

June 1, 2020

The Bremer County Board of Supervisors met in session in person in the board room in the Courthouse, Waverly, Iowa, Monday, June 1, 2020 at 9:00 a.m. by virtual "Go To Meeting". Neil, Kammeyer & Hildebrandt present. Kassandra Johansen, Finance Director, also present in person for the duration of the meeting. Given the directives on March 20, 2020 by Governor of the State of Iowa, Kim Reynolds, to protect the public from the possible spread of COVID-19 this meeting was made available to the public by telephone conference number. Unless otherwise noted all actions were approved unanimously. Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor's office and on online at:  
[http://www.co.bremer.ia.us/government/resolutions\\_and\\_ordinances.php#](http://www.co.bremer.ia.us/government/resolutions_and_ordinances.php#)

Meeting was called to order by Chairman Neil. Kammeyer moved/Hildebrandt second to approve the agenda.

Discussion on COVID-19 and Bremer County Government: Judge Foy raised questions in regard to opening the Courthouse and how common areas connected with court will be attended to.

Kammeyer moved/Hildebrandt second to approve claims as listed below and authorize Auditor to issue checks.

Minutes of the previous meeting were read and approved.

Board met with Landon Moore, County Engineer, by phone for a weekly Secondary Roads department update.

Kammeyer moved/Hildebrandt second to open the Public Hearing on the proposed termination and vacation of a property easement at the following described location: The East one hundred thirty-three (133) feet of the South one hundred (100) feet of the North six hundred seventy-three (673) feet of the Southeast Quarter (SE ¼) of the Northeast Quarter (NE ¼) of Section Twenty (20), Township (93) North, Range Thirteen (13) West of the 5<sup>th</sup> P.M. (1342 Ivory Ave. Plainfield, IA). No one present against. Moore explained that it is the location of the Douglas maintenance shed which has been removed and that the equipment is now housed at the Secondary Roads headquarters. No comments received in opposition. Kammeyer moved/Hildebrandt second to close the Public Hearing.

Hildebrandt moved/Kammeyer second to approve vacating the easement and adopt RESOLUTION NO. 20-50 AUTHORIZING THE TERMINATION AND VACATING OF PROPERTY EASEMENT: 1342 IVORY AVENUE PLAINFIELD, IOWA. BE IT RESOLVED by the Bremer County Board of Supervisors that a Public Hearing was held on June 1, 2020 at the Courthouse in Waverly, Iowa on the proposed vacating of the following described property easement: The East one hundred thirty-three (133) feet of the South one hundred (100) feet of the North six hundred seventy-three (673) feet of the Southeast Quarter (SE ¼) of the Northeast Quarter (NE ¼) of Section Twenty (20), Township (93) North, Range Thirteen (13) West of the 5<sup>th</sup> P.M. The Board finds that proper notice of said Hearing was published in a newspaper of general circulation in Bremer County prior to said Hearing and that proof of publication is now on file in the office of the County Auditor. The Board, after considering all objections offered at said Public Hearing, hereby declares and orders the above described property easement vacated

and Bremer County's interest shall revert to the fee holder upon recording of this resolution. Passed and adopted this 1<sup>st</sup> day of June, 2020.

Hildebrandt moved/Kammeyer second to approve a Utility Permit for CenturyLink for installation of communication cable along 240<sup>th</sup> St. in Jackson Township.

Hildebrandt moved/Kammeyer second to approve the following Permanent Easement Contract to purchase permanent ROW easements for the Reed Ave Grading and Surfacing Project (Project Number: L-7-119): -Parcel No. 1 – La Vonne Meiners.

Hildebrandt moved/Kammeyer second to table consideration of the labor contract between Bremer County Secondary Roads and International Union Painters and Allied Trades Union Local 2003 1-year contract, to the next meeting to allow time for legal counsel review.

