

January 13, 2020

Board met as Trustees of Drainage Districts at 8:15 a.m. in the Board Room in the Courthouse Waverly, Iowa. Minutes recorded by Shelley Wolf, Auditor.

Hildebrandt and Neil met as part of the Bremer-Waverly Law Board in the Law Center at 9:00 a.m. Minutes taken by Dan Pickett, Sheriff.

The Bremer County Board of Supervisors met in session on Monday, January 13, 2020 in the Courthouse, Waverly, Iowa, at 10:00 a.m. Neil, Hildebrandt, Kammeyer present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Complete copies of adopted resolutions and ordinances are available for viewing at the Courthouse in the Auditor's office, County Recorder's office and on online: http://www.co.bremer.ia.us/government/resolutions_and_ordinances.php#

Meeting was called to order by Chairman Neil. Hildebrandt moved/Kammeyer second to approve the agenda.

Lindley Sharp, Public Health Director, met with the board for FY21 budget work session. Erin Barkema, IDPH Community Health Consultant & Kip Ladage, EMA/Safety & Risk Mgr., present.

Board met with Missy Thurm, Recorder, for FY21 budget work session.

Minutes of the previous meeting were read and approved.

Board met with Randy McKenzie, B & Z Admin. Kammeyer moved/Hildebrandt second to open the Public Hearing for the First Reading Ordinance #20-01, an ordinance providing for a change in zoning for Regina M. Milligan Rev. Trust from A-1 to A-2 on that part of the NW $\frac{1}{4}$ SE $\frac{1}{4}$ of Sec 8, T91N, R13W of the 5th P.M., Bremer County, IA containing 23.07 acres and subject to existing 33' road easement over the North side thereof. No comments received since the first reading. Hildebrandt moved/Kammeyer second to close the public hearing. Hildebrandt moved/Kammeyer second to approve the second reading, waive the third reading and adopt Ordinance #20-01.

Kammeyer moved/Hildebrandt second to approve a one year extension of the preliminary Hesse's Hollow subdivision plat for Ernest L. Hesse Et Al (Estate) located in the NW $\frac{1}{4}$ NW $\frac{1}{4}$, Sec 21, T91N, R13W of the 5th P.M. Bremer County, IA, due to a sibling's death, to allow for the estate to be worked through.

Hildebrandt moved/Kammeyer second to approve claims as listed below and authorize Auditor to issue checks.

Hildebrandt moved/Kammeyer second to approve payroll changes for Health Dept re-evaluation of duties: Kristinia Kielman, Admin. Assist., from \$17.63/hr to \$18.53/hr; Chelsea Brase, LPN, from \$19.57/hr to \$19.86/hr, effective 1/19/20.

Kammeyer moved/Hildebrandt second to approve CBS Direct Care Staff step increase payroll changes: Sara McDonald, from \$12.87/hr, \$8.62/hr sleep time to \$12.99/hr, \$8.74/hr sleep time, effective 1/29/20; Holly Bailey, \$10.50/hr, \$7.75/hr sleep time to \$10.62/hr, \$7.87/hr sleep time, effective 1/18/20; Brad Kuethe, \$12.87/hr, \$8.67/hr sleep time to \$12.87/hr, \$8.67/hr sleep time, effective 1/25/20.

Board discussed moving forward the process for adopting an Ordinance for allowing Off-Road Utility Vehicles on Secondary Roads beginning with mirroring Fayette County's adopted ordinance and Sheriff, Dan Pickett and Co. Attorney, Kasey Wadding's review and feedback on it.

Board discussed setting the county's health insurance premium contribution amount per employee for the FY21 budget. Illustrations of a variety of scenarios were requested from Finance Director Johansen to assist in setting the amount.

