

July 26, 2021

Board met as Trustees of Drainage District #16 at 8:15 a.m. in the board room in the Courthouse Waverly, IA. Minutes recorded by Shelley Wolf, Auditor.

The Bremer County Board of Supervisors met in session on Monday, July 26, 2021 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Kammeyer, Hildebrandt, Neil present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor's office and online at: https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php

Meeting was called to order by Chairman Kammeyer. Hildebrandt moved/Neil second to approve the agenda after removing the Veterans Affairs department update.

Hildebrandt moved/Neil second to go in to Closed Session at 9:00 a.m. per Iowa Code 21.5(1)(i) to interview an applicant for Human Resource Manager.

Neil moved/Hildebrandt second to end Closed Session at 9:47 a.m.

Neil moved/Hildebrandt second to approve the 7/19/21 minutes.

Hildebrandt moved/Neil second to approve claims as listed below and authorize Auditor to issue checks.

Hildebrandt moved/Neil second to approve a payroll addition for Megan Brandt, CBS Direct Care Staff, part time, \$9.75/hr., \$7.25/hr. sleep time effective 7/23/21.

Hildebrandt moved/Neil second to adopt RESOLUTION NO. 21-60 SETTING ASSESSMENT IN DRAINAGE DISTRICT #16 AND INTEREST RATE ON ASSESSMENTS. WHEREAS the Board of Supervisors of Bremer County, Iowa, acting as drainage trustees, having investigated the financial condition of Drainage District No. 16, and having found from said investigation that the funds on hand and available are insufficient to meet the requirements of said District, and WHEREAS in the judgment of said Board of Supervisors, an assessment of 1250% (percent) of the original assessment of benefits in said District is necessary to meet the requirements of said District, and to pay off outstanding warrants with accrued interest, heretofore issued against said district. THEREFORE, BE IT RESOLVED that an assessment of 1250% (percent) of the original assessment of benefits heretofore levied in said Districts be, and the same is hereby levied against all of the lands, lots and parcels of ground in said District, that said District shall bear interest at the rate of five (5) % per annum from and after thirty (30) days from date of assessment which is set for August 16, 2021 and be payable the same as ordinary taxes. So passed and adopted this 26th day of July, 2021.

Hildebrandt moved/Neil second to approve payroll changes for Hunter Saul, Dispatcher, from \$19.87/hr. to \$21.40/hr., step increase effective 8/1/21; CBS Direct Care Staff: Jocelyn Milius from \$10.17/hr., \$7.59/hr. sleep time to \$10.29/hr., \$7.71/hr. sleep time, effective 7/25/21; Anna Ward from \$10/hr., \$7.49/hr. sleep time to \$10.12/hr., \$7.61/hr. sleep time, effective 7/31/21;

Eldina Musedinovic, Jailer, from full time \$45,469/yr. to occasional part time, \$18.98/hr., effective 7/18/21.

Finance Director, Kassandra Johansen, shared the results of the wellness screening offered to Bremer County employees.

Board met with Landon Moore, Engineer, for a weekly Secondary Roads department update. Neil moved/Hildebrandt second to approve a payroll change for Matt Coonradt, Secondary Roads, from Laborer 95% \$23.42/hr. to Bridge Crew 95% \$23.65/hr., promotion effective 7/26/21. Sue Neuhaus- Johnson, B & Z Acting Administrator, present for discussion to consider having the Engineer's Office temporarily perform commercial plan reviews for the Building & Zoning Department. Consensus of the board is to contract with an outside agency.

Hildebrandt moved/Neil second to authorize Board Chair to sign a Service Agreement with Safe Building for commercial plan reviews for the Building & Zoning Department.

Hildebrandt moved/Neil second to approve a \$1/hr. temporary wage increase for Sue Neuhaus-Johnson & Brenda Pothast as Building & Zoning Department acting Administrators effective 7/8/21 and until the date an Administrator takes over.

