

June 28, 2021

The Bremer County Board of Supervisors met in session on Monday, June 28, 2021 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Kammeyer, Hildebrandt, Neil present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office and online at: https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php

Meeting was called to order by Chairman Kammeyer. Neil moved/Kammeyer second to approve the agenda. Ayes: Neil, Kammeyer. Hildebrandt absent for this motion.

Shelley Wolf, Auditor, & Susi LaRue, Deputy Commissioner of Elections, met with the board to discuss security, upgrades and grants in regard to election equipment.

Hildebrandt moved/Neil second to approve the 6/21/21 minutes.

Hildebrandt moved/Neil second to approve claims as listed below and authorize Auditor to issue checks.

Hildebrandt moved/Neil second to approve a payroll addition and FY22 wage sheet for Ryan Fraim, Jailer, full time, \$34,349/yr. effective 6/29/21; FY22 payroll addition for Quinton Balvanz, Jailer, full time, \$34,349/yr. effective 7/1/21; payroll change for Travis Marvin, Deputy Sheriff, from \$66,276/yr. to \$68,827/yr., step increase, effective 7/20/21.

Hildebrandt moved/Neil second to ratify the appointment of Greg Gosnell as a Plainfield Library Board Rural Trustee.

Neil moved/Hildebrandt second to adopt RESOLUTION #21-51 ABATEMENT OF TAXES. WHEREAS, Section 445.16 of the Code of Iowa requires the Board of Supervisors of Bremer County, Iowa to authorize the Treasurer to strike from the tax books all taxes regular, interest and costs for properties that are determined impractical to pursue collection of the total amount due through the tax sale and the personal judgement remedies; WHEREAS, Parcel 0719200007 has been determined to be impractical to pursue the collection of the total amount due; THEREFORE, the Bremer County Board of Supervisors directs the Treasurer to strike from the tax books and abate all taxes regular, interest and costs for the following Parcel: 0719200007 taxes \$54.00; interest \$28.00; cost \$12.00; for a total of \$94.00 and abate any future taxes attached to this parcel. So passed and adopted this 28th day of June, 2021.

Neil moved/Hildebrandt second to adopt RESOLUTION #21-52 Fund Transfer. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County, Iowa to authorize the transfer of funds by resolution; BE IT RESOLVED, that the Board of Supervisors authorizes the following transfers per FY21 Budget: From General Basic to Co. Conservation Land Acquisition \$55,000.00. Transferring camp receipts to land acquisition fund. So passed and adopted this 28th day of June, 2021.

Neil moved/Hildebrandt second to adopt RESOLUTION #21-53 Fund Transfer. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County, Iowa to authorize the transfer of funds by resolution; BE IT RESOLVED, that the Board of Supervisors authorizes the following transfer: From General Basic to Debt Service Fund \$1,500.00. So passed and adopted this 28th day of June, 2021.

Sue Shonka, Treasurer, entered to respond to board inquiries in regard to the tax abatement resolutions submitted for consideration in this meeting.

Hildebrandt moved/Neil second to adopt RESOLUTION #21-54 ABATEMENT OF TAXES. WHEREAS, Section 445.16 of the Code of Iowa requires the Board of Supervisors of Bremer County, Iowa to authorize the Treasurer to strike from the tax books all taxes regular, interest and costs for properties that are determined impractical to pursue collection of the total amount due through the tax sale and the personal judgement remedies; WHEREAS, Parcel 53134712937 has been determined to be impractical to pursue the collection of the total amount due; THEREFORE, the Bremer County Board of Supervisors directs the Treasurer to strike from the tax books and abate all taxes regular, interest and costs for the following Parcel: 53134712937 taxes \$969.00; interest \$556.00; cost \$12.00; for a total of \$1537.00 and abate any future taxes attached to this parcel. So passed and adopted this 28th day of June, 2021.

