

January 4, 2021

The Bremer County Board of Supervisors met in session on Monday, January 4, 2021 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Kammeyer, Hildebrandt, Neil present. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office and online at: http://www.co.bremer.ia.us/government/resolutions_and_ordinances.php#

Meeting was called to order by 2020 Chairman Neil. Hildebrandt moved/Kammeyer second to approve the agenda.

Hildebrandt moved/Neil second to elect Kammeyer as Chairman of the Board for 2021.
Kammeyer moved/Neil second to elect Hildebrandt as Vice-Chairman of the Board for 2021.

Minutes of the previous meeting were read and approved.

Hildebrandt moved/Neil second to establish Mondays as the official meeting day and any other days as needed to conduct Bremer County business. Other days may be reserved for committee and administrative matters.

Hildebrandt moved/Neil second to adopt Resolution No. 21-01 for Meeting Attendance, deeming it necessary for the county officers and employees to attend meetings during the year in order to better carry out their duties of county government; resolving that approval of authorized county personnel be granted for attendance at all meetings that may be considered necessary.

Neil moved/Hildebrandt second to adopt Resolution No. 21-02 designating Waverly Newspapers, Denver Forum, Sumner Gazette and Tripoli Leader as the official Bremer County newspapers in accordance with the Code of Iowa, Chapter 349.

Hildebrandt moved/Neil second to adopt Resolution No. 21-03 for County Engineer/Farm to Market Projects. BE IT RESOLVED by the Board of Supervisors of Bremer County, Iowa, that Landon Moore, the County Engineer of Bremer County, be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications thereof in connection with all Farm to Market construction projects in this county.

Neil moved/Hildebrandt second to adopt Resolution No. 21-04 for County Engineer/Road Closures. WHEREAS, Section 306.41 of the Code of Iowa provides that “The agency having jurisdiction and control over any highway in the State, or the chief engineer of said agency when delegated by such agency, may temporarily close sections of a highway by formal resolution entered upon the minutes of such agency when reasonable and necessary because of construction, and shall cause to be erected ROAD CLOSED signs and partial or total barricades in the roadway at each end of the closed highway section and on the closed highway where that highway is intersected by other highways if such intersection remains open. Any numbered road closed for over forty-eight hours shall have a designated detour route. The agency having jurisdiction over a section of highway closed in accordance with the provisions of this section, or

persons or contractors employed to carry out the construction, reconstruction, or maintenance of the closed section of highway, shall not be liable for any damages to any vehicle that enters the closed section of the highway unless the damages are caused by gross negligence of the agency or subcontractor.” NOW, THEREFORE, BE IT RESOLVED, by the Bremer County Board of Supervisors that the County Engineer be authorized to close Bremer County Secondary Roads as necessary with the actual dates of closure to be determined by the County Engineer as follows: 1. For construction: Any project as described in the approved Bremer County Secondary Road Construction Program for the current fiscal year and any approved supplement thereto. 2. For Emergency Closure of any road for maintenance purposes. Any route deemed necessary by the County Engineer.

Hildebrandt moved/Neil second to adopt Resolution No. 21-05 for Economic Development. IT IS HEREBY RESOLVED by the Board of Supervisors of Bremer County, that: 1. The State of Iowa generally and Bremer County, Iowa, have in the past, experienced adverse economic effects, including the loss of businesses and erosion of tax base and out-migration of population. 2. It is therefore, in the best interest of the citizens of Bremer County, Iowa, to take steps reasonably calculated to lead to diversified economic development efforts. 3. Other cities and counties in Iowa are engaging in economic development efforts. 4. Therefore, Bremer County, Iowa, finds it is in the best interest of its citizens to cooperate with the cities in Bremer County, Iowa, as well as other organizations which may arise in order to promote diversified economic development in Bremer County, Iowa. THEREFORE, BE IT RESOLVED that Bremer County, Iowa, has and will continue to support its efforts to enhance economic development in Bremer County, Iowa, by its financial contribution to such efforts as Bremer County Revolving Loan Fund.