Neil moved/Hildebrandt second to accept, approve for publication & place on file, the Treasurer's Semi-Annual Report.

Neil moved/Hildebrandt second to authorize Board signatures, contingent on County Attorney final review, on the following agreements with Henry M. Adkins & Son, Inc. to purchase a vote tabulating system: Purchase Agreement of Unisyn Voting Solutions OpenElect Voting System, Unisyn Voting Solutions Software License Agreement, and Extended Warranty and Maintenance Agreement.

Hildebrandt moved/Neil second to adopt RESOLUTION NO. 21-61 TO FIX A DATE OF HEARING AT WHICH IT IS PROPOSED TO TAKE ACTION ON THE SALE OF UNUSED REAL PROPERTY OWNED BY BREMER COUNTY, IA. WHEREAS, the Board of Supervisors (the "Board") of Bremer County, Iowa (the "County"), proposes to sell the following unused real property:

PARCEL #1: 05-04-100-006 as described in Book 96 Pg. 125-6, acquired in 1942 by Tax Sale. Assessed value is \$650. Property is classed AG. Located in Section 4, T92N, R14W of the 5th P.M. in the County of Bremer, State of IA. Summary description: LOT 5 OF PT E 1/2 NW & PT W 1/2 NE consisting of trees and water in Lafayette Twp. alongside/in Cedar River.

PARCEL #2: 05-16-100-008 as described in Book 96 Pg. 124, acquired in 1942 by Tax Sale. Assessed value is \$450. Property is classed AG. Located in Section 16, T92N, R14W of the 5th P.M. in the County of Bremer, State of IA. Summary description: W 1/2 SW NW NW consisting of trees and water in Lafayette Twp. alongside/in Cedar River.

PARCEL #3: 05-27-400-015 as described in Book 98 Page 149, acquired in 1949 by Tax Sale. Assessed value is \$350. Property is classed AG. Located in Section 27, T92N, R14W of the 5th P.M. in the County of Bremer, State of IA. Summary description: ALL W OF RIVER NW SE consisting of trees and back water of Cedar River north of Waverly just outside city limits.

PARCEL #4: 09-07-400-004 as described in Book 98 Pg. 55, acquired in 1949 by Tax Sale. Assessed value is \$130. Property is classed AG. Located in Section 7, T91N, R14W of the 5th P.M. in the County of Bremer, State of IA. Summary description: W 24' of South 10 acres of SW SE S OF ROAD being strip of land in Washington Twp. SW of Waverly close to Butler County line.

PARCEL #5: 10-22-476-008 as described in Book 1994 Pg. 2954, acquired in 1994 by Tax Sale. Assessed value is \$1,750.00. Property is classed RES. Located in Section 22 T91N, R13W of the 5th P.M. in the County of Bremer, State of IA. Summary description: N 2 ROD W1/2 SE SE being a strip of land consisting of trees adjacent to south boundary of Lot 16 Arrowhead Ridge Sub, Denver.

PARCEL #6: 10-28-100-004 as described in Book 46 Pg. 319, acquired in 1899 by Warranty Deed. Assessed value is \$420. Property is classed AG. Located in Section 28, T91N, R13W of the 5th P.M. in the County of Bremer, State of IA. Summary description: LOT 14 SUB OF W 1/2 NW being a one acre strip of land near Ivory Ave. and 260th St. consisting of trees.