Randy McKenzie, B & Z Admin., presented minor subdivision requests. Kammeyer moved/Hildebrandt second to approve division of land and adopt RESOLUTION NO. 20-51, a minor plat for Roger L. & Susan Lenius: Parcel F being that part of the E $\frac{1}{2}$  of the NE $\frac{1}{4}$  of Sec 17, T 91N, R14W of the 5<sup>th</sup> P.M., Bremer County, IA, described as commencing at the NW corner of said E $\frac{1}{2}$  of the NE $\frac{1}{4}$ , point being a found 5/8"  $\varnothing$  rebar with 2"  $\varnothing$  aluminum cap PLS 22468; thence along the West line of said E $\frac{1}{2}$  of the NE $\frac{1}{4}$  S00°32'05" E915.01' to the point of beginning; thence continuing along said West line S00°32'05" E575.00' to the NW corner of Parcel B, said point being a found No. 4 rebar with red plastic cap #6505; thence along the North line of said parcel N89°12'10" E708.59' to the NE corner of said parcel, point being a found No. 4 rebar; thence N00°32'05" W575.00' to a set No. 4 rebar with blue plastic cap #20510; thence S89°12'10" W708.59' to the point of beginning. Containing 9.35 acres. Subject to restrictions, easements, covenants, ordinances, and limited access provisions of record and not of record. Note: The West line of the E $\frac{1}{2}$  of the NE $\frac{1}{4}$  is assumed to bear S00°32'05" East for this description. Easement A: That part of the E $\frac{1}{2}$  of the NE $\frac{1}{4}$  of Sec 17, T91N, R14W of the 5<sup>th</sup> P.M., Bremer County, IA, described as follows: Commencing at the NW corner of said E $\frac{1}{2}$  of the NE $\frac{1}{4}$ , point being a found 5/8"  $\varnothing$  rebar with 2"  $\varnothing$  aluminum cap PLS 22468; thence along the West line of said E $\frac{1}{2}$  of the NE $\frac{1}{4}$  S00°32'05" E33.00' to a point on the existing road ROW line, said point being the point of beginning of said Easement A; thence continuing along said West line S00°32'05" E882.01' to the NW corner of Parcel F, said point being a found No. 4 rebar with blue plastic cap #20510; thence along the North line of said parcel N89°12'10" E33.00'; thence N00°32'05" W881.23' to a point on the existing road ROW line; thence along said ROW line N89°26'43" W33.00' to the point of beginning; containing 0.67 acres. Subject to restrictions, easements, covenants, ordinances, and limited access provisions of record and not of record. Note: The West line of the E $\frac{1}{2}$  of the NE $\frac{1}{4}$  is assumed to bear S00°32'05" East for this description.

Board considered a subdivision request from Prairie 2, LLC at the following described location: Parcel C in the NE $\frac{1}{4}$  of the NE $\frac{1}{4}$  of Sec 14, T91N, R11W of the 5<sup>th</sup> P.M., Bremer County, IA, and more particularly described as beginning at the NE corner of said section; thence S01°00'17" E109.20' along the East line of said  $\frac{1}{4}$ - $\frac{1}{4}$  section to the South ROW line of the former Mason City & Ft Dodge railroad; thence S89°03'18" W693.20' along said South ROW line; thence N01°00'17" W110.15' to the North line of said  $\frac{1}{4}$ - $\frac{1}{4}$  section; thence N89°07'59" E693.20' along said North line to the point of beginning. Containing 1.75 acres, including 0.59 acre of 240<sup>th</sup> St & Yukon Ave ROW, subject to any easements recorded or unrecorded. Parcel D: In the NE $\frac{1}{4}$  of the NE $\frac{1}{4}$  of Sec 14, T91N, R11W of the 5<sup>th</sup> P.M., Bremer County, IA, and more particularly described as follows: Beginning at the SE corner of said  $\frac{1}{4}$ - $\frac{1}{4}$  section; thence S89°04'02"

W693.20' along the South line of said ¼-¼ section; thence N01°00'17" W1214.04' to the South ROW line of the former Mason City & Ft Dodge railroad; thence N89°03'18" E693.20' along said South ROW line to the East line of said ¼-¼ section; thence S01°00'17" E1214.19' along said East line to the point of beginning. Containing 19.32 acres, including 0.92 acre of Yukon Ave ROW, subject to any easements recorded or unrecorded. Josh & Nichole Griese; Leah Schneider present by phone in opposition. Hildebrandt reported receiving communications in opposition. Jesse Delaney, Bruening Rock Products, present by phone in favor. Hildebrandt moved/Kammeyer second to deny division of land based on it being high CSR land and the buyer intending to utilize it for a sand pit.

Board considered a subdivision request from Lloyd Scharnhorst. Mike Meyer present by phone in support. Kammeyer moved/Hildebrandt second to approve division of land and adopt RESOLUTION NO. 20-52, a minor plat for Lloyd Scharnhorst, Parcel D in the NE¼ NE¼ of Sec 22, T92N, R12W of the 5<sup>th</sup> P.M., Bremer County, IA, and more particularly described as commencing at the NE corner of said section; thence S00°40'06" E815.00' along the East line of said ¼-¼ section to the point of beginning; thence continuing S00°40'06" E360.00' along said East line; thence S89°19'54" W415.00'; thence N00°40'06" W360.00'; thence N89°19'54" E415.00' to the point of beginning, containing 3.43 acres, including 0.27 acre of Quail Ave ROW, subject to any easements recorded or unrecorded.

