

July 19, 2021

Board met as Trustees of Drainage District #16 at 8:15 a.m. in the board room in the Courthouse Waverly, IA. Minutes recorded by Shelley Wolf, Auditor.

The Bremer County Board of Supervisors met in session on Monday, July 19, 2021 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Kammeyer, Hildebrandt, Neil present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor's office and online at: https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php

Meeting was called to order by Chairman Kammeyer. Hildebrandt moved/Neil second to approve the agenda.

Lana Luhring, Attorney, met with the board to protest Bremer County's conclusion that a deed presented for recording divides land. Connie Niemeyer, Realtor & Jennifer Bremner, Deputy Auditor, present. Board upheld the decision that a deed presented for recording divides land and therefore must consistently follow the procedures of a minor subdivision.

Hildebrandt moved/Neil second to approve the 7/12/21 minutes.

Hildebrandt moved/Neil second to approve payroll changes for Adam Spray, Jail Administrator, from \$59,138/yr. to \$60,129/yr., merit increase effective 7/18/21; Stephanie Dennler, Jailer, from \$42,568/yr. to \$47,404/yr. merit increase & step increase effective 7/18/21; Colin Pint, CBS Direct Care Staff, from \$11.25/hr., \$8/hr. sleep time to \$11.37/hr., \$8.12/hr. sleep time, step increase effective 7/6/21.

Neil moved/Hildebrandt second to adopt RESOLUTION #21-58 Fund Transfer. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County Iowa to authorize the transfer of funds by resolution; BE IT RESOLVED, that the Board of Supervisors authorizes the following transfer per FY22 Budget: From Solid Waste Fee Fund to General Basic Fund \$1,093. So passed and adopted this 19th day of July, 2021.

Hildebrandt moved/Neil second to authorize payment of \$732.76 to the U.S. Treasury for the annual self-insured health plan Patient - Centered Outcomes Research Fee (PCORI).

Shelley Wolf, Auditor, informed the board that Iowa State Association of Counties is sponsoring an Employer Group Retiree Program through Wellmark and that material offering the new benefit will be disseminated to county employees.

Board/Committee updates: Hildebrandt attended INRCOG Executive and Transportation board meetings; Kammeyer attended Juvenile Detention Board meeting.

Hildebrandt moved/Neil second to approve purchase of the Unisyn voting system for election tabulation equipment.

Sue Neuhaus- Johnson, Building & Zoning Acting Administrator, met with the board for a department update and presented a minor subdivision request from Rotation Acres, LLC. Paul Smith present. Hildebrandt moved/Neil second to approve division of land and adopt RESOLUTION NO. 21-59, RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF Rotation Acres, LLC, Parcel A in the E½ of the SE¼ of Sec 13, T92N, R11W of the 5th P.M., Bremer County, IA, and more particularly described as beginning at the NE corner of the SE¼ of the SE¼ of said Section; thence S00°54'07" E110.00' along the East Line of said ¼-¼ Section; thence N89°32'39" W570.00'; thence N00°54'02" W375.00'; thence N89°57'12" E570.00' to the East Line of the NE¼ of the SE¼ of said Section; thence S00°52'46" E270.00' along said East Line to the Point of Beginning; containing 4.94 Acre(s), including 0.31 Acre(s) of County Road V62 (Y Ave) ROW, subject to any easements recorded or unrecorded along with an Ingress-Egress Easement in the SE¼ of the SE¼ of Sec 13, T92N, R11W of the 5th P.M., Bremer County, IA, and more particularly described as commencing at the NE Corner of the SE¼ of the SE¼ of said Section; thence S00°54'07" E110.00' along the East Line of said ¼-¼ Section to the SE Corner of Parcel A, as shown on this Plat of Survey; thence N89°32'39" W33.00' along the South Line of said Parcel A, to the West ROW Line of County Road V62 (Y Ave) and the Point of Beginning; thence continuing N89°32'39" W33.00' along the South Line of said Parcel A; thence N00°54'07" W33.00'; thence S89°32'39" E33.00' to said West ROW Line; thence S00°54'07" E33.00' along said West ROW Line to the Point of Beginning; containing 0.02 Acre(s) (1,089 Square Feet), subject to any other easements recorded or unrecorded. Passed and adopted this 19th day of July, 2021.

Board granted Sue Neuhaus-Johnson & Brenda Pothast signatory authority for all official business in the Building & Zoning Department.

Board met with Landon Moore, Engineer, for a weekly Secondary Roads department update. An appeal, of the Engineer's ruling of denial per established regulations for a driveway application from Jason Gaede, was considered. Hildebrandt moved/Neil second to reverse the Engineer's decision, affirm the appeal and allow a smaller culvert as agreed to by the engineer. Neil moved/Hildebrandt second to approve a Utility Permit for Butler County REC for proposed installation of underground electric along 180th St and Euclid Ave in Lafayette Twp. Neil moved/Hildebrandt second to approve a revised Bremer County Highway Department Supplemental Employee Handbook.

Board compiled questions for the Human Resource Manager interviews.

Board met with Nate Koehler, MIS, for a department update, to discuss a mandatory cyber insurance coverage application and to consider a capital project. Hildebrandt moved/Neil second to approve purchase of budgeted items for a backup/data recovery FY22 capital project.

Kassandra Johansen, Finance Director, presented a quarterly report on the health insurance fund and 4th quarter finances.

Board reviewed applications received for the Building & Zoning Administrator position and set 7/26/21 as the date for interviews.

Board discussed Josh Judisch's request to purchase approximately 12 acres of land, encompassing the pond, at the county landfill site. Consensus of the board is the risk outweighs the reward and therefore will not put the property up for sale.

Board compiled a list of unused properties owned by Bremer County to be publicly offered for sale.

Neil moved/Hildebrandt second to adjourn at 11:25 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the July 19, 2021 meeting of the Bremer County Board of Supervisors.

Ken Kammeyer, Chairman

Attest: _____
Shelley Wolf, Auditor