WHEREAS, Iowa Code 331.361 requires proposals to dispose of interest in county owned real property shall be set forth in a resolution; WHEREAS, Iowa Code 331.361 further requires published notice of the time and place of a public hearing for any such proposals, in accordance with section 331.305; WHEREAS, after the public hearing, the board may make a final determination on the proposal by resolution. NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Bremer County, Iowa, as follows: Section 1. This Board will meet at the Bremer County Courthouse, Waverly, Iowa, on August 23, 2021, at 9:00 o'clock a.m., at which time and place a hearing will be held. in which any and all interested persons may submit in writing or appear and file an objection to the proposed plan to sell unused real property. Section 2. The County Auditor is hereby directed to give notice on the proposed action for sale of unused real property setting forth the time when and place where the said meeting will be held, by publication at least once not less than 4 nor more than 20 days before the date of said meeting, in a legal newspaper published at least once weekly, and of general circulation in the County. The notice shall be in substantially the following form: NOTICE OF PROPOSED ACTION TO DISPOSE OF UNUSED PROPERTY OWNED BY BREMER COUNTY, IA
The Board of Supervisors of Bremer County, Iowa, will meet on August 23, 2021, at the Bremer County Courthouse, Waverly, Iowa at 9:00 o'clock a.m., for the purpose of considering a proposal to dispose of unused real property:

PARCEL #1: 05-04-100-006 as described in Book 96 Pg. 125-6, acquired in 1942 by Tax Sale. Assessed value is \$650. Property is classed AG. Located in Section 4, T92N, R14W of the 5th P.M. in the County of Bremer, State of IA. Summary description: LOT 5 OF PT E 1/2 NW & PT W 1/2 NE consisting of trees and water in Lafayette Twp. alongside/in Cedar River.

PARCEL #2: 05-16-100-008 as described in Book 96 Pg. 124, acquired in 1942 by Tax Sale. Assessed value is \$450. Property is classed AG. Located in Section 16, T92N, R14W of the 5th P.M. in the County of Bremer, State of IA. Summary description: W 1/2 SW NW NW consisting of trees and water in Lafayette Twp. alongside/in Cedar River.

PARCEL #3: 05-27-400-015 as described in Book 98 Page 149, acquired in 1949 by Tax Sale. Assessed value is \$350. Property is classed AG. Located in Section 27, T92N, R14W of the 5th P.M. in the County of Bremer, State of IA. Summary description: ALL W OF RIVER NW SE consisting of trees and back water of Cedar River north of Waverly just outside city limits.

PARCEL #4: 09-07-400-004 as described in Book 98 Pg. 55, acquired in 1949 by Tax Sale. Assessed value is \$130. Property is classed AG. Located in Section 7, T91N, R14W of the 5th

P.M. in the County of Bremer, State of IA. Summary description: W 24' of South 10 acres of SW SE S OF ROAD being strip of land in Washington Twp. SW of Waverly close to Butler County line.

PARCEL #5: 10-22-476-008 as described in Book 1994 Pg. 2954, acquired in 1994 by Tax Sale. Assessed value is \$1,750.00. Property is classed RES. Located in Section 22 T91N, R13W of the 5th P.M. in the County of Bremer, State of IA. Summary description: N 2 ROD W1/2 SE SE being a strip of land consisting of trees adjacent to south boundary of Lot 16 Arrowhead Ridge Sub, Denver.

PARCEL #6: 10-28-100-004 as described in Book 46 Pg. 319, acquired in 1899 by Warranty Deed. Assessed value is \$420. Property is classed AG. Located in Section 28, T91N, R13W of the 5th P.M. in the County of Bremer, State of IA. Summary description: LOT 14 SUB OF W 1/2 NW being a one acre strip of land near Ivory Ave. and 260th St. consisting of trees.

At that time and place, oral or written objections may be filed or made to the proposal to dispose of unused real property. After receiving objections, the County may determine to sell the unused real property. By order of the Board of Supervisors of Bremer County, Iowa. Shelley Wolf, County Auditor.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This resolution shall be in full force and effect immediately upon its approval and adoption, as provided by law. So passed and adopted this 26th day of July, 2021.

Board discussed declaring EMS as an essential service in Bremer County. Discussion will continue on 8/30/21 following Iowa State Association of Counties' informational session at the Annual Conference. A decision will be forthcoming.

