting Date for a Public Hearing on the Proposal to Incur Non-Current Debt. WHEREAS, the Board of Supervisors of Bremer County, Iowa (the “County”), has established the Wartburg College Urban Renewal Area (the “Urban Renewal Area”) and has established the Wartburg College Urban Renewal Area Tax Increment Revenue Fund (the “Tax Increment Fund”) in connection therewith; and WHEREAS, the County has undertaken a certain urban renewal project in the Urban Renewal Area, consisting of funding an economic development grant (the “Grant”) to Birdworks, LLC, a subsidiary of Cardinal Construction, related to the construction of student housing at Wartburg College; and WHEREAS, it has been proposed that the County facilitate an internal advance of funds in the amount of \$36,937 (the “Advance”) for the purpose of refinancing a portion of the costs of funding the Grant, and the County desires to make the Advance eligible to be repaid from future incremental property tax revenues to be derived from the Urban Renewal Area; and WHEREAS, pursuant to Section 331.479 of the Code of Iowa, it is now necessary to fix a date of meeting of the Board of Supervisors which it is proposed to take action to approve the Advance and to give notice thereof as required by such law; NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Bremer County, Iowa, as follows: Section 1. This Board will meet at the Bremer County Courthouse, Waverly, Iowa, on May 24, 2021, at 9:00 o’clock a.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to approve the Advance. Section 2. The County Auditor shall publish notice of said hearing, the same being in the applicable form attached to this resolution, which publication shall be made in

a legal newspaper of general circulation in Bremer County, which publication shall be not less than four (4) and not more than twenty (20) days before the date set for the hearing.

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS FOR THE INCURRENCE OF NONCURRENT DEBT IN A PRINCIPAL AMOUNT NOT TO EXCEED \$36,937. (NONCURRENT DEBT). The Board of Supervisors of Bremer County, Iowa, will meet on May 24, 2021, at the Bremer County Courthouse, Waverly, Iowa at 9:00 o'clock a.m., for the purpose of instituting proceedings and taking action on a proposal to incur noncurrent debt (the "Noncurrent Debt") in a principal amount not to exceed \$36,937 for the purpose of refinancing a portion of the costs of funding an economic development grant (the "Grant") to Birdworks, LLC, a subsidiary of Cardinal Construction, related to the construction of student housing at Wartburg College in the Wartburg College Urban Renewal Area. At that time and place, oral or written objections may be filed or made to the proposal to incur the Noncurrent Debt. After receiving objections, the County may determine to incur the Noncurrent Debt. The Noncurrent Debt will be in the form of an internal advance of funds from the County's General Fund to the Debt Service Fund for the payment of financing costs related to funding the Grant, including legal and administrative fees, and shall be repaid with incremental property tax revenues derived from the Wartburg College Urban Renewal Area on or before June 1, 2027. The Noncurrent Debt will be incurred pursuant to authority contained in Chapter 403 and in Section 331.478 and Section 331.479 of the Code of Iowa. By order of the Board of Supervisors of Bremer County, Iowa. Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict. Section 4. This resolution shall be in full force and effect immediately upon its approval and adoption, as provided by law. Passed and approved May 3, 2021.

Hildebrandt moved/Neil second to authorize Board Chair to sign the FY22 Wellmark health insurance plan renewal paperwork including COBRA service.

Board discussed appointing a 2020 Census Temporary Redistricting Commission as required by Iowa Code Chapter 331 Section 210A.

Board/Committee updates: Hildebrandt attended a Together 4 Families Board meeting; Neil participated in Northeast Iowa Community Action Board meeting; Kammeyer attended IA Workforce Development Board meeting.

Ben Wilkens, B & Z Admin., met with the board for a weekly department update. Building Inspector wages were discussed. Neil moved/Hildebrandt second to set the Building Inspector wage at a range of \$22/hr. to \$24/hr. and remove the certification step increases.

