

July 13, 2020

Hildebrandt and Neil met as part of the Bremer-Waverly Law Board at 9:00 a.m. Minutes taken by Dan Pickett, Sheriff.

The Bremer County Board of Supervisors met in session in the board room in the Courthouse, Waverly, Iowa, Monday, July 13, 2020 at 10:00 a.m. Neil, Kammeyer & Hildebrandt present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor's office and online at: [http://www.co.bremer.ia.us/government/resolutions\\_and\\_ordinances.php#](http://www.co.bremer.ia.us/government/resolutions_and_ordinances.php#)

Meeting was called to order by Chairman Neil. Kammeyer moved/Hildebrandt second to approve the agenda.

Board met with Landon Moore, Engineer, for a weekly Secondary Roads department update. Kammeyer moved/Hildebrandt second to approve a payroll change for Nick Bergmann from Bridge Crew Lead \$27.70/hr. to Road Foreman \$28.93/hr., promotion effective 7/13/20. A Resolution was considered that would establish a speed limit of 45 MPH between a point 50 feet E of the NW corner of Section 28, T91N, R13W to a point 2,650' E of the NW corner of Section 28, T91N, R13W in Jefferson Township. No action taken.

Minutes of the previous meeting were read and approved.

Hildebrandt moved/Kammeyer second to approve claims as listed below and authorize Auditor to issue checks.

Hildebrandt moved/Kammeyer second to approve payroll additions effective 7/13/20 for part time CBS Direct Care Staff, Sidney Schriever, \$10.50/hr., \$7.75/hr. sleep time & Shantel Strelow \$10/hr., \$7.50/hr. sleep time.

Kammeyer moved/Hildebrandt second to approve FY19 and FY20 payroll status changes for Sara Jensen, Health Dept., R.N., from full time to part time, \$24/hr., re-evaluation of duties due to COVID-19, effective 6/11/20.

Hildebrandt moved/Kammeyer second to adopt RESOLUTION #20-65, Fund Transfers. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County Iowa to authorize the transfer of funds by resolution; BE IT RESOLVED, that the Board of Supervisors authorizes the following transfer per FY21 Budget: From Solid Waste Fee Fund to General Basic Fund \$845. So passed and adopted this 13<sup>th</sup> day of July 2020.

Hildebrandt moved/Kammeyer second to authorize payment of annual self-insured health plan Patient - Centered Outcomes Research Fee (PCORI) for \$698.16.

Kammeyer moved/Hildebrandt second to authorize County Auditor Wolf to electronically sign the Pitney Bowes Postage Machine 5-yr. Lease Agreement.

Board met with Randy McKenzie, B & Z Amin.

Kammeyer moved/Hildebrandt second to open the Public Hearing on the second reading of Ordinance #20-05, an ordinance providing for a change in zoning for Christina E. Adams from R-1 to A-2 on the following described property: W217' of the S25' of Lot 13 and the W217' of Lots 14 and 15 in Hill Top Subdivision of the W½ of the SW¼ of Sec 36, T91N, R13W of the 5<sup>th</sup> P.M., except road ROW. No one present, no comments received since the first reading.

Kammeyer moved/Hildebrandt second to close the Public Hearing.

Kammeyer moved/Hildebrandt second to concur with the majority of P & Z commission recommendation and approve the second reading of Ordinance #20-05 and waive the third reading.

Hildebrandt moved/Kammeyer second to open the Public Hearing on the second reading of Ordinance #20-06, an ordinance providing for a change in zoning for Gregory E. & Tammy J. Kiehn from A-1 to A-2 on the following described property: Sec 18, T93N, R14W of the 5<sup>th</sup> P.M., Plainview Sub 2<sup>nd</sup> Addition Lot 2, Bremer County, IA. Greg Kiehn present in support. No comments received since the first reading.

Hildebrandt moved/Kammeyer second to close the Public Hearing.

Hildebrandt moved/Kammeyer second to concur with P & Z commission recommendation and approve the second reading of Ordinance #20-06 and waive the third reading.

Scott LaRue, GIS/Maintenance Director, met with the board to give an update on the second floor remodel complications.

