

January 25, 2021

Board met as part of the Community Based Housing Board for a quarterly meeting at 8:30 a.m. in the Board of Supervisors' room in the Courthouse Waverly, Iowa. Minutes recorded by Cassandra Johansen, Recording Secretary.

The Bremer County Board of Supervisors met in session on Monday, January 25, 2021 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Kammeyer, Hildebrandt, Neil present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor's office and online at: [http://www.co.bremer.ia.us/government/resolutions\\_and\\_ordinances.php#](http://www.co.bremer.ia.us/government/resolutions_and_ordinances.php#)

Meeting was called to order by Chairman Kammeyer. Hildebrandt moved/Neil second to approve the agenda.

Minutes of the previous meeting were read and approved.

Neal Jarnagin, Veterans Affairs Director, FY22 Budget Work Session, postponed. Board discussed Veteran's Affairs Commission's request to replace one of the part time positions with a full time position.

Hildebrandt moved/Neil second to approve claims as listed below and authorize Auditor to issue checks.

Neil moved/Hildebrandt second to approve CBS Direct Care Staff, part time positions effective 1/25/21 for Dawn Metzger, \$14.75/hr, \$9/hr. sleep time & Jocelyn Milius, \$9.75/hr, \$7.25/hr. sleep time.

Hildebrandt moved/Neil second to approve payroll changes for the Health Dept.: Sarah Westendorf, Home Health Aide, from full time to occasional, \$14.79/hr, effective 1/28/21 & Kelsie Wehling, full time from Registered Nurse, \$26.10/hr. to Deputy Administrator, \$50,895/yr, effective 3/3/21.

Appointing replacements for members who are now ineligible to serve, as a result of a change in the law, on the Board of Adjustments and Planning & Zoning Commission, was postponed.

Kammeyer reported the Bremer County Building Official, Zoning Administrator & Environmental Health Director position has been offered and accepted. Details were discussed in regard to continuing education and Bremer County Handbook policy.

Board discussed establishing a Human Resource department.

Hildebrandt moved/Neil second to authorize Board Chair to sign an agreement for Online Continuing Education between CE Solutions, a service of VGM Education and division of VGM Group and Community Based Services for an annual fee of \$957.

Board/Committee updates: Hildebrandt reported attending INRCOG Executive board meeting; Kammeyer participated in IA Workforce Development board meeting.

Board met with Landon Moore, Engineer, for a weekly Secondary Roads department update. Steve Mummelthai present to appeal Engineer's ruling of denial on a driveway application. While discussing it became apparent there was a misunderstanding. Application will be sent back to the Engineer's Office to re-consider.

Neil moved/Hildebrandt second to adopt RESOLUTION NO. 21-10, Whereas Chapter 318 of the 2020 Code of Iowa authorized the Board of Supervisors to have all obstructions in highways under their jurisdiction to be removed, and Whereas additional road right-of-way has been acquired in Sections 22 and 23 of T93N, R14W. Polk Twp. for Bridge Replacement Project No. BROS-CHBP-CO09(82)—GB-09, Bridge 1-16. Now therefore be it resolved, by the Bremer County Board of Supervisors that the County Engineer shall notify the property owners and public utilities to remove all obstructions within the right-of-way in accordance with Chapter 318 of the Code of Iowa.

Board met with Lindley Sharp, Health Department, to discuss an amendment to the FY21 Health Department Budget. Kip Ladage, EMA and Anelia Dimitrova, Waverly Newspapers Editor, present. No action taken.

Board met with Bremer County Fair Association representatives, Danny Buls, Ron Lenth & Roy Petersen, for an update on the status of the new fairgrounds.

Board met with Kassandra Johansen, Finance Director, for a FY22 Budget work session and to review budget requests.

Board recessed 12:06 p.m. to 1:00 p.m.

Board met with Randy McKenzie, B & Z Admin. Neil moved/Hildebrandt second to open the Public Hearing for the third reading of Ordinance #21-01, Amended Flood Plain Ordinance: an ordinance amending the Bremer County, Iowa Code of Ordinances Title V Chapter 3 Article XI by repealing Title V Chapter 3 Article XI regarding Use Regulations for Floodplain Overlay District and adopting a new Title V Chapter 3 Article XI in lieu of entitled FLOODPLAIN MANAGEMENT. No members of the public present. No comments received since the second reading. Hildebrandt moved/Neil second to close the public hearing. Neil moved/Hildebrandt second to approve the third reading and adopt Ordinance #21-01, Amended Flood Plain.

Board reviewed responses received from Department Heads and Elected Officials on the county space needs survey.

Hildebrandt moved/Neil second to adjourn at 1:43 p.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the January 25, 2021 meeting of the Bremer County Board of Supervisors.

