

June 29, 2020

The Bremer County Board of Supervisors met in session in the board room in the Courthouse, Waverly, Iowa, Monday, June 29, 2020 at 8:45 a.m. Neil, Kammeyer & Hildebrandt present. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office and online at: http://www.co.bremer.ia.us/government/resolutions_and_ordinances.php#

Meeting was called to order by Chairman Neil. Hildebrandt moved/Kammeyer second to approve the agenda with the addition of Authorizing Board Chair to sign an agreement with the Iowa Secretary of State for a COVID-19 related grant.

Chairman Neil administered the Oath of Office to Jennifer Bremner, Deputy Auditor.

Minutes of the previous meeting were read and approved.

Hildebrandt moved/Kammeyer second to approve claims as listed below and authorize Auditor to issue checks.

Kammeyer moved/Hildebrandt to adopt RESOLUTION #20-62 Fund Transfer. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County Iowa to authorize the transfer of funds by resolution; the Board of Supervisors authorizes the following transfer per FY20 Budget from General Basic to Co. Conservation Land Acquisition \$38,300.00 transferring camp receipts to land acquisition fund. So passed and adopted this 29th day of June 2020.

Kammeyer moved/Hildebrandt to adopt RESOLUTION #20-63 Appropriate Funds. WHEREAS, in accordance with Section 331.434(6) of the Code of Iowa which requires the Board of Supervisors of Bremer County, Iowa, to appropriate funds to operate all offices and departments of said county for FY21. THEREFORE, BE IT RESOLVED, that the Board of Supervisors do hereby authorize the appropriations for Fiscal Year 2021 as follows:
SECTION 1: The amounts itemized by office and department on the following Schedule A are hereby appropriated from the resources of each fund so itemized.
SECTION 2: Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective 7/1/20.
SECTION 3: In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amount appropriated pursuant to this resolution.
SECTION 4: If at any time during the budget year the Finance Director shall ascertain that the available resources of a fund for that year will be less than said funds total appropriations she shall immediately so inform the Board and recommend appropriate corrective action.

SECTION 5: The Finance Director shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate on a report the status of such accounts to the applicable department monthly during the budget year.

SECTION 6: All appropriations authorized pursuant to this resolution lapse at the close of business 6/30/21.

SCHEDULE A

01 Board of Supervisors	\$ 200,640
02 Auditor	\$ 306,702
03 Treasurer	\$ 540,726
04 County Attorney	\$ 392,477
05 Sheriff	\$ 3,418,214
07 Recorder	\$ 290,791
08 Building and Zoning	\$ 297,450
09 Sanitation	\$ 93,499
10 Elections	\$ 149,383
11 Maintenance	\$ 260,320
12 Courthouse	\$ 110,777
13 County Farm Site	\$ 5,470
17 Local Option Sales Tax	\$ 2,200,000
19 Conservation Land Acquisition	\$ 175,000
20 Engineer	\$ 6,390,021
21 Veterans Affairs	\$ 147,335
22 Conservation	\$ 638,498
23 Water/Well Grant Program	\$ 13,000
24 Roadside Veg/Weed Commissioner	\$ 179,112
25 DHS Administration	\$ 16,622
26 Landfill Closure	\$ 48,700
28 Med Exam and Testing	\$ 51,075
31 Court and Juvenile Justice	\$ 109,440
33 Outside Agencies	\$ 312,000
34 Finance & Management	\$ 108,650
37 Public Safety	\$ 1,021,588
39 General Relief	\$ 49,480
41 Capital Projects and Insurance	\$ 527,698
45 Substance Abuse	\$ 26,395
52 Data Processing	\$ 355,677
53 Customer Convenience Center	\$ 188,741
55 Health Dept.	\$ 1,231,872
65 GIS Mapping	\$ 106,646
69 Solid Waste Fee Fund	\$ 845
70 Emergency Management	\$ 85,114 (GB only)
71 Safety and Risk Management	\$ 11,691
73 Economic Development	\$ 15,000
81 Land Acquisition – REAP	\$ 23,500
83 Mental Health	\$ 1,096,089
96 Readlyn Bike Trail Project	\$ 10,000

99 Non-Departmental	<u>\$ 3,983,519</u>
Total	\$25,189,757

The above and foregoing resolution was adopted by the Board of Supervisors of Bremer County, Iowa, on this 29th day of June, 2020.

Hildebrandt moved/Kammeyer second to authorize Board Chair to sign the Bremer and Readlyn Community Foundations Terms of Grant in which CBS was awarded \$5,000.

Hildebrandt moved/Kammeyer second to authorize Board Chair to sign an agreement with the Iowa Secretary of State Certification Regarding Lobbying for Contracts, Grants, Loans and Cooperative Agreements in order to receive a grant for reimbursement of COVID-19 safety related expenses for the 2020 Primary election.

Hildebrandt moved/Kammeyer second to authorize Board Chair to sign an engagement letter from EideBailly CPAs & Business Advisors for cost report services for Community Based Services.