Hildebrandt gave an update on IA SF619 2021 – 2022 89th General Assembly in regard to Mental Health funding.

County Auditor, Shelley Wolf, exited appointing Finance Director Johansen to attest. Neil moved/Hildebrandt second to go in to Closed Session at 11:00 a.m. per Iowa Code 21.5(1)(i) to interview an applicant for Human Resource Manager. Hildebrandt moved/Neil second to end Closed Session at 11:32 a.m. Wolf resumed to attest to the proceedings of the board.

Board/Committee updates: Kammeyer participated in a Community Based Services Housing discussion.

Neil moved/Hildebrandt second to go in to Closed Session at Noon per Iowa Code 21.5(1)(i) to interview an applicant for Human Resource Manager. Hildebrandt moved/Neil second to end Closed Session at 12:25 p.m.

Board compiled interview questions for the Bremer County Building & Zoning/Environmental Health Administrator.

Auditor Wolf appointed Finance Director Johansen to attest and exited while board analyzed Human Resource Manager interviews.

Board recessed 1:00 p.m. to 2:00 p.m. for lunch. Auditor Wolf attested for the remainder of the meeting.

Neil moved/Hildebrandt second to go in to Closed Session at 2:00 p.m. per Iowa Code 21.5(1)(i) to interview an applicant for Bremer County Building & Zoning/Environmental Health Administrator. Neil moved/Hildebrandt second to end Closed Session at 2:24 p.m.

Board discussed the Bremer County Building & Zoning/Environmental Health Administrator interview and decided to make an offer to Lindsey Lambert.

Hildebrandt moved/Neil second to adjourn at 2:38 p.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the July 26, 2021 meeting of the Bremer County Board of Supervisors.

Ken Kammeyer, Chairman

Attest: _____
Shelley Wolf, Auditor
Kassandra Johansen, Auditor Designee

Claims Publication Summary 7/26/21:

Aable Pest Control	Services	169.00	2
Access Systems	Lease	93.13	
Advantage Administrators	Admin Fee	3,345.60	
AGCO Finance	Supplies	117.50	
Alliant Energy - IP&L	Utilities	418.14	3
Black Hawk Co Sheriff	Svc of Notice	129.72	
Blazek Corporation	Services	3,575.00	
BMC Aggregates LC	Road Rock	90,151.23	10
Br Co Health Ins Fund	Retiree Insurance	1,442.00	
Br Co Highway Dept	Fuel	297.83	3
Br Co Sheriff	Svc of Notice	317.05	2
Burrier Plbg & Spas Inc	Parts	16.02	
Butler Co Sheriff	Svc of Notice	56.60	
Centec Cast Metal Products	Grave Markers	5,495.68	
Central Iowa Distributing Inc	Supplies	79.00	
Century Link	Phone	383.29	2
Cintas	Service/Supplies	330.00	3
City of Janesville	Utilities	75.73	
City of Tripoli	Utilities	181.23	2
Community Memorial Hospital	Services	1,040.00	
Cottingham & Butler Ins Svcs	Services	1,083.33	
Crawford Supply Co	Commissary Supplies	450.88	
Crystal Heating & Plumbing Inc	Services	140.00	
Dick's Petroleum Co	Service	376.20	
Diercks, Rodney	Medical Examiner	214.00	