Neil moved/Hildebrandt second to adopt RESOLUTION #21-55 APPROPRIATE FUNDS TO OPERATE COUNTY OFFICES AND DEPARTMENTS FOR FISCAL YEAR 2022. WHEREAS, in accordance with Section 331.434(6) of the Code of Iowa which requires the Board of Supervisors of Bremer County, Iowa, to appropriate funds to operate all offices and departments of said county for Fiscal Year 2022. THEREFORE, BE IT RESOLVED, that the Board of Supervisors do hereby authorize the appropriations for Fiscal Year 2022 as follows: SECTION 1: The amounts itemized by office and department on the following Schedule A are hereby appropriated from the resources of each fund so itemized. SECTION 2: Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2021. SECTION 3: In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amount appropriated pursuant to this resolution. SECTION 4: If at any time during the budget year the Finance Director shall ascertain that the available resources of a fund for that year will be less than said funds total appropriations she shall immediately so inform the Board and recommend appropriate corrective action. SECTION 5: The Finance Director shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate on a report the status of such accounts to the applicable department monthly during the budget year. SECTION 6: All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2022.

SCHEDULE A

01 Board of Supervisors	\$ 203,179
02 Auditor	\$ 312,585
03 Treasurer	\$ 543,213

04 County Attorney	\$ 419,855
05 Sheriff	\$ 3,356,179
07 Recorder	\$ 295,450
08 Building and Zoning	\$ 301,822
09 Sanitation	\$ 94,952
10 Elections	\$ 177,910
11 Maintenance	\$ 265,906
12 Courthouse	\$ 98,389
13 County Farm Site	\$ 5,413
17 Local Option Sales Tax	\$ 2,800,000
19 Conservation Land Acquisition	\$ 175,000
20 Engineer	\$ 8,224,965
21 Veterans Affairs	\$ 150,790
22 Conservation	\$ 720,784
23 Water/Well Grant Program	\$ 18,000
24 Roadside Veg/Weed Commissioner	\$ 176,336
25 DHS Administration	\$ 15,157
26 Landfill Closure	\$ 49,200
28 Med Exam and Testing	\$ 60,810
31 Court and Juvenile Justice	\$ 111,815
33 Outside Agencies	\$ 320,000
34 Finance & Management	\$ 110,895
35 Human Resources	\$ 117,581
37 Public Safety	\$ 781,746
39 General Relief	\$ 50,305
41 Capital Projects and Insurance	\$ 523,260
45 Substance Abuse	\$ 26,395
52 Data Processing	\$ 371,602
53 Customer Convenience Center	\$ 235,721
55 Health Dept.	\$ 335,731
65 GIS Mapping	\$ 108,929
69 Solid Waste Fee Fund	\$ 1,093
70 Emergency Management	\$ 87,718 (GB only)
71 Safety and Risk Management	\$ 11,833
73 Economic Development	\$ 15,000
81 Land Acquisition – REAP	\$ 23,500
83 Mental Health	\$ 927,695
96 Readlyn Bike Trail Project	\$ 10,000
99 Non-Departmental	\$ 3,450,797
Total	\$26,087,511

The above and foregoing resolution was adopted by the Board of Supervisors of Bremer County, Iowa, on this 28th day of June, 2021.

Hildebrandt moved/Kammeyer second to authorize Board Chair to sign a Facilities Use Agreement to rent office space in the county's Annex Building to Northeast Iowa Area Agency on Aging, Inc. Ayes: Hildebrandt, Kammeyer. Neil absent for this motion.

Board of Supervisors met with Bret Bienemann, Customer Convenience Center Mgr., to discuss landfill cap maintenance necessary to apply for the Environmental Covenant that would bring an end to the IDNR regulation, permitting and oversight on the landfill closure site.

No action taken on contracting with HLW Engineering Group for services related to preparing the landfill closure site for the Environment Covenant until further details are gathered.

Hildebrandt moved/Neil second to set the Temporary County Census Redistricting Commission per diem at \$50/meeting and mileage at the rate set quarterly by Bremer County.

Board discussed office space options for a Human Resource Mgr.