Hildebrandt moved/Kammeyer second to opt in to the Department of Labor, Treasury, and Health and Human Services guidance to extend timeframes for employees benefit plans, participants and beneficiaries impacted by the COVID-19 outbreak as outlined in the Federal Register and Center for Medicare and Medicaid Services.

John Torbert, CAE Executive Director of the Iowa Drainage District Association, met with the board for an annual visit.

Wolf was replaced by Jennifer Bremner, Auditor Designee, to attest for the remainder of the meeting.

Board met with Nate Koehler, MIS, for department update. Hildebrandt moved/Kammeyer second to approve the annual maintenance agreement for the new phone system.

Board/Committee updates: Hildebrandt attended East Central Region Mental Health Services board meeting; Neil participated in Northeast IA Community Action board zoom meeting; Kammeyer participated in Workforce Development & INRCOG Housing zoom board meetings.

Board met with Landon Moore, Engineer, for a weekly Secondary Roads department update. Hildebrandt moved/Kammeyer second to approve and sign Supplemental Agreement for final design services of Bridge 10-3A in Section 18, T91N, R13W.

Board discussed consideration of an Ordinance for Off-Road Utility Vehicles on Secondary Roads. Dan Pickett, Sheriff and William Werger present.

Board met with William Werger, City of Waverly Attorney, for a request to abate taxes under Iowa Code 445.63 for abandoned property awarded to the City of Waverly – 1900 Heritage Way, Waverly. Sue Shonka, Treasurer, present. Hildebrandt moved/Kammeyer second to adopt RESOLUTION #20-64 Abatement of taxes. WHEREAS, Section 445.63 of the Code of Iowa requires the Board of Supervisors of Bremer County Iowa to authorize the Treasurer to strike

from the tax books all taxes regular, interest and costs for properties that have been attained by another governing body and the real estate taxes that were previously owing on the parcel, prior to the governing body's ownership, and the governing body has refused to pay such taxes; WHEREAS, Parcel 0904400010 was E-Filed 2020 June 23 10:54 am Bremer County-Clerk of District Court. THEREFORE, the Bremer County Board of Supervisors directs the Treasurer to strike from the tax books and abate all taxes regular, interest and costs for the City of Waverly on the following Parcel: 0904400010 taxes \$92,662.00 and abate any future taxes attached to this parcel if still owned by the City of Waverly. So passed and adopted this 29th day of June 2020.

Board met with Randy McKenzie, B & Z Admin., to discuss work schedule for Waverly Health Center building inspections.

Board reviewed sample debt schedules provided by Speer Financial, Inc. and discussed potential new projects.

Kammeyer moved/Hildebrandt second to adjourn at 11:30 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the June 29, 2020 meeting of the Bremer County Board of Supervisors.

Tim Neil, Chairman

Attest: _____
Shelley Wolf, Auditor
Jennifer Bremner, Auditor Designee

Claims Publication Summary 6/29/20:

Aable Pest Control	Services	103.00	
Access Systems	Lease	2,711.40	
ACES	Edu	1,020.00	
Air Services Inc	Services	3,495.00	
Alliant Energy - IP&L	Utilities	507.24	4
Amazon Capital Services	Supplies	490.05	5
AmeriGroup Iowa Inc	Overpayment	1,179.12	
Aspro Inc	Materials	355.20	2
AT&T	Trunking Exp	43.49	
BMC Aggregates LC	Road Rock	55,389.58	22
Bob Barker Co Inc	Jail Supplies	2,981.00	
Bolte, Ben	Mileage	21.60	
Br Co Highway Dept	Fuel	1,582.42	7
Br Co Sheriff	Svc of Notice	998.86	2
Brandt, Amanda	Mileage	150.50	
Brase, Chelsea	Mileage	24.50	
Busch, Duane, Dale, Lowell	ROW	410.00	
Calease, Kathy	Mileage	19.50	
Centec Cast Metal Products	Grave Markers	3,536.79	
Central Iowa Distributing Inc	Supplies/Equip	1,902.80	2