Board/Committee updates: Kammeyer gave an update on IA Workforce Development board meeting.

Hildebrandt moved/Kammeyer second to set Date & Time for a public hearing to consider adoption of Ordinance 20-07, Regulations Regarding Off-Road Utility Vehicles on Secondary Roads to 8/3/2020 at 10:30 a.m.

Board met with Andy Hockenson, Conservation Director, for a department update.

Board met with Neal Jarnagin, Veterans Affairs Director, by phone, for a department update. No action taken on a request for veteran grave maintenance funding for Mount Calvary Cemetery, Sumner and Mt. Olivet Cemetery, Pinhook. Jarnagin will explore what other counties in Iowa do.

Auditor, Shelley Wolf, inquired whether the board would be interested in funding a countywide mailing of Absentee Ballot Request Forms.

Kammeyer moved/Hildebrandt second to adjourn at 12:18 p.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the July 13, 2020 meeting of the Bremer County Board of Supervisors.

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Attest: \_\_\_\_\_

Tim Neil, Chairman

Shelley Wolf, Auditor

Claims Publication Summary 7/13/20:

2 Guys Home Interiors	Window Blinds	806.00	
Aable Pest Control	Service	66.00	
Access Systems	Lease	85.11	
Ahlers & Cooney PC	Legal Services	264.00	
Albrecht, Charles	Election Official	186.65	
Albrecht, Wilda	Election Official	206.55	
Alliant Energy - IP&L	Utilities	148.60	
Amazon Capital Services	Supplies	59.99	
Aspro Inc	Materials	139.12	
Balsley, Lawrence	Mileage	18.20	
Barbara Toussaint Life Estate	Well Plugging	500.00	
Beck, Mary	Election Official	186.10	
Birgen, Mariah	Election Official	173.38	
Black Hawk Co Landfill	Tipping Fees	6,328.21	
Black Hills Energy	Utilities	67.68	4
Blackstone Simmons Peterson & Allan	Legal Service	3,604.00	
BMC Aggregates LC	Road Rock	258,826.60	6
Bob Barker Co Inc	Supplies	832.91	
Boeckman, Rebecca	Election Official	210.00	
Br Co Health Ins Fund	Retiree Insurance	718.00	
Br Co Sheriff	Svc of Notice	505.20	
Brandt, Amanda	Mileage/Reimb Cell Phone	34.35	
Brase, Chelsea	Mileage/Reimb Cell Phone	39.50	
Br-Waverly Law Board	Budget Allocation	101,884.91	2
Bremner, Kathryn	Election Official	175.63	
Buchanan Co Sheriff	Svc of Notice	41.54	
Burrow, Beth	Election Official	184.30	
Butler Co REC	Utilities/Warning Sys	386.31	4
Butler-Bremer Comm	Phone/Internet	159.35	2
Calhoun-Burns & Assoc Inc	Services	8,378.30	
Canon Financial Services Inc	Lease	335.07	2
Carolina Software Inc	Software Support	400.00	
Casterton, Sylvia	Election Official	197.68	
Castor, Janet	Election Official	185.00	
Central IA Juvenile Det Ctr	JV Detention	6,168.93	4
Century Link	Phone	1,900.42	4
Cintas	Safety	78.15	
City Directory Inc	Ad	395.00	
City of Waverly	Bldg Permits/Well Plugging	605.45	
Clefisch, Mary Ann	Election Official	208.00	
Cooper, Sarah	Election Official	176.90	
Cornforth, Jeff	Election Official	180.00	
Cottingham & Butler Ins Svcs	Services	1,083.33	