Hildebrandt moved/Neil second to approve a payroll change for Ben Wilkens, B & Z Admin., from \$72,000/yr. to \$73,963/yr., orientation over effective 5/9/21. Ayes: Hildebrandt, Neil. Abstain: Kammeyer per Bremer County Employee Handbook Policy on nepotism.

Board met with Landon Moore, Engineer, for a weekly Secondary Roads department update. Hildebrandt moved/Neil second to authorize Board Chair to sign funding agreement for bridge 8-8 - Bremer County project BROS-SWAP-CO09(88)—FE-09 on V62 over tributary to the Wapsie.

Hildebrandt moved/Neil second to approve a Utility Permit for Waverly Utilities installation of fiber optic cable along Joplin Ave, 260th St, and in the Rustic Hills Subdivision in Jefferson Township.

Hildebrandt moved/Neil second to enter into a 28E Agreement with Fayette County for V62 - Agreement for shared costs between Bremer County and Fayette County for HMA paving and culvert replacement.

Neil moved/Hildebrandt second to set the letting date for Subdivision Paving Project - Bremer County Project L-L-10-122—73-09 for HMA paving in Arrowhead Subdivision, Hidden Meadows, and Maplewood Drive to be 6/7/21 at 9:00 a.m.

Hildebrandt moved/Neil second to authorize Board Chair to sign Subdivision Paving Project plans - Bremer County Project L-L-10-122—73-09 for HMA paving in Arrowhead Subdivision, Hidden Meadows, and Maplewood Drive.

Les Graeser met with the board to discuss purchasing land near his property that the county acquired by Tax Sale Deed.

Board discussed the task list received from Iowa Northland Regional Council of Governments (INRCOG) for the RFQ process of procuring an architect for a possible courthouse addition.

Hildebrandt moved/Neil second to adjourn at 10:54 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the May 3, 2021 meeting of the Bremer County Board of Supervisors.

Ken Kammeyer, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 5/3/21:

Aable Pest Control	Services	103.00	
Ahlers & Cooney PC	Services	75.00	
Alliant Energy - IP&L	Utilities	542.99	4
Amazon Capital Services	Supplies	49.95	
American Security Cabinets	Drop Boxes	5,535.00	2
AT&T	Phone	48.16	
Benton Co Attorney	Services	11,897.81	
BeyondTrust Corp	Software Support	1,922.70	
Black Hawk Co Sheriff	Svc of Notice	236.22	
BMC Aggregates LC	Road Rock	104,662.54	10
Br Co Highway Dept	Fuel/Supplies/Equip Maint	1,886.53	4
Br Co Roadside Veg Mgmt	Reimb Petty Cash	10.00	
Br Co Sheriff	Svc of Notice	1,026.18	3
Br-Waverly Law Board	Budget Allocation	17,866.91	
Burrier Plbg & Spas Inc	Filter	27.00	
Central Iowa Distributing Inc	Supplies	1,231.00	2
Century Link	Phone	404.84	2