Hildebrandt moved/Neil second to adopt Resolution No. 21-06: CONSTRUCTION EVALUATION RESOLUTION. WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2021 and January 31, 2022 and submit an adopted recommendation regarding that application to the DNR; and WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BREMER COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Neil moved/Hildebrandt second to adopt Resolution No. 21-07 appointing the liaisons between Bremer County and ICAP to be Kassandra Johansen, Finance Director and alternate Kip Ladage, Safety & Risk Mgr., to represent Bremer County with the Iowa Communities Assurance Pool.

Board met with Kip Ladage, Emergency Management/Safety & Risk Mgr., for a FY22 Budget work session.

Hildebrandt moved/Neil second to set the mileage reimbursement rate for 1st quarter of calendar year 2021 at \$.40/mile.

Hildebrandt moved/Neil second to approve a payroll addition for Michael Lyons, Jailer, full time, \$31,934/yr., effective 1/6/2021 and CBS Direct Care Staff step increase payroll changes for Billie LeClere from \$12.87/hr., \$8.62/hr. sleep time to \$12.99/hr., \$8.74/hr. sleep time, effective 1/6/2021 and Sidney Schriever, from \$10.62/hr., \$7.87/hr. sleep time to \$10.74/hr., \$7.99/hr. sleep time, effective 1/13/2021.

Neil moved/Hildebrandt second to adopt Resolution No. 21-08 to transfer funds of \$450,000 per FY21 budget from General Basic to General Supplemental.

Neil moved/Hildebrandt second to authorize Board Chair to sign updated IDOT Title VI Non-Discrimination Agreement reflecting the change in Board of Supervisor Chair.

Board met with Landon Moore, Engineer, for a weekly Secondary Roads department update. Hildebrandt moved/Neil second to approve a Utility Permit for Butler County REC for installation of overhead electric along 240th St in Franklin Township.

Hildebrandt moved/Neil second to make the following appointments to Boards, Commissions and Committees for calendar year 2021 unless otherwise stated:

BOARD OF ADJUSTMENTS (5-year term):

1. Kelly Matt
2. Chris Dix
3. Deannalyn Leistikow

BOARD OF HEALTH (3-year term)

1. Dewey Hildebrandt
 - a. Tim Neil – Alternate
2. Amanda (Mandy) Gesme

BREMER WAVERLY LAW ENFORCEMENT BOARD (1-year term)

1. Dewey Hildebrandt
 - a. Tim Neil - Alternate
2. Ken Kammeyer

TOGETHER 4 FAMILIES (1-year term)

1. Dewey Hildebrandt
 - a. Ken Kammeyer – Alternate

E911 (1-year term) – appoint 1

1. Sheriff Dan Pickett

EASTERN IOWA TOURISM (1-year term)

1. Andy Hockenson

a. Tiffany Schrage – Alternate

WAVERLY AREA DEVELOPMENT FUND BOARD

1. Ken Kammeyer

COMPENSATION COMMISSION ON EMINENT DOMAIN PROCEEDINGS (1 year terms)

OWNER/OPERATOR OF AGRICULTURAL PROPERTY

1. Lynn Brase

2. Janet Rieckenberg

3. Brian Meyer

4. Craig Petersen

5. Dale Calease

6. Mark Mueller

7. Diane Lenius

OWNERS OF CITY PROPERTY

1. Ron Meyer

2. Melissa Schmall

3. To be appointed at a later date

4. Terry Dehmlow

5. Steve Wittenburg

6. De Ann Lahmann

7. Steve Aiello

PEOPLE HAVING KNOWLEDGE OF PROPERTY VALUE BY REASON OF OCCUPATON

1. Clarine “Louie” Hartman

2. Lee Peters

3. Denise Seitsinger

4. Duane Foelske

5. Dean Conrad

6. Ron Ihde

7. Deb Mummelthei

REALTORS – appoint 7

1. Jim Hurley

2. Jennifer Steere

3. Julie Lindaman

4. To be appointed at a later date

5. Deb Metcalf

6. Mike Sheehan

7. To be appointed at a later date

GENERAL RELIEF DIRECTOR (1-year term)