Crawford Supply Co	Commissary Supplies	559.86	
Crystal Heating & Plumbing Inc	Services	520.00	
Dana, Deb	Services	300.00	
Dick's Petroleum Co	Supplies	45,287.51	
Dicken, Stephanie	Election Official	210.55	
Dietz, Mary	Election Official	139.75	
Don's Truck Sales Inc	Parts	1,604.90	3
Drewelow, Andrew D & Brianna M	Well Rehab	1,000.00	
Elliott, Susan	Election Official	166.25	
Elsamiller Electric Co	Battery	10.20	
Emerson, Claire	Mileage/Reimb Cell Phone	104.40	
Epley, Wanda	Election Official	204.60	
Fahrner Asphalt Sealers LLC	Chip Seal	120,561.60	
Farmers Win Coop	Fuel/Supplies	1,616.38	2
Fastenal Co	Supplies	21.08	
Fisher, George	Election Official	166.25	
Floyd & Leonard Auto Electric	Parts	32.25	
Floyd Co Auditor	DHS Shared Cost	4,848.53	3
Foelske, Duane	Mileage	10.50	
Franklin Co Sheriff	Svc of Notice	64.00	
French, Mary	Election Official	147.25	
Funk, Sharon	Election Official	171.00	
Fuoss, Ed	Mileage	3.50	
Galls LLC	Uniforms/Gear	577.46	
Garry's Tire Service Inc	Tire Repair	30.50	
Geerts, Nicole	Mileage/Reimb Cell Phone	189.00	
GFC Leasing	Copier Lease	127.48	
Gielau, Barbara	Election Official	199.05	
Gordon Flesch Co Inc	Lease	1,017.86	6
Government Forms & Supplies	Supplies	110.15	
Grainger	Materials	198.66	
Gustafson, Hether	Election Official	178.28	
Harms, Robin	Election Official	184.15	
Hartman, Louie	Mileage	9.80	
Hawkeye Fire & Safety Co	Services	36.50	2
HealthCareFirst Inc	Software	600.00	
Heitman, Marilyn	Election Official	166.25	
Herman, Carol	Election Official	161.50	
HLW Engineering Group	Services	84.75	
Hoffman, Adam	Election Official	179.95	
Hoggins, Jackie	Election Official	248.60	
Hoins, Janet	Election Official	149.63	
Horizon Publishing Co	Publications	753.99	
Hunt, Shane W & Julie A	Well Plugging	500.00	
IA Dept of Transportation	Sign Supplies	330.60	
IA Office State Med Examiner	Autopsy	10,802.00	5

ICEA	Assessment	100.00	
Illowa Culvert And Supply	CMP	4,770.00	
Iowa DNR	Water Supply Fee	50.00	
Iowa Drainage District Assoc	Dues	209.65	
Iowa Prison Industries	Signs	891.00	
Iowa Regional Utilities Assoc	Rural Water	198.48	
ISAC	Dues	7,650.00	2
ISCTA	Dues	250.00	
Jensen, Sara	Mileage/Reimb Cell Phone	111.60	
John Deere Financial	Parts/Tools/Supplies	891.74	3
Joss, Nickolas	Reimb Safety Boots	103.50	
Kahn Tile Supply LLC	Materials	1,154.96	2
Kaiser-Corson Funeral Home	Autopsy Transport	2,393.00	3
Keefe Supply Co	Commissary Supplies	2,900.68	
Kenton Brothers Inc	Services	49,327.00	
Kettwig, Stacey	Mileage/Reimb Cell Phone	128.50	
Koch, Amy	Mileage/Reimb Cell Phone	190.60	
Koenigsfeld, Garret	Election Official	176.60	
Kwik Trip Inc	Fuel	10,613.56	
Kruger, Jessica	Election Official	188.90	
Ladage, Kip	Medical Examiner	950.00	5
Lantow, Kelly	Mileage/Reimb Cell Phone	50.50	
Laures, June	Election Official	196.75	
Liddle's Ecowater Systems	Lease	20.00	
Lillibridge, Velda	Services/Election Official	231.65	2
Linn Co Sheriff	Svc of Notice	70.38	
Maifield, Nancy	Election Official	123.50	
McCoy, Karen	Election Official	149.63	
McKesson Medical Surgical	Medical Supplies	279.90	
MercyOne Waverly	Medical Examiner	1,056.00	8
Metal Culverts Inc	Materials	7,869.76	
Metcalf, Robert	Services	27.00	
Meyer Pharmacy	Supplies	303.96	
MidAmerican Energy	Utilities/Warning Sys	754.83	8
Miller True Value Hardware	Supplies	237.02	4
Mirs, Debra	Election Official	180.39	
Mitko LLC	Equipment	17,995.00	
Mohlis, Carolyn	Election Official	214.30	
MSDSonline Inc	Safety	1,249.00	
Northland Products Co	Parts	578.35	
Oberheu, Karen	Election Official	173.38	
Office Express	Supplies	531.69	3
Oran Mutual Telephone Co	Trunking Exp	300.00	
Overhead Door Co of Waterloo	Services	1,075.30	
Petersen, Sara	Election Official	171.00	
Pitney Bowes Bank Inc	Postage	642.45	4