Hildebrandt moved/Neil second to appoint Dewey Hildebrandt, Supervisor, Jean Keller, Assessor, Scott LaRue, GIS/Maintenance Director, Kip Ladage, EMA/Safety & Risk Mgr., Lindley Sharp, Public Health Director, and citizens of Bremer County Mark Goodenbour & Stephanie Newsom to the Advisory Committee for making recommendations for use of the American Rescue Plan Fiscal Recovery Funds with Jan Heidemann, Mental Health/Developmental Disabilities Coordinator/General Assistance Director/Substance Abuse Administrator/HIPAA Privacy Officer, as secretary.

Board met with Landon Moore, Engineer, for a weekly Secondary Roads department update. Hildebrandt moved/Neil second to authorize signatures on Arrowhead Subdivision Paving Project L-L-10-122—73-09 Contract and Performance Bond with Aspro.

Neil moved/Hildebrandt second to approve plans & authorize board signatures on bridge replacement project BROS-SWAP-CO09(87)—SE-09, Bridge 7-5 on Midway Ave over Crane Creek.

Hildebrandt moved/Neil second to approve a utility permit for Windstream Iowa Communications, L.L.C. for installation of fiber optic cable along Badger Ave in Polk Twp.

Board/Committee updates: Neil attended Second Judicial District Board meeting; Hildebrandt attended Mental Health & Disability Services of the East Central Region Governing Board meeting. Kammeyer attended North Iowa Juvenile Detention Service Commission meeting.

Public comment: Johansen reported her intent to withdraw the request for CARES Act funds with the assurance that if needed it can be applied for again. Johansen also gave an update on Non-Profit organizations' responses to the board's letter requesting accountability in return for public funds donated to them. Hildebrandt gave an update on a personnel matter.

Neil moved/Hildebrandt second to adjourn at 10:32 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the June 28, 2021 meeting of the Bremer County Board of Supervisors.

Ken Kammeyer, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 6/28/21:

Aable Pest Control	Services	103.00	
Air Services Inc	Maint Contract	3,495.00	
Alliant Energy - IP&L	Utilities	580.31	4
Amazon Capital Svcs	Supplies/Office Furniture	722.68	2
American Resource Consultants	Security Equip	2,419.80	
AT&T	Trunking Exp	48.16	
BMC Aggregates LC	Road Rock	38,956.70	11
Bob Barker Co Inc	Supplies	2,930.72	
Br Co Highway Dept	Fuel/Parts/Labor	4,980.13	11
Br Co Sheriff	Svc of Notice	236.65	3
Bryan Heavy Equipment Inc	Filter	27.22	
Busta Painting	Painting	910.00	
Byram, Trevor	Reimb Safety Boots	200.00	
Canon Financial Services Inc	Lease	157.87	
Capital One	Supplies	26.72	
CDW Government	Software	20,847.15	
Central Iowa Distributing	Floor Scrubber	3,987.00	
Century Link	Phone	399.16	2
CGS Admin - Medicare	Cost Report Settlement	93.00	
Cintas	Services/Supplies	195.80	3
City of Janesville	Utilities	75.73	
City of Tripoli	Utilities	186.30	2
City of Waverly	Building Permits	3,637.98	
Continental Research Corp	Parts	315.79	
Cousin Custom Builders	Construction	5,492.00	
Crawford Supply Co	Commissary Supplies	126.24	
Croell Inc	Concrete	420.25	
Crystal Heating & Plumbing	Septic Pumping	420.00	
Culligan Water Conditioning	Bottled Water	6.75	
Dashner, Jill	Mileage	182.25	
Dell Marketing LP	IT Equip	5,277.34	2
Don's Truck Sales Inc	Parts	2,506.63	4
Dorsey & Whitney LLP	Legal Services	1,506.50	
Dumont Implement Co	Parts	148.26	
East-Central Iowa REC	Utilities	34.39	
EMS Learning Resources Ctr	CPR Cards	42.50	
Encompass Iowa LLC	Whiteboard	5,720.00	2
Evansdale Police Dept	Svc of Notice	90.56	
Farmers Win Coop	Fuel	1,518.00	
Forterra Pipe & Precast	Culvert	16,348.00	
Galls LLC	Uniforms/Gloves	3,444.78	2
Ganske Electric	Services	10,500.00	
Garry's Tire Service Inc	Tires	380.00	
GeoComm Inc	Services	4,590.00	
GFC Leasing - WI	Copier Lease	281.95	2

