

June 26, 2019

The Bremer County Board of Supervisors met in session on Wednesday, June 26, 2019 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Neil, Kammeyer and Hildebrandt present. Finance Director, Kassandra Johansen also present. Unless otherwise noted, all actions were approved unanimously. Complete copies of the adopted resolutions and ordinances are available for viewing at the Courthouse in the Auditor's office, County Recorder's office and on online: http://www.co.bremer.ia.us/government/resolutions_and_ordinances.php#

Meeting was called to order by Chairman Neil, Kammeyer moved/Hildebrandt second to approve the agenda.

Kevin Blanshan, Executive Director, INRCOG, presented an overview of INRCOG services.

Minutes of the previous meeting were read and approved.

Kammeyer moved/Hildebrandt second to approve claims as listed below and authorize Auditor to issue checks.

Hildebrandt moved/Kammeyer second to adopt RESOLUTION #19-55 to authorize Fund Transfer per FY19 Budget from General Basic Fund to Public Health Department Fund \$200,000.00.

Kammeyer moved/Hildebrandt second to adopt RESOLUTION #19-56 to authorize Fund Transfer per FY19 Budget transferring camp receipts from General Basic Fund to County Conservation Land Acquisition Fund \$44,600.00.

Hildebrandt moved/Kammeyer second to adopt RESOLUTION #19-57 to authorize FY20 monthly Fund Transfers from L.O.S.T. Fund to General Obligation L.O.S.T. Sinking Fund \$69,145.95 total for the fiscal year.

Board met with Neal Jarnagin, Veterans Affairs Director and Melinda Voy, VA Clerk, for a department update.

Board met with Nate Koehler, MIS Director, for a department update.

Hildebrandt moved/Kammeyer second to adopt RESOLUTION #19-58 APPROPRIATE FUNDS TO OPERATE COUNTY OFFICES AND DEPARTMENTS FOR FISCAL YEAR 2020. WHEREAS, in accordance with Section 331.434(6) of the Code of Iowa which requires the Board of Supervisors of Bremer County, Iowa, to appropriate funds to operate all offices and departments of said county for Fiscal Year 2020. THEREFORE BE IT RESOLVED, that the Board of Supervisors do hereby authorize the appropriations for Fiscal Year 2020 as follows: SECTION 1: The amounts itemized by office and department on the following Schedule A are hereby appropriated from the resources of each fund so itemized. SECTION 2: Subject to the provisions of other county procedures and regulations, and applicable state law, the

appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2019. SECTION 3: In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amount appropriated pursuant to this resolution. SECTION 4: If at any time during the budget year the Finance Director shall ascertain that the available resources of a fund for that year will be less than said funds total appropriations she shall immediately so inform the Board and recommend appropriate corrective action. SECTION 5: The Finance Director shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate on a report the status of such accounts to the applicable department monthly during the budget year. SECTION 6: All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2020.

SCHEDULE A

01 Board of Supervisors	\$ 191,623
02 Auditor	\$ 300,118
03 Treasurer	\$ 520,789
04 County Attorney	\$ 383,604
05 Sheriff	\$ 3,146,092
07 Recorder	\$ 306,869
08 Building and Zoning	\$ 310,063
09 Sanitation	\$ 97,700
10 Elections	\$ 145,972
11 Maintenance	\$ 229,602
12 Courthouse	\$ 104,227
13 County Farm Site	\$ 16,091
17 Local Option Sales Tax	\$ 869,147
19 Conservation Land Acquisition	\$ 175,000
20 Engineer	\$ 6,506,000
21 Veterans Affairs	\$ 143,335
22 Conservation	\$ 631,893
23 Water/Well Grant Program	\$ 13,000
24 Roadside Veg/Weed Commissioner	\$ 184,025
25 DHS Administration	\$ 18,318
26 Landfill Closure	\$ 113,700
28 Med Exam and Testing	\$ 41,042
31 Court and Juvenile Justice	\$ 106,283
33 Outside Agencies	\$ 308,878
34 Finance & Management	\$ 103,840
37 Public Safety	\$ 758,532
39 General Relief	\$ 48,438
41 Capital Projects and Insurance	\$ 527,361
45 Substance Abuse	\$ 26,395
52 Data Processing	\$ 333,287
53 Customer Convenience Center	\$ 189,826
55 Health Dept.	\$ 1,159,758