Pitney Bowes Global Fin Svcs	Lease	1,298.16	
Pitney Bowes Inc	Supplies	118.99	
Quill LLC	Office Supplies	184.80	2
RELX Inc DBA LexisNexis	Subscription	313.00	
Roxberg, Carl	Election Official	175.20	
RTC Communications	Trunking Exp	461.50	
Sadler Power Train Inc	Parts	328.30	
Schaeffer Mfg Co	Supplies	1,159.35	
Schmadeke, Brian A. & Brittney J	Well Plugging	348.91	
Schmidt, Leonard	Services	441.70	
Schneider, Judy	Election Official	185.25	
Schumacher Elevator Co	Service	252.46	
Schwartz, Katie	Mileage/Reimb Cell Phone	17.10	
Shonka, Susan	Mileage	159.30	
Shred-It	Shredding	45.00	
Smith Excavating Inc	Services	6,519.81	2
Spahn & Rose Lumber Co	Materials/Parts	660.90	3
Stahlhut, Deb	Election Official	205.50	
Stokes Welding	Materials	514.04	
Storey Kenworthy	Supplies	187.88	
Story Co Sheriff	Svc of Notice	19.55	
Strotman Building Center	Supplies	58.93	
Strotmann, Jean	Election Official	171.00	
Summit Food Service LLC	Inmates Meals	6,604.66	
Sumner Municipal Utilities	Utilities	387.23	2
Superior Welding Supply Co	Supplies	155.76	
Thacker, Karin	Election Official	212.30	
The Accel Group LLC	Insurance	1,428.97	
The Masters Touch LLC	Postage	4,500.00	
The Sidwell Co	Software/License Fees	4,668.80	2
TIFCO Industries	Supplies	239.90	
Toenges, Debra	Election Official	185.00	
Unity Point Clinic	Services	210.00	
US Cellular Corp	Phone	121.96	
Vanguard Publishing Co	Publications	1,657.42	
Verizon Wireless	Phone/Internet	567.67	2
Vogt, Michelle	Election Official	199.20	
Wapsie Pines Lawn Care	Services	310.00	
Waste Management	Services	828.14	2
Waverly Newspapers	Publications	376.69	2
Waverly Tire Co	Tires/Tire Repair	133.32	3
Waverly Utilities	Utilities	832.56	5
Wehling, Kelsie	Mileage/Reimb Cell Phone	99.65	
Wellsky	Software	2,600.00	
Westendorf, Sarah	Mileage/Reimb Cell Phone	178.90	
Westendorfs Auto	Truck Maint	522.03	

Wilson, Kerri	Election Official	187.23	
Windstream Corp	Trunking Exp	207.46	
Wix Water Works	Lease/Water	22.00	
Woodman Controls Co	Service	600.00	
	TOTAL	751,311.93	
CBS CLAIMS			
Br Co Maintenance Dept	Fuel	923.99	
Century Link	Phone	45.50	
Culligan Water Conditioning	Lease	23.45	
E-Doc Inc	Software	280.00	
Gordon Flesch Co Inc	Lease	90.68	
Hawkeye Fire & Safety Co	Services	110.50	2
MidAmerican Energy	Utilities	37.47	2
Pitney Bowes Bank Inc	Postage	3.15	
Storey Kenworthy	Supplies	163.02	
Strotman Building Center	Materials	96.63	
Verizon Wireless	Internet	40.01	
Wal-Mart Community	Supplies/Phone	51.96	
Waverly Tire Co	Tires	294.00	
Waverly Utilities	Utilities	421.96	
	TOTAL	2,582.32	
	GRAND TOTAL	753,894.25	