Board met with Landon Moore, Engineer, for a weekly Secondary Roads department update, FY21 budget work session and to consider action items as follows:
Kammeyer moved/Hildebrandt second to open the Public Hearing for the proposed road vacation being all of that portion of 260th Street shown on Bremer County Recorder Instrument number 2019-4012, being Tract #1, Tract #2, and Tract #3. Dale Rogers, citizen, present in favor. No comments received against. Kammeyer moved/Hildebrandt second to close the public hearing. Kammeyer moved/Hildebrandt second to adopt RESOLUTION #20-11, RESOLUTION TO VACATE A COUNTY ROAD WHEREAS, A public hearing was conducted on January 13, 2020 following publication and service of notice as required by law on the proposed vacation and closure of a portion of Bremer County Secondary Road, described as follows: All of that portion of 260th Street shown on the attached Right-of-Way Revision plat as recorded in the office of the Bremer County Recorder Instrument number 2019-4012, being Tract #1, Tract #2, and Tract #3 as described in instrument 2019-4012. WHEREAS, No objections have been received, either in writing or by persons present. NOW THEREFORE BE IT RESOLVED by the Bremer County Board of Supervisors that the subject section of road be ordered vacated and closed.

Hildebrandt moved/Kammeyer second to authorize Board Chair to sign contracts for projects let in the IDOT December letting: BROS-SWAP-C009(80)--SE-09 consisting of bridge work on 130th St. over Horton Creek. Contractor is Taylor Construction, Inc., contract value is \$420,135.70; FM-C009(83)—SE-09 for reconstruction of V21 and V5C pavement. Contractor is Mathy Construction Co., contract value is \$1,584,635.35
Kammeyer moved/Hildebrandt second to approve a utility permit for Windstream Iowa Communications, LLC for installation of fiber optic cable to be placed approximately 59.56' SW of the NE corner of Section 6, T-90N/R-13W to a point 5,313' E of the NW corner of Section 6, T-90N/R-13W on 275th St and Hawthorne Ave in Jackson Twp
Hildebrandt moved/Kammeyer second to adopt RESOLUTION #20-12, the County Engineer shall notify public utilities and property owners to remove all obstructions within the right-of-way for Bridge Replacement Project BROS-SWAP-C009(80)—SE-09 in accordance with Chapter 318 of the Code of Iowa.

Kammeyer moved/Hildebrandt second to adopt RESOLUTION #20-11, to participate in the IDOT Sign Replacement Program for Cities & Counties.

Board recessed 12:22 p.m. to 1:00 p.m.

Randy McKenzie, B & Z Admin., met with the board for a FY21 budget work session and funding request.

Board/Committee updates: Neil attended EMA Commission meeting, Hildebrandt attended Together for Families and Board of Health.

Trisha Wilkens, NEICA met with the board to make a FY21 funding request.

Andy Hockenson, Conservation Director, met with the board for a FY21 budget work session. Conservation Board members, Dick Harms & Jim Peters, present.

Hildebrandt moved/Kammeyer second to adjourn at 2:37 p.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the January 13, 2020 meeting of the Bremer County Board of Supervisors.

Tim Neil, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 1/13/20:

Aable Pest Control	Service	66.00	
Access Systems	Lease	77.82	
AgVantage FS Inc	LP Gas	405.60	
Alliant Energy - IP&L	Utilities	324.79	3
Black Hawk Co Landfill	Tipping Fees	3,377.05	
Black Hawk Co Sheriff	Svc of Notice	266.28	2
Black Hills Energy	Utilities	826.58	4
BMC Aggregates LC	Rock/Winter Materials	5,182.28	7
Bob Barker Co Inc	Jail Supplies	391.34	
Bochmann, Dr Courtney	Mileage	4.00	
Br Co Conservation Bd	Reimb Petty Cash	51.57	
Br Co Health Ins Fund	Retiree Insurance	1,947.00	
Br Co Highway Dept	Fuel	140.76	
Br Co Peace Officers Assoc	Dues	40.00	
Br Co Sheriff	Svc of Notice	896.36	
Brandt, Amanda	Mileage/Reimb Cell Phone	184.40	
Brase, Chelsea	Mileage/Reimb Cell Phone	46.40	
Brewer, Madison	Mileage/Reimb Cell Phone	72.80	
Br-Waverly Law Board	Budget Allocation	16,823.25	