65 GIS Mapping	\$ 101,627
69 Solid Waste Fee Fund	\$ 892
70 Emergency Management	\$ 84,184 (GB only)
71 Safety and Risk Management	\$ 11,407
73 Economic Development	\$ 15,000
81 Land Acquisition – REAP	\$ 25,000
83 Mental Health	\$ 1,103,231
96 Readlyn Bike Trail Project	\$ 10,000
99 Non-Departmental	<u>\$ 3,669,254</u>
Total	\$23,031,403

The above and foregoing resolution was adopted by the Board of Supervisors of Bremer County, Iowa, on this 26th day of June, 2019.

Board/Committee updates: Neil reported attending Northeast Iowa Community Action Board meeting.

Dan Pickett, Sheriff, met with the board to explain the control room renovation project for the jail.

Board, Auditor Wolf and County Engineer, Landon Moore, met to consider personnel policy options for Union employees covered by the expiring agreement which is affected by the 2017 change in legislation. Sheriff Pickett was called to join in the discussion in regard to overtime. Kammeyer moved/Hildebrandt second to approve a memo to Secondary Roads Union employees establishing the Bremer County Employee Handbook as personnel policy for employees whose job classifications are specified in the bargaining unit in the agreement between Bremer County Secondary Roads and International Union Painters and Allied Trades Union Local 2003.

Hildebrandt moved/Kammeyer second to adopt revised Bremer County Handbook Policies 5.10 “Term Life Insurance/AD & D Insurance” and 5.11 “Other Insurance” reflecting changes made to employee Insurance benefits effective July 1, 2019.

Kammeyer moved/Hildebrandt second to adjourn at 11:30 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the June 26, 2019 meeting of the Bremer County Board of Supervisors.

Tim Neil, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 6/26/19:

Aable Pest Control	Service	103.00	
Access Systems	Lease	2,711.40	
Advanced Systems Inc	Lease	68.50	2
Air Services Inc	Service	26,680.00	
Alliant Energy - IP&L	Utilities	436.76	3
AT&T	Trunking Exp	43.04	

Barker, Judy	Mileage	55.80	
Becker-Milnes Funeral Svc	Autopsy Transport	1,232.00	
BeyondTrust Corp	Software Support	1,743.93	
Black Hawk Co Landfill	Tipping Fees	2,126.00	
Black Hawk Co Sheriff	Svc of Notice	119.72	
BMC Aggregates LC	Road Rock	29,560.92	7
Bolte, Ben	Mileage	67.50	
Br Co Conservation Bd	Reimb Petty Cash	28.89	
Br Co Highway Dept	Fuel/Auto Maint/Labor	4,335.01	13
Br Co Sheriff	Svc of Notice/Transport	1,321.04	5
Brandt, Amanda	Mileage	135.00	
Brase, Chelsea	Mileage	17.55	
Brewer, Madison	Mileage	182.70	
Calease, Kathy	Mileage	44.20	
Campbell, Lyman	Per Diem/Mileage	205.85	
CBM Managed Services	Inmates Meals	8,848.96	
Central Iowa Distributing	Jail Supplies	194.50	
Century Link	Phone	125.74	
City of Waverly	Building Permits	3,436.22	
Construction Materials Inc	Hydromulch	12,159.00	
Cousin Custom Builders	Service	17,415.00	
Covenant Medical Center	Service	1,170.00	
Crawford Supply Co	Commissary Supplies	131.50	
Dell Marketing LP	Computers	4,342.89	2
Des Moines Stamp Mfg Co	Stamp	69.55	
Dove, Jerry	Mileage	14.45	
Elsamiller Electric Co	Service	2,050.00	
Fayette Co Sheriff	Svc of Notice	30.50	
Geerts, Nicole	Mileage	188.10	
Hawkeye Alarm & Signal Co	Service	250.00	
HealthCareFirst Inc	Software	4,105.10	
Hildebrandt, Duane	Mileage	171.00	
I & S Group Inc	Service	2,124.44	
IMWCA	Work Comp Premium	18,706.00	
Iowa Law Enforcement Academy	Edu	1,050.00	2
Iowa Prison Industries	Signs	425.15	
Iowa Regional Utilities Assoc	Rural Water	190.86	
IOWWA	Supplies	100.00	
ISAC	Edu	630.00	3
ITSavvy LLC	IT Equip	3,472.91	4
Janesville Police Dept	Svc of Notice	23.00	
Jensen, Sara	Mileage	112.05	
Jerry Roling Mts Inc	Auto Maint	285.07	
Keefe Supply Co	Commissary Supplies	635.46	
Kettwig, Stacey	Mileage	140.85	
Koch Office Group	Supplies	270.00	