Century Link	Phone	844.55	3
Chapin, Mary Lea	ROW	248.24	
Cintas	Service	224.00	4
City of Janesville	Utilities	75.73	
City of Tripoli	Utilities	194.63	2
City of Waverly	Building Permits	6,752.66	
Construction Materials Inc	Materials	2,747.60	5
Continental Research Corp	Materials	389.15	
Crawford Supply Co	Commissary Supplies	151.30	
Dave Meiser DBA Cert Werks	CPR/AED Training	180.00	
Dell Marketing LP	IT Equip	6,007.88	
Dillavou Oil Co Inc	Delivery	398.80	
Don's Truck Sales Inc	Supplies	465.34	
Dorsey & Whitney LLP	Services	1,350.00	
Dove, Jerry	Mileage	12.75	
East-Central Iowa REC	Utilities	34.26	
Emerson, Claire	Mileage	50.75	
Fastenal Co	Parts/Materials	927.27	3
Floyd Co Auditor	DHS Shared Cost	2,196.49	
Galls LLC	Uniforms/Safety Equip	1,372.00	
Geerts, Nicole	Mileage	136.85	
Gordon Flesch Co Inc	Equip/Lease	3,250.89	3
Graeser, Merle & Violet	ROW	1,852.63	
Hawkeye Alarm & Signal Co	Service	250.00	
HealthCareFirst Inc	Software	2,792.28	
Hildebrandt, Duane	Mileage	309.50	
Hi-Way Products Inc	Materials	554.00	
Hoppy's Auto Parts Inc	Parts/Supplies	1,296.67	21
IA Natural Heritage Foundation	Membership	25.00	
Impact Marketing	Services	817.50	
IMWCA	Work Comp Prem	20,113.00	
Intercoms Online.Com	Intercom	251.87	
Iowa Law Enforcement Academy	Edu	875.00	
Iowa Prison Industries	Signs	179.96	
ITSavvy LLC	Software Support	6,210.00	
Jensen, Sara	Mileage	88.90	
Jerico Services Inc	Materials	10,006.25	
Jerry Roling Mts Inc	Auto Maint	65.00	
John Deere Financial	Parts	122.97	
Kahn Tile Supply LLC	Materials	993.50	2
Keefe Supply Co	Commissary Supplies	2,052.36	
Keltek Inc	Safety Equip	21,017.35	
Kern, Jessy	Reimb Safety Boots	54.99	
Kettwig, Stacey	Mileage	221.55	
Keystone Laboratories Inc	Water Tests	53.00	
Kirk Gross Co	Furniture	10,333.52	

Koch, Amy	Mileage	110.95	
Kwik Trip Inc	Fuel	9,219.60	
Ladage, Kip	Med Examiner/Reimb Phone	690.00	2
Lantow, Kelly	Mileage	20.30	
Liddle's Ecowater Systems	Bottled Water	24.00	
Lillibridge, Velda	Services	34.50	
Mark Milder Law Firm	Services	48.00	
MCI	Phone	46.98	
Meiners, LaVonne	ROW	191.73	
MercyOne Waterloo Medical Ctr	Services	1,629.00	3
MercyOne Waverly	Medical Examiner	162.50	
MidAmerican Energy Co	Utilities	780.13	5
Miller True Value Hardware	Material/Equip	621.36	2
Motorola Solutions Inc	Radios	57,509.40	
Neil, Tim	Mileage	51.10	
Niemeyer Dust Control	Services	1,400.00	
Office Concepts	Office Chairs	1,079.97	
Office Express	Supplies	3,208.20	4
Oly's Tire Service	Service	240.00	
P & K Midwest Inc	Equipment	6,975.00	2
Pitney Bowes Bank Inc	Postage	1,847.45	4
Pomp's Tire Service Inc	Tires	1,160.00	3
Quill LLC	Supplies	299.19	2
Racom Corporation	Radios	5,952.93	
RC Systems	Safety Equip/Service	1,704.38	3
Resideo Life Care Solutions	Software	130.00	
Riley's Inc	Supplies	901.80	2
RTC Communications	Utilities	32.76	
Schmidt, Leonard	Services	231.40	
Schwartz, Betty	Row	795.14	
Schwartz, Katie	Mileage	7.00	
Scott Pharmacy Inc	Inmates Prescriptions	743.70	
Snap On Tools	Tools	247.95	
Stokes Welding	Parts	238.18	
Storey Kenworthy	Supplies	1,252.97	4
Stormwind LLC	Edu	3,000.00	
Summit Food Service LLC	Inmates Meals	6,728.57	
Sydion	Software	11,190.00	
Taylor Construction Inc	Construction	64,394.62	
The Printery	Supplies	48.20	
Tripoli Plumbing & Heating	Parts	194.50	
Tyler Technologies Inc	Annual Support	27,768.96	
US Cellular Corp	Cell Phone	909.60	5
US Post Office	Stamps	132.00	2
VA Medical Ctr	Transportation	3,384.00	
Verizon Wireless	Internet/Phone	516.90	6

Visa	Business Exp	3,198.04	10
Wal-Mart Community	Supplies	361.89	
Waverly Health Center	Medical Supplies	1,004.88	3
Waverly Newspapers	Publications	538.51	3
Waverly Tire Co	Supplies	24.00	
Waverly Utilities	Utilities	3,917.46	5
Weber Paper Co	Jail Supplies	277.09	
Wehling, Kelsie	Mileage	102.20	
Westendorf, Sarah	Mileage	164.85	
Westendorfs Auto	Truck Maint	74.95	
Windstream Corp	Utilities	64.07	
Ziegler Inc	Equip Repair	3,084.34	
	TOTAL	416,137.19	
CBS CLAIMS			
Br Co Highway Dept	Fuel	69.83	
Century Link	Phone	5.92	
MercyOne Waterloo Medical Ctr	Services	642	
MidAmerican Energy Co	Utilities	16.76	
Miller True Value Hardware	Supplies	136.93	
Pitney Bowes Bank Inc	Postage	7	
Storey Kenworthy	Supplies	195.3	
TIFCO Industries	Supplies	129.95	
USCellular Corp	Phone	22.35	
Visa	Ad	50	
Waverly Utilities	Utilities	1,962.08	3
	TOTAL	3,238.12	
	GRAND TOTAL	419,375.31	