Goodyear Tire & Rubber Co	Tires	1,209.92	
Gordon Flesch Co Inc	Copier Lease	187.23	2
Hawkeye Alarm & Signal Co	Services	250.00	
ICEOO	Registration	225.00	
Illowa Culvert And Supply	Materials	6,048.00	
Iowa Law Enforcement Academy	Evaluations	300.00	
ISAC	Edu	470.00	3
ISSDA	Edu	275.00	
Jerry Roling Mts Inc	Auto Maint	602.66	
John Deere Financial	Materials	16.77	
Kahn Tile Supply LLC	Culvert	480.00	
KC Auto Body Ltd	Car Equip	80.00	
Keefe Supply Co	Commissary Supplies	1,386.24	2
Keltek Inc	Safety Equip	1,969.98	
Koch, Amy	Mileage	51.30	
Kwik Trip Inc	Fuel	18,159.39	
Ladage, Kip	Reimb Cell Phone	540.00	
Lillibridge, Velda	Services	124.50	
Lutheran Services in Iowa Inc	JV Shelter	186.60	
MCI	Phone	33.08	
McKesson Medical Surgical	Supplies	111.67	
MercyOne Waterloo Medical Ctr	Services	3,973.00	5
Michael, Jill	Well Rehab	1,000.00	
MidAmerican Energy Co	Utilities	2,055.69	3
Midwest Wheel Companies Inc	Parts	328.00	
Miller True Value Hardware	Maint Equip	149.99	
North IA Juvenile Det Svcs	JV Detention	3,775.00	2
P & K Midwest Inc	Equipment	1,120.00	
Peters, Lois	Fertilizer	920.93	
Pitney Bowes Bank Inc	Postage	1,245.22	4
Quill LLC	Office Furniture/Supplies	1,718.18	3
RC Systems	Services/Safety Equip	3,366.95	2
Riley's Inc	Supplies	1,784.21	2
Roling Ford LLC	Auto Maint	115.80	
RTC Communications	Utilities	34.01	
Sadler Power Train Inc	Parts	2,136.65	4
Schmidt, Leonard	Services	450.40	
Scott Pharmacy Inc	Inmates Prescriptions	267.36	
Smith Excavating Inc	Services	18,437.50	
Storey Kenworthy	Supplies	77.01	2
Summit Food Service LLC	Inmates Meals	8,887.16	
Sumner Classic Trailers LLC	Parts	40.00	
Trumbull Recreation Supply Co	Supplies	362.45	
US Cellular Corp	Phone	634.30	4
Verizon Wireless	Internet	121.25	3
Visa	Business Exp	7,333.08	14

Wadding, Kasey	Mileage	182.25	
Wal-Mart Community	Supplies	93.61	
Waverly Newspapers	Publication	132.37	
Waverly Police Dept	Svc of Notice	25.00	
Waverly Utilities	Utilities	3,574.44	5
Wehling, Kelsie	Mileage	12.60	
WellSky	Software	2,600.00	
Zip's Truck Equipment Inc	Parts	83.93	
	TOTAL	244,314.95	
CBS CLAIMS			
Br Co Highway Dept	Fuel	628.98	
Century Link	Phone	6.46	
Pitney Bowes Bank Inc	Postage	8.36	
SSPI Installations	Services	1,551.50	
Storey Kenworthy	Supplies	270.11	
US Cellular Corp	Phone	63.49	
Visa	Ad/Training	118.43	2
Waverly Utilities	Utilities	2,001.88	3
	TOTAL	4,649.21	
	GRAND TOTAL	248,964.16	