Ken Kammeyer, Chairman

Attest: Shelley Wolf, Auditor

Claims Publication Summary 1/25/2021:

|                                |                       |          |    |
|--------------------------------|-----------------------|----------|----|
| Aable Pest Control             | Services              | 103.00   |    |
| Access Systems                 | Lease                 | 85.11    |    |
| ACES                           | Edu                   | 510.00   |    |
| Advantage Administrators       | Admin Fee             | 150.00   |    |
| AgVantage FS Inc               | LP Gas                | 264.99   |    |
| Alliant Energy - IP&L          | Utilities             | 601.09   | 4  |
| Amazon Capital Services        | Supplies              | 56.25    |    |
| AT&T                           | Trunking Exp          | 47.62    |    |
| Black Hawk Co Sheriff          | Svc of Notice         | 171.52   | 2  |
| Black Hawk Co Treas            | Med Examiner          | 1,055.00 |    |
| Blakeman, Monica               | Reimb Employee Exp    | 143.18   |    |
| Bochmann, Dr Courtney          | Mileage               | 0.80     |    |
| Br Co Highway Dept             | Fuel/Services         | 5,204.84 | 9  |
| Br Co Sheriff                  | Svc of Notice         | 522.75   | 3  |
| Brase, Chelsea                 | Mileage               | 109.60   |    |
| Bremner, Jennifer              | Reimb Cell Phone      | 20.00    |    |
| Brown Supply Co Inc            | Parts                 | 250.00   |    |
| Butler Co REC                  | Utilities/Warning Sys | 552.86   | 3  |
| Canon Financial Services Inc   | Lease                 | 157.87   |    |
| Century Link                   | Phone                 | 594.53   | 2  |
| Chuck's Specialty Sales        | Supplies              | 97.00    |    |
| Cintas                         | Services              | 237.99   | 3  |
| City of Janesville             | Utilities             | 75.73    |    |
| City of Tripoli                | Utilities             | 201.78   | 2  |
| Continental Research Corp      | Supplies              | 157.05   |    |
| Crawford Supply Co             | Commissary Supplies   | 245.10   |    |
| Culligan Water Conditioning    | Bottled Water         | 13.50    |    |
| Dana, Deb                      | Services              | 300.00   |    |
| Des Moines Register            | Employment Ad         | 1,800.00 |    |
| Des Moines Stamp Mfg Co        | Stampers              | 109.00   |    |
| Dick's Petroleum Co            | Fuel Supplies         | 163.92   |    |
| Don's Truck Sales Inc          | Parts/Service         | 759.37   | 13 |
| East-Central Iowa REC          | Utilities             | 46.34    |    |
| Farmers Win Coop               | Utilities             | 494.33   |    |
| Force America Distributing LLC | Parts                 | 279.62   |    |
| Forterra Pipe & Precast        | Culvert               | 3,859.20 | 2  |
| Gesme, Amanda                  | Mileage               | 5.60     |    |
| Gordon Flesch Co Inc           | Lease                 | 154.14   | 2  |
| Hawkeye Alarm & Signal Co      | Services              | 85.00    |    |
| Heine, Jeffrey                 | Easement              | 7,333.25 |    |
| Hildebrandt, Duane             | Mileage               | 23.20    |    |