Board considered a subdivision request from Arlin & Connie Bierman. Nick Hopp, buyer, present by phone in support. Hildebrandt moved/Kammeyer second to approve division of land and adopt RESOLUTION NO. 20-53, a minor plat for Arlin & Connie Bierman, Parcel E in the E½ of the NW¼ and the W½ of the NE¼ of Sec 34, T91N, R13W of the 5<sup>th</sup> P.M., Bremer County, IA, and more particularly described as beginning at the NW corner of the NE¼ of the NW¼ of said section; thence N89°10'07" E658.94' along the North line of the NW¼ to the E½ of the N¼ of the NE¼ of the NW¼ of said section; thence S00°42'51" E331.27' along the West line of the E½ of the N¼ of the NE¼ of the NW¼ of said section to the SW corner thereof; thence N89°11'42" E658.97' along the South line of the E½ of the N¼ of the NE¼ of the NW¼ of said section to the SE corner thereof; thence N00°43'13" W331.58' along the East line of the E½ of the N¼ of the NE¼ of the NW¼ of said section to the NE corner thereof; thence N89°15'41" E658.23' along the North line of the NE¼ of said section to the NW corner of the E½ of the NW¼ of the NE¼ of said section; thence S00°49'47" E1327.04' along the West line of said E½ to the SW corner thereof; thence S00°49'46" E36.94' along the West line of the E½ of the SW¼ of the NE¼ of said section to the North line of Parcel B, as recorded in document #2002-7079, on file in the Bremer County Recorder's office, Waverly, IA; thence S89°06'29" W660.84' along the North line of said Parcel B to the NW corner thereof; thence S00°43'13" E693.53' along the West line of the SW¼ of the NE¼ of said section; thence N89°28'55" W496.00'; thence (L1) N77°49'27" W75.00'; thence (L2) N56°48'33" W50.00'; thence (L3) N30°16'20" W60.00'; thence (L4) N11°25'54" W154.00'; thence (L5) N74°43'36" W110.00'; thence (L6) N71°54'13" W50.00'; thence (L7) N53°18'06" W50.00'; thence (L8) N42°27'14" W160.00'; thence N87°10'50" W350.94' to the East line of the W½ of the NW¼ of said section; thence N00°42'30" W1580.00' along said East line to the point of beginning. Containing 71.62 acres, subject to any easements recorded or unrecorded. Ingress-Egress Easement: In the E½ of the SW¼ and the SE¼ of the NW¼ of Sec 34, T91N, R13W of the 5<sup>th</sup> P.M., Bremer County, IA, and more particularly described as follows: Commencing at the S¼ corner of said section; thence N00°43'13" W33.00' along the East line of the SW¼ of said section to the North ROW line of Marquis Rd West; thence S89°08'26" W686.42' along said South ROW to the point of

beginning; thence continuing (L9) S89°08'26" W33.00' along said South ROW line; thence (L10) N78°51'48" W115.14'; thence (L11) N11°01'11" W65.41'; thence N00°59'20" W434.35'; thence (L12) N45°01'37" E45.86'; thence (L13) S88°57'26" E165.81'; thence (L14) N38°23'32" E61.06'; thence N01°28'05" W375.07'; thence (L15) N43°31'55" E46.65'; thence (L16) N88°33'05" E204.48'; thence (L17) N85°36'02" E282.69'; thence (L18) N77°11'03" E55.74'; thence N00°43'13" W2180.20' to the South line of Parcel E, as shown on this plat of survey; thence (L19) S89°28'55" E40.00' along the South line of said Parcel E to the SE corner thereof; thence S00°43'13" E2204.51' along the East line of the SE¼ of the NW¼ and the East line of the SW¼ of said section; thence (L20) S77°11'03" W92.00'; thence (L21) S85°36'02" W285.97'; thence (L22) S88°33'05" W191.65'; thence (L23) S43°31'55" W19.31'; thence S01°28'05" E373.36'; thence (L24) S38°23'32" W89.35'; thence (L25) N88°57'26" W168.12'; thence (L26) S45°01'37" W17.84'; thence S00°59'20" E417.45'; thence (L27) S11°01'11" E40.32'; thence (L28) S78°52'10" E119.66'; thence (L29) S00°51'34" E26.74' to the point of beginning, containing 3.41 acres, subject to any other easements recorded or unrecorded.