1. Jan Heidemann

EAST CENTRAL MENTAL HEALTH REGION (1-year term)

1. Dewey Hildebrandt

a. Tim Neil - Alternate

INRCOG BOARD (1-year term)

1. Dewey Hildebrandt

a. Tim Neil - Alternate

INRCOG ECONOMIC DEVELOPMENT (1-year term)

1. Ken Kammeyer
 - a. Tim Neil - Alternate
- INRCOG HOUSING COUNCIL (1-year term)
1. Ken Kammeyer
 2. Donna Mohlis
 3. Jay Ranard
- INRCOG COMPREHENSIVE SOLID WASTE MANAGEMENT PLAN (1-year term)
1. Tim Neil
 2. Bret Bienemann
 3. Angie Auel
- INRCOG REGIONAL TRANSPORTATION AUTHORITY/POLICY COMMITTEE (1-year term)
1. Dewey Hildebrandt
- INRCOG REGIONAL TRANSPORTATION AUTHORITY – TECHNICAL COMMITTEE (1-year term)
1. Landon Moore, County Engineer
- IOWA NORTHLAND REGIONAL TRANSIT (1-year term)
2. Dewey Hildebrandt
 - a. Tim Neil - Alternate
- MAGISTRATE APPOINTING COMMITTEE
1. William Westendorf
 2. Douglas Sheppard
- MEDICAL EXAMINER (1-year term)
1. Dr. Lee Fagre
- COUNTY MEDICAL EXAMINER INVESTIGATORS (1-year term)
1. Kip Ladage
 2. Rod Diercks
 3. Matt Jurgenson
 - a. Jennifer Becker, Tammy Fleshner - Alternates
- NEICAC—COMMUNITY ACTION (1-year term)
1. Tim Neil
- NI JUVENILE DETENTION SERVICE COMMISSION (1-year term)
1. Ken Kammeyer
 - a. Tim Neil - Alternate
- NORTHEAST IOWA RESPONSE GROUP (1-year term)
1. Tim Neil
 - a. Kip Ladage - Alternate
- PATHWAYS – WAVERLY (1-year term)
1. Ken Kammeyer
- PLANNING & ZONING COMMISSION (5-year term)
1. Jerry Dove
- SECOND JUDICIAL DISTRICT (1-year term)
1. Tim Neil
 - a. Dewey Hildebrandt - Alternate
- WAVERLY CHAMBER OF COMMERCE BOARD OF DIRECTORS
1. Ken Kammeyer

- a. Tim Neil - Alternate
WEED COMMISSIONER (1-year term)
 - 1. David Lehman, Roadside Vegetation Mgr.
- IOWA WORKS CEO BOARD (1-year term)
 - 1. Ken Kammeyer
- EMERGENCY MANAGEMENT COMMISSION (1-year term)
 - 1. Tim Neil
 - a. Dewey Hildebrandt - Alternate

Hildebrandt moved/Neil second to authorize Board Chair to sign the 2021 County Weed Commissioner Certification Form.

Board met with Sue Shonka, Treasurer, for a FY22 Budget work session.

Board reviewed a Grant Agreement offered by the Center for Tech and Civic Life to Bremer County for \$7,602.00 for the public purpose of planning and operationalizing safe and secure election administration in Bremer County in 2020. It was decided to pass on the grant offering based on the source of the funds.

Hildebrandt gave an update on the Board of Health's transition of services.

Board met with Missy Thurm, Recorder, for a FY22 Budget work session.

Kassandra Johansen, Finance Director, presented quarterly reports on health insurance fund and 2nd quarter finances.

Board met with Department Heads & Elected Officials for a work session to discuss courthouse/county facility space needs and the possibility of a courthouse remodel/addition. Anelia Dimitrova, Waverly Newspapers Editor, present.

Jim Schutte, representing the Bremer County EMS Association, met with the board to provide an update and make a FY22 Budget contribution request.

Neil moved/Hildebrandt second to adjourn at 3:04 p.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the January 4, 2021 meeting of the Bremer County Board of Supervisors.

Ken Kammeyer, Chairman

Attest: _____
Shelley Wolf, Auditor