|                                  |                       |            |   |
|----------------------------------|-----------------------|------------|---|
| Horizon Publishing Co            | Ad                    | 18.20      |   |
| IA Dept of Ag/Land Stewardship   | Apiary Inspection     | 35.10      |   |
| IA Ind Health Benefit Reinsur    | Health Ins Assessment | 2,142.00   |   |
| IA Office State Med Examiner     | Autopsy Fees          | 4,155.25   | 2 |
| ICAP                             | Insurance             | 160,386.26 | 3 |
| IMWCA                            | Work Comp Premium     | 8,619.00   |   |
| Intoximeters Inc                 | Safety Equip          | 790.00     |   |
| Iowa DNR Storm Water Coordinator | NPDES                 | 350.00     | 2 |
| Iowa Law Enforcement Academy     | Edu                   | 375.00     |   |
| ISAC                             | Edu                   | 25.00      |   |
| ITSavvy LLC                      | Software              | 4,575.00   |   |
| John Deere Financial             | Parts/Tools           | 137.92     | 5 |
| Kane, Austin                     | Reimb Workboots       | 108.61     |   |
| Keefe Supply Co                  | Commissary Supplies   | 2,896.84   |   |
| Koch, Amy                        | Mileage               | 121.60     |   |
| Krivachek Janitorial Supply      | Supplies              | 441.86     |   |
| LabSource Inc                    | Supplies              | 2,686.40   |   |
| Linn Co Sheriff                  | Svc of Notice         | 75.94      | 2 |
| Mail Services LLC                | Renewals/Postage      | 726.27     |   |
| Matthew Bender & Co Inc          | Manuals               | 250.10     |   |
| MCI                              | Phone                 | 28.29      |   |
| McKesson Medical Surgical        | Supplies              | 40.21      |   |
| MercyOne Waterloo Medical Ctr    | Services              | 698.00     |   |
| MidAmerican Energy               | Utilities/Warning Sys | 243.25     | 2 |
| Miller Fence Co Inc              | Gate                  | 670.30     |   |
| Mitko LLC                        | Parts                 | 38.25      |   |
| Nate Moeller Construction LLC    | Supplies              | 1,125.00   | 2 |
| National Elev Inspect Svcs Inc   | Inspection            | 65.00      |   |
| Office Express                   | Supplies              | 257.48     | 3 |
| Oran Mutual Telephone Co         | Trunking Exp          | 300.00     |   |
| Outlaw Truck Parts               | Parts                 | 643.54     | 4 |
| Pomp's Tire Service Inc          | Supplies              | 3,912.80   |   |
| Quill LLC                        | Supplies              | 80.52      | 2 |
| Resideo Life Care Solutions      | Software              | 250.00     |   |
| Riley's Inc                      | Supplies              | 209.76     | 2 |
| RMC Imaging Inc                  | Software Support      | 745.00     |   |
| Roling Ford LLC                  | Auto Maint            | 145.80     |   |
| Sandee's                         | Supplies              | 40.20      |   |
| Schares, Jaclyn                  | Mileage               | 40.80      |   |
| Schumacher Elevator Co           | Services              | 260.03     |   |
| Schwartz, Katie                  | Mileage               | 12.40      |   |
| Shred-It                         | Shredding             | 193.69     | 2 |
| Stokes Welding                   | Parts/Materials       | 831.52     | 5 |
| Storey Kenworthy                 | Supplies              | 267.04     |   |
| Summit Food Service LLC          | Inmates Meals         | 6,917.10   |   |
| Superior Welding Supply Co       | Supplies              | 524.69     | 3 |

|                               |                       |            |   |
|-------------------------------|-----------------------|------------|---|
| The Printery                  | Supplies              | 58.20      |   |
| Thompson Shoes                | Workboots             | 123.25     |   |
| Thrifty White Pharmacy        | Inmates Prescriptions | 149.38     |   |
| TIFCO Industries              | Parts                 | 39.00      |   |
| Titan Machinery               | Equipment/Lease       | 40,747.00  | 2 |
| Tonne Service Station         | Tire Repair           | 15.00      |   |
| UnityPoint Health             | Services              | 1,248.75   |   |
| US Cellular Corp              | Phone                 | 796.26     | 5 |
| Verizon Wireless              | Phone/Internet        | 421.99     | 6 |
| Visa                          | Business Exp          | 1,070.15   | 4 |
| Waste Management              | Utilities             | 254.21     |   |
| Waverly Historic Lofts        | Rent Assistance       | 250.00     |   |
| Waverly Newspapers            | Publications/Ads      | 670.88     | 7 |
| Waverly Utilities             | Utilities             | 2,940.15   | 5 |
| Wayne's Truck Equip & Part    | Service               | 175.00     |   |
| Weber Paper Co                | Supplies              | 169.98     |   |
| Westendorf, Sarah             | Mileage               | 13.60      |   |
| Wix Water Works               | Lease                 | 30.00      |   |
| Yungtum, Sally                | Mileage               | 22.40      |   |
| Ziegler Inc                   | Parts                 | 1,033.19   | 4 |
|                               | TOTAL                 | 284,727.54 |   |
| <b>CBS CLAIMS</b>             |                       |            |   |
| Aable Pest Control            | Services              | 73.10      |   |
| Br Co Highway Dept            | Fuel                  | 295.83     |   |
| Cedar River Construction LLC  | Construction          | 10,325.00  |   |
| Elsamiller Electric Co        | Services              | 70.00      |   |
| ICAP                          | Insurance             | 13,799.86  |   |
| Lahr, Susan                   | Reimb Cell Phone      | 60.00      |   |
| MercyOne Waterloo Medical Ctr | Services              | 321.00     |   |
| Picken, Jennifer              | Reimb Cell Phone      | 60.00      |   |
| Shred-It                      | Shredding             | 90.00      |   |
| Spahn & Rose Lumber Co        | Materials             | 39.21      |   |
| Storey Kenworthy              | Supplies              | 436.87     |   |
| US Cellular Corp              | Phone                 | 23.08      |   |
| Waverly Utilities             | Utilities             | 2,231.22   | 3 |
|                               | TOTAL                 | 27,825.17  |   |
|                               | GRAND TOTAL           | 312,552.71 |   |