Hildebrandt moved/Kammeyer second to approve payroll additions for Kim Cespedes Torres, CBS Direct Care Staff, full time, \$11.25/hr., \$8/hr. sleep time, effective 6/1/20 and Christopher Hamilton, Conservation, seasonal, \$10.25/hr., effective 6/2/20 and payroll changes for Tim Gilroy, Sheriff's Deputy from \$55,265/yr. to \$57,668/yr., orientation over, effective 6/21/20 and Chelsey Backer, CBS Direct Care Staff, from \$11.37/hr., \$8.12/hr. sleep time to \$11.49/hr., \$8.24/hr. sleep time, step increase, effective 5/23/20.

Hildebrandt moved/Kammeyer second to adopt cafeteria employee benefit plan changes allowed by the IRS because of the inability to utilize services during COVID-19 restrictions: 1) More time to incur medical and dependent care expenses 2) Mid-year changes.

Kammeyer moved/Hildebrandt second to approve and authorize board chair to sign the FY21 Bremer County employee wage sheets.

Board discussed offering a wellness opportunity for employees. Kammeyer moved/Hildebrandt second to offer wellness lab testing July 13<sup>th</sup> to 31<sup>st</sup> at Sumner & Waverly hospitals for all employees and for family members who are on the county health insurance plan.

Discussion on COVID-19 and Bremer County Government: Board was notified by County Attorney Kasey Wadding that the Courthouse must be unlocked on Primary Election day, 6/2/20 on advice based on research and analysis by the Assistant Iowa Attorney General. Discussion will continue with Judge Foy as plans and protocols are shared by committees working to devise plans for judicial functions to reconvene.

Board/Committee updates: Neil participated in Iowa State Association of County Supervisors zoom meeting; Kammeyer reported participating in INRCOG Economic Development Board zoom meeting; Hildebrandt participated in ECR Mental Health Services zoom board meeting.

Hildebrandt moved/Kammeyer second to adjourn at 10:21 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the June 1, 2020 meeting of the Bremer County Board of Supervisors.

\_\_\_\_\_  
Tim Neil, Chairman

Attest: \_\_\_\_\_  
Shelley Wolf, Auditor

Claims Publication Summary 6/1/20:

Aable Pest Control	Service	103.00	
Advantage Administrators	Cafeteria Plan Fees	3,982.80	2
Alliant Energy	Service	2,297.91	
Alliant Energy - IP&L	Utilities	587.50	4
Aspro Inc	Materials	261.96	
AT&T	Trunking Exp	43.49	
Black Hawk Co Engineer	Service	379,181.15	
Black Hawk Rental-Waterloo	Rental	471.97	
BMC Aggregates LC	Road Rock	34,011.61	2
Bob Barker Co Inc	Supplies	272.74	
Br Co Health Ins Fund	Retiree Insurance	718.00	
Br Co Roadside Veg Mgmt	Reimb Petty Cash	10.50	
Br Co Sheriff	Svc of Notice	303.36	2
Brandt, Amanda	Mileage/Reimb Cell Phone	123.60	
Brase, Chelsea	Mileage/Reimb Cell Phone	30.15	
Bremner, Jennifer	Reimb Cell Phone	20.00	
Br-Waverly Law Board	Budget Allocation	16,823.25	
Butler Co Auditor	DHS Shared Cost	2,474.25	
Butler Co Sheriff	Svc of Notice	55.13	
Calhoun-Burns & Assoc Inc	Service	9,594.10	4
CCL Supply LLC	Materials	215.02	
Central Iowa Distributing Inc	Supplies	413.00	
Century Link	Phone	342.84	2
Chickasaw Co Sheriff	Svc of Notice	49.55	
Chuck's Specialty Sales	Signs	49.60	
Cintas	Service	224.00	4
Cintas First Aid & Safety	Supplies	548.22	2
City Laundering Co	Uniform Pants	85.98	
City of Janesville	Utilities	75.73	
Crawford Supply Co	Commissary Supplies	265.74	
Crystal Heating & Plumbing Inc	Service	280.00	
Dick's Petroleum Co	Service	448.00	
Dillavou Oil Co Inc	Delivery	843.00	2
Dillon Law PC	Service	132.00	
Don's Truck Sales Inc	Parts/Service	1,075.17	7
Elsamiller Electric Co	Services	138.84	
Emerson, Claire	Mileage/Reimb Cell Phone	36.15	
Galls LLC	Uniforms	950.05	