Cintas	Services	125.99	2
City of Janesville	Utilities	83.30	
City of Waverly	Ambulance Contribution	13,629.00	
Construction Materials Inc	Materials	1,265.00	
Culligan Water Conditioning	Bottled Water	20.25	
Denver Ambulance Service	Contribution	13,629.00	
Don's Truck Sales Inc	Parts	111.92	2
Elsamiller Electric Co	Services	835.27	2
Fastenal Co	Parts	54.39	2
Fayette Co Sheriff	Svc of Notice	128.24	
Fillenwarth Beach LLC	Lodging	348.00	
Frederika 1st Responders	Contribution	2,621.00	
Galls LLC	Uniforms	903.40	
GFC Leasing - WI	Copier Lease	63.74	
Grosse Steel	Door	627.00	
Hart's Auto Supply LLC	Parts	881.12	
Hawkeye Fire & Safety Co	Services	339.00	2
IA Dept of Transportation	Supplies	155.52	
IACCVSO	Dues	50.00	
Iowa Law Enforcement Academy	Edu	725.00	
Iowa Regional Utilities Assoc	Rural Water	154.14	
ISCTA	Edu	150.00	
J P Scherrman Inc	Brush Chipper	41,935.60	
Janesville 1st Responders	Contribution	2,621.00	
Jerry Roling Mts Inc	Auto Maint	997.50	
John Deere Financial	Materials	54.60	2
KC Auto Body Ltd	Auto Maint	285.00	
Keltek Inc	Services	15,933.71	
Keystone Laboratories Inc	Water Tests	66.40	
Kieslers Police Supply Inc	Ammunition	5,033.82	
Koch, Amy	Mileage/Reimb Cell Phone	55.45	
Kwik Trip Inc	Fuel	15,298.85	
LabSource Inc	Supplies	2,786.80	
Mail Services LLC	Renewals/Postage	868.54	
MCI	Phone	43.76	
MercyOne Waterloo Medical Ctr	Services	310.00	2
Metropolitan Compounds Inc	Supplies	1,096.70	
MidAmerican Energy Co	Utilities	1,305.96	6
Miller True Value Hardware	Supplies	27.87	
Motorola Solutions Inc	Batteries	1,059.50	
MPH Industries Inc	Radar	3,998.00	
Northland Products Co	Supplies	2,856.40	2
P & K Midwest Inc	Parts	72.42	
Page Co Sheriff	Svc of Notice	30.00	
Pictometry International Corp	Image Library	13,026.16	
Pitney Bowes Bank Inc	Postage	219.60	

Plainfield First Responders	Contribution	2,621.00	
Pomp's Tire Service Inc	Tires	4,500.52	
RACOM Corp	Portable Radios	46,810.80	
RC Systems	Radio Maint	291.20	
Readlyn 1st Responders	Contribution	2,621.00	
Riley's Inc	Supplies	52.52	2
Roling Ford LLC	Parts/Auto Maint	2,092.80	2
RTC Communications	Phone/Trunking Exp	470.51	2
Ruthie's Sparkle & Shine	Car Wash	90.00	
Schares, Jaclyn	Mileage	27.68	
Schilling Supply Co	Supplies	645.88	2
SEAT Treasurer	Edu	10.00	
Snap On Tools	Tools	179.75	
Spahn & Rose Lumber Co	Paint	215.94	
Stokes Welding	Materials/Parts	1,362.61	3
Storey Kenworthy	Supplies	103.34	
Summit Food Service LLC	Inmates Meals	7,148.32	
Sumner Emergency Medical Svcs	Contribution	13,629.00	
Superior Welding Supply Co	Supplies	201.18	2
The Printery	Supplies	437.25	
Tripoli Ambulance Service	Contribution	13,629.00	
US Cellular Corp	Phone	1,250.47	5
US Post Office	Commissary Supplies	860.00	
Verizon Wireless	Internet/Phone	655.18	4
Visa	Business Exp	9,337.04	12
Wal-Mart Community	Supplies	188.63	
Waverly Newspapers	Publications	339.18	4
Waverly Police Dept	Svc of Notice	36.00	
Waverly Tire Co	Services	56.00	
Waverly Utilities	Utilities	3,571.37	7
Weber Paper Co	Supplies	169.98	
Weld County Sheriff	Svc of Notice	39.00	
Winneshiek Co Sheriff	Svc of Notice	35.00	
Ziegler Inc	Parts/Supplies	2,076.75	5
	TOTAL	410,164.65	
CBS CLAIMS			
Aable Pest Control	Services	73.10	
Br Co Highway Dept	Fuel	401.89	
Burrier Plbg & Spas Inc	Supplies	54.00	
Century Link	Phone	6.46	
MercyOne Waterloo Medical Ctr	Services	321.00	
MidAmerican Energy Co	Utilities	53.64	
Miller True Value Hardware	Supplies	17.67	
US Cellular Corp	Phone	184.25	
Verizon Wireless	Internet	40.01	
Visa	Ad/Edu/Supplies	354.12	

Waverly Utilities

Utilities

2,091.26 3

TOTAL

3,597.40

GRAND TOTAL

413,762.05