Koch, Amy	Mileage	132.75	
Ladage, Kip	Medical Examiner	120.00	
Lantow, Kelly	Mileage	17.55	
Leader Valley Foundation	Edu	600.00	
Less Lethal LLC	Safety Gear	1,775.00	
Lexipol LLC	Service	10,216.00	
MCI	Phone	47.89	
MercyOne Waterloo Medical Ctr	Service/Edu	63.00	2
MercyOne Waverly	Medical Examiner	55.00	
Metcalf, Robert	Service	33.00	
MidAmerican Energy Co	Utilities	1,155.82	2
Miller True Value Hardware	Supplies	177.44	2
Mohlis, Jason L & Jaide M	Well Plugging	500.00	
NASRO	Edu	445.00	
Neil, Tim	Mileage	45.60	
Pakor Inc	Supplies	281.13	
Paul Niemann Construction	Road Rock	59,375.63	
Pitney Bowes Bank Inc	Postage	970.09	2
Pitney Bowes Inc	Supplies	185.71	
PTS of America LLC	Extradition	2,625.00	
Quill Corp	Supplies	22.58	
Racom Corp	Radio	4,610.03	
RC Systems	Service	120.35	
Resideo Life Care Solutions	Software	130.00	
Riley's Inc	Supplies	1,007.03	2
Rite Price Office Supply	Supplies	462.45	
Schmidt, Leonard	Service	113.10	
Schwartz, Katie	Mileage	45.90	
Scott Pharmacy Inc	Inmates Prescriptions	224.78	
Spahn & Rose Lumber Co	Materials	128.42	
Steere, Brent	Per Diem/Mileage	206.21	
Stephens, Sara	Per Diem/Mileage	108.28	
Storey Kenworthy	Supplies	5,135.45	3
Tellinghuisen, Brad A & Monica L	Well Plugging	369.70	
Tyler Technologies Inc	Software	48,855.00	
US Cellular Corp	Cell Phone	1,322.66	5
Verizon Wireless	Phone/Internet	339.89	4
Visa	Business Exp	8,692.57	13
Wadding, Kasey	Mileage	159.30	
Wal-Mart Community	Supplies	35.09	
Waverly Newspapers	Publication	138.50	
Waverly Utilities	Utilities/Assistance	3,453.25	4
WBC Mechanical Inc	Service	737.50	
Wehling, Kelsie	Mileage	166.05	
Westendorf, Sarah	Mileage	201.15	
Woodman Controls Co	Service	620.00	

Wuebker, Nick	Reimb Employee Exp	49.98	
Wurzer, Nicole	Mileage	165.15	
	TOTAL	310,529.09	
CBS CLAIMS			
Br Co Highway Dept	Fuel/Auto Maint	873.80	
Bremer County	Vehicle/Loan Payback	37,175.00	
Burrier Plbg & Spas	Service	500.04	
IA Northland Reg Transit	Transportation	1,670.00	
MercyOne Waterloo Medical Ctr	Service	361.00	
Organize Me	Service	68.75	
Pitney Bowes Bank Inc	Postage	14.65	
Sterling Tops Inc	Service	2,679.00	
US Cellular Corp	Phone	43.54	
Waverly Utilities	Utilities	1,965.97	2
	TOTAL	45,351.75	
	GRAND TOTAL	355,880.84	