Geerts, Nicole	Mileage/Reimb Cell Phone	220.55	
Gempler's	Supplies	145.99	
Gordon Flesch Co Inc	Lease/Equip Repair	830.28	5
HealthCareFirst Inc	Software	1,841.65	
IA Co Recorders Assoc	Dues	200.00	
IA Dept of Transportation	Signs	334.64	
IA Office State Med Examiner	Autopsy	2,951.00	
ICIT Treasurer	Dues	50.00	
Iowa Law Enforcement Academy	Edu	200.00	
Iowa Prison Industries	Striping/Signs	891.68	3
Iowa State Bar Association	Membership	520.00	
John Deere Financial	Tools/Parts/Material	169.36	4
Kampman Electric	Service	635.10	
KC Auto Body Ltd	Service	85.00	
Keefe Supply Co	Commissary Supplies	2,521.84	
Keltek Inc	Service	18,287.93	2
Kettwig, Stacey	Mileage/Reimb Cell Phone	183.80	
Kieslers Police Supply Inc	Ammunition	1,590.56	
Knecht, Joseph	Reimb Safety Boots	127.38	
Koch, Amy	Mileage/Reimb Cell Phone	188.00	
Krueger Auto & Truck Villa	Supplies	65.45	
Lantow, Kelly	Mileage/Reimb Cell Phone	19.45	
Lillibridge, Velda	Service	85.00	
Mail Services LLC	Renewals/Postage	844.60	
Marco Technologies LLC	Copier Lease	334.34	
MCI	Phone	23.52	
Meeker, Barbara	Reimb Cell Phone	20.00	
Menards Inc	Material	890.69	
MercyOne Waterloo Medical Ctr	Service	194.00	
MidAmerican Energy Co	Utilities	638.72	5
Office Express	Supplies	402.90	2
Pictometry International Corp	Image Library	13,026.17	
Pomp's Tire Service Inc	Tires	1,700.00	
Quill LLC	Supplies	250.42	2
Racom Corporation	Safety Equip	4,227.50	
Rally Point Cedar Valley Vet	Donation	3,650.00	
RC Systems	Safety Equip Maint	10,160.16	
Resideo Life Care Solutions	Software	130.00	
Rexco Equipment Inc	Parts	121.65	
Rock River Arms Inc	Rifle	836.50	
RTC Communications	Utilities	32.76	
Schmidt, Leonard	Service	404.00	
Schumachers Nursery Berry Farm	Service	593.66	
Schwartz, Katie	Mileage/Reimb Cell Phone	13.85	
Sharp, Lindley	Reimb Cell Phone	5.00	
Shawver Well Company Inc	Well	26,764.00	

Stokes Welding	Parts/Supplies	96.04	2
Storey Kenworthy	Supplies	104.99	2
Summit Food Service LLC	Inmates Meals	6,834.80	
Superior Welding Supply Co	Supplies	44.80	
TIFCO Industries	Supplies	505.85	
Tyler Technologies Inc	Software	48,855.00	
US Cellular Corp	Phone	809.20	5
US Post Office	Commissary Supplies	124.00	
Verizon Connect NWF Inc	GPS	378.35	
Verizon Wireless	Internet/Phone	294.92	4
Visa	Business Exp	5,524.44	10
Wal-Mart Community	Supplies	15.83	
Warnke, Lloyd	CMP	408.00	
Waverly Health Center	Service	321.55	
Waverly Newspapers	Publications/Subscription	1,174.50	5
Waverly Tire Co	Service	27.00	
Waverly Utilities	Utilities	3,076.42	5
Weber Paper Co	Supplies	165.36	
Wehling, Kelsie	Mileage/Reimb Cell Phone	147.40	
Westendorf, Sarah	Mileage/Reimb Cell Phone	153.00	
Windstream Corp	Utilities	64.07	
Ziegler Inc	Supplies	694.62	
	TOTAL	624,768.60	
CBS CLAIMS			
Century Link	Phone	5.85	
MercyOne Waterloo Medical Ctr	Services	321.00	
Storey Kenworthy	Supplies	85.37	
US Cellular Corp	Phone	22.35	
Verizon Wireless	Internet	40.01	
Visa	Supplies	707.28	2
Waverly Utilities	Utilities	2,004.67	3
	TOTAL	3,186.53	
	GRAND TOTAL	627,955.13	