East-Central Iowa REC	Utilities	43.17	
Eastern IA Tourism Assoc	Dues	500.00	
EMS Learning Resources Center	CPR Cards	69.00	
Fastenal Co	Supplies	0.91	
Forterra Pipe & Precast	Materials	25,680.00	2
Gesme, Amanda	Mileage	6.30	
GFC Leasing - WI	Lease	421.16	3
Gordon Flesch Co Inc	Lease	139.23	2
Hildebrandt, Duane	Mileage	26.10	
HLW Engineering Group	Services	914.85	
ICAP	Insurance	308.00	
IMWCA	Work Comp Premium	7,026.00	
INRCOG	Services	1,210.00	
Iowas County Conservation Sys	Conference	377.00	
ISAC	Dues	375.00	
Jerico Services Inc	Materials	10,314.20	2
Jerry Roling Mts Inc	Parts	191.84	
John Deere Financial	Supplies	356.58	4
Kaiser Corson Funeral Home	Autopsy Transport	875.00	
Keefe Supply Co	Commissary Supplies	2,568.82	
Keystone Laboratories Inc	Services	13.18	
Koch, Amy	Mileage/Reimb Cell Phone	24.00	
Krueger Auto & Truck Villa	Oil	63.07	
LabSource Inc	Supplies	2,206.56	
Liddle's Ecowater Systems	Lease	20.00	
Lillibridge, Velda	Services	149.50	
MCI	Phone	26.02	
McKesson Medical Surgical	Supplies	47.08	
MercyOne Waterloo Medical Ctr	Services	194.00	3
MercyOne Waverly	Medical Examiner	587.50	
MidAmerican Energy	Utilities/Warning Sys	248.54	2
Miller True Value Hrdwr	Freight/Supplies	15.21	2
NE IA Response Group	Dues	12,138.00	
Niemeyer Dust Control	Services	1,650.00	
Office Express	Supplies	36.18	
Outlaw Truck Parts	Parts	538.36	2
Pathways Behavioral Serv Inc	Services	2,871.47	
Quill LLC	Supplies	109.84	
RELX Inc DBA LexisNexis	Subscription	313.00	
Riley's Inc	Supplies	55.96	2
Roling Ford LLC	Parts	149.18	
RTC Communications	Utilities	33.86	
Sadler Power Train Inc	Parts	355.50	3
Schares, Jaclyn	Mileage	41.54	
Schmidt, Leonard	Services	291.60	
SEAT Treasurer	Edu	250.00	

Sexton, Matt	Mileage	11.70	
Shonka, Susan	Mileage	131.40	
Shred-It	Shredding	712.26	2
Spahn & Rose Lumber Co	Materials	14.99	
Speer Financial Inc	Services	400.00	
Storey Kenworthy	Supplies	70.50	
Summit Food Service LLC	Inmates Meals	6,733.72	
Thrifty White Pharmacy	Inmates Prescriptions	217.47	
Titan Machinery	Lease	1,500.00	
UnityPoint Health	Services	1,248.75	
US Cellular Corp	Phone	855.08	5
Van Diest Supply Co	Herbicides	1,859.40	
Verizon Wireless	Phone/Internet	421.99	6
Visa	Business Exp	4,593.42	11
Wal-Mart Community	Supplies	138.12	
Waste Management	Services	586.87	
Waverly Health Center	Services	4,705.00	
Waverly Newspapers	Publication/Subscription	604.05	4
Waverly Police Dept	Svc of Notice	20.00	
Waverly Senior Center	Budget Allocation	3,500.00	
Waverly Utilities	Utilities	10,491.51	6
Wavtown Properties LLC	Well Plugging	500.00	
Weber Paper Co	Supplies	278.81	
Westendorf, Sarah	Mileage/Reimb Cell Phone	49.35	
Yungtum, Sally	Mileage	25.20	
Ziegler Inc	Parts/Equipment	2,838.85	5
	TOTAL	226,318.91	
CBS CLAIMS			
Aable Pest Control	Services	73.10	
Br Co Highway Dept	Fuel	350.59	
E-Doc Inc	Software	295.00	
MercyOne Waterloo Medical Ctr	Services	321.00	
Shred-It	Shredding	48.15	
Storey Kenworthy	Supplies	182.90	
US Cellular Corp	Phone	63.37	
Visa	Ad	62.61	
Waverly Utilities	Utilities	2,747.84	3
Wefel, Sarah	Reimb Employee Exp	70.00	
	TOTAL	4,214.56	
	GRAND TOTAL	230,533.47	