Butler Co REC	Utilities/Warning Sys	325.95	3
Butler Co Sheriff	Svc of Notice	63.10	
Butler-Bremer Comm	Utilities/Trunking Exp	2,325.68	3
Calhoun-Burns & Assoc Inc	Services	2,473.80	2
Canon Financial Services Inc	Lease	157.87	
Carolina Software Inc	Software Support	400.00	
CCL Supply LLC	Parts	274.03	
Cedar Valley SHRM	Dues	80.00	
Center Pharmacy	Supplies	24.08	
Century Link	Phone	2,038.47	4
Cintas First Aid & Safety	Safety	82.09	
City of Waverly	Building Permits	3,550.75	
Concordance Healthcare Solutions	Supplies	85.81	
Continental Research Corp	Supplies	218.67	
Cottingham & Butler Ins Svcs	Services	1,083.33	
Crawford Supply Co	Commissary Supplies	65.64	
Culligan	Bottled Water	19.50	
Dana, Deb	Service	300.00	
Don's Truck Sales Inc	Parts/Equip	173,441.67	5
Elsamiller Electric Co	Service	29,557.21	4
Emerson, Claire	Mileage	46.00	
Farmers Cooperative Co	Lease	1,200.00	
Farmers Win Coop	LP Gas	357.81	
Gamm, Heather	Reimb Supplies	4.51	
Geerts, Nicole	Mileage/Reimb Cell Phone	169.20	
Gordon Flesch Co Inc	Lease	497.35	3
Grainger	Materials	128.45	
Hancor	Materials	964.10	
Hawkeye Fire & Safety Co	Services	234.00	
Heidemann, Jan	Reimb Employee Exp	20.00	
Hildebrandt, Duane	Mileage	460.40	2
Hoppy's Auto Parts Inc	Parts	417.22	8
Horizon Publishing Co	Publications/Ads	740.90	2
Hotsy Equipment Co	Parts	330.45	
IA Dept of Ag/Land Stewardship	Service	62.01	
IA Dept of Transportation	Edu	780.00	3
IA DNR Forestry Fire Program	Edu	10.00	
IA Health Care Association	Dues	825.00	
ICAP	Insurance	139,351.79	3
Iowa DNR Storm Water Coordinator	Service	175.00	
Iowa Prison Industries	Signs	132.11	
Iowa Regional Utilities Assoc	Rural Water	148.21	
ISAC	Edu	765.00	4
Jensen, Sara	Mileage/Reimb Cell Phone	187.20	
John Deere Financial	Supplies/Parts	531.61	5
Keefe Supply Co	Commissary Supplies	1,536.08	

Keller, Jean	Reimb Supplies	100.00	
Kettwig, Stacey	Mileage/Reimb Cell Phone	190.40	
Keystone Laboratories Inc	Water Tests	521.50	
Koch, Amy	Mileage/Reimb Cell Phone	134.40	
Ladage, Kip	Medical Examiner	120.00	
Lantow, Kelly	Mileage/Riemb Cell Phone	15.20	
LaRue, Susi	Mileage	52.80	
Liddle's Ecowater Systems	Lease	20.00	
Mail Services LLC	Renewals/Postage	1,003.29	
McKesson Medical Surgical	Medical Supplies	516.75	
Mediacom	Inmates Cable	706.89	
MercyOne Waverly	Medical Examiner	230.00	2
MidAmerican Energy Co	Utilities	1,009.18	7
Midwest Overhead Crane Corp	Inspection	477.48	
Miller True Value Hardware	Supplies	416.66	2
Miller, Lisa	Mileage	44.00	
National Elev Inspect Svcs Inc	Elevator Inspection	130.00	
North IA Juvenile Det Svcs	JV Detention	2,925.00	2
Northern Iowa Therapy PC	Therapy	3,120.00	
Northland Products Co	Supplies	1,952.08	2
Office Express	Supplies	255.46	2
Oran Mutual Telephone Co	Trunking Exp	300.00	
Performance Rehab LLC	Therapy	2,962.80	
Pitney Bowes Bank Inc	Postage	1,589.43	3
Pitney Bowes Global Fin Svcs	Lease	1,298.16	
Pomp's Tire Service Inc	Supplies	3,816.00	2
Premiere Auto Wash	Truck Wash	8.60	
Priority Dispatch	Equip Maint	49.00	
RELX Inc DBA LexisNexis	Subscription	313.00	
Riley's Inc	Supplies	25.11	
RMC Imaging Inc	Software Support	745.00	
Roling Ford LLC	Auto Maint	32.95	
RTC Communications	Trunking Exp	426.50	
Schwartz, Katie	Reimb Cell Phone	10.00	
Scott Pharmacy Inc	Inmates Prescriptions	268.66	
Sexton, Matt	Mileage	17.60	
Sharp, Lindley	Mileage/Reimb Cell Phone	49.80	
Shred-It USA	Shredding	45.00	
Spahn & Rose Lumber Co	Materials	1,440.46	
Stokes Welding	Parts/Materials	1,032.22	3
Storey Kenworthy	Supplies	636.21	4
Summit Food Service LLC	Inmates Meals	6,394.71	
Sumner Municipal Utilities	Utilities	211.12	2
Swartzrock Imp Co	Parts	754.75	
Tatroe Electric Inc	Service	7,200.00	2
Taylor Physical Therapy Assoc	Therapy	10,293.50	

Terminal Supply Co	Parts	377.02	
The Printery	Supplies	96.40	
Thompson Truck & Trailer Inc	Parts	150.81	2
TIFCO Industries	Supplies	264.85	
Tripoli Police Dept	Svc of Notice	44.86	
US Cellular Corp	Phone	42.99	
Vanguard Publishing Co LLC	Publications/Ads	1,048.58	3
Verizon Connect NWF Inc	GPS	378.45	
Verizon Wireless	Internet/Phone	568.01	2
Visa	Supplies	176.00	
Wal-Mart Community	Supplies	29.05	
Wapsie Sportsman's Club	Membership	25.00	
Wartburg College	Service	169.36	
Waste Mgmt of WI-MN	Utilities	233.15	
Waverly Health Center	Therapy	480.00	
Waverly Newspapers	Publications/Ads	452.44	3
Waverly Police Dept	Svc of Notice	35.00	
Waverly Tire Co	Service	22.00	
Waverly Utilities	Utilities	1,454.98	6
Weber Paper Co	Jail Supplies	418.11	
Wellsky	Software	2,600.00	
Westendorf, Sarah	Mileage/Reimb Cell Phone	101.20	
Westendorfs Auto	Auto Maint	137.90	
Windstream Corp	Trunking Exp	207.46	
Woodman Controls Co	Services	600.00	
Yoder Construction NE IA LLC	Service	12,860.32	
Yungtum, Sally	Mileage	46.40	
Ziegler Inc	PARTS	344.96	3
	TOTAL	474,993.30	
CBS CLAIMS			
Br Co Maintenance Dept	Snow Removal/Maint	602.99	
Calease, Joshua	Shredding	7.25	
Century Link	Phone	46.05	
Culligan	Lease	23.45	
Dell Marketing LP	IT Equip	2,575.53	
E-Doc Inc	Software	270.00	
Franzen, Craig	Shredding	7.25	
Gordon Flesch Co Inc	Lease	146.94	
ICAP	Insurance	12,706.08	
MidAmerican Energy Co	Utilities	269.68	2
Miller True Value Hardware	Supplies	33.31	
Pitney Bowes Bank Inc	Postage	10.00	
Verizon Wireless	Internet	40.01	
Waverly Tire Co	Service	22.00	
Waverly Utilities	Utilities	512.28	
	TOTAL	17,272.82	

GRAND TOTAL

492,266.12