

February 8, 2021

Hildebrandt and Neil met as part of the Bremer-Waverly Law Board at 9:00 a.m. Minutes taken by Dan Pickett, Sheriff.

The Bremer County Board of Supervisors met in session on Monday, February 8, 2021 in the Courthouse, Waverly, Iowa, at 10:00 a.m. Kammeyer, Hildebrandt, Neil present. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor's office and online at: https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php

Meeting was called to order by Chairman Kammeyer. Hildebrandt moved/Neil second to approve the agenda.

Board met with Landon Moore, Engineer, for a weekly Secondary Roads department update. Hildebrandt moved/Neil second to authorize board chair to sign a Right of Way (ROW) Permanent Easement Contract and a Temporary Easement Contract with Clint & Cydney Ferguson for BROSCHBP-CO09(84)—NC-09 to purchase permanent and temporary ROW for reconstruction of bridge 10-3A on Grand Ave.

Hildebrandt moved/Neil second to authorize board chair to sign a Right of Way (ROW) Permanent Easement Contract and a Temporary Easement Contract with Jon Cornick for BROSCHBP-CO09(84)—NC-09 to purchase permanent and temporary ROW for reconstruction of bridge 10-3A on Grand Ave.

A Work Session was held on the Bremer County 5 Year Secondary Roads Construction Program.

Board met with Randy McKenzie, B & Z Admin., to review a subdivision request from Gregory A. & Tonice M. Fisher. Tom Hoodjer present. Hildebrandt moved/Neil second to approve division of land and adopt RESOLUTION NO. 21-13, RESOLUTION APPROVING THE MAJOR SUBDIVISION FINAL PLAT OF Fisher Subdivision Lot 1: That part of warranty deed dated 11/01/1999 recorded in Doc. No. 19995085 in the office of the Bremer County Recorder, lying in the NE¹/₄ of the SE¹/₄ of Sec 18, T91N, R14W of the 5th P.M., Bremer County, IA, described as commencing at the SE corner of said NE¹/₄ of the SE¹/₄, point being a found No. 4 rebar with orange plastic cap #14677; thence along the South line of said NE¹/₄ of the SE¹/₄ S89°48³/₄' W523.6' to the SW corner of Parcel D, recorded as Doc. 20132607 in the office of the Bremer County Recorder, point being a found No. 4 rebar with blue plastic cap #20510, being the point of beginning; thence continuing along said South line S89°48³/₄' W327.20' to a set No. 4 rebar with blue plastic cap #20510; thence N00°12' W665.55' to a set No. 4 rebar with blue plastic cap #20510; thence N89°48³/₄' E327.20' to a point on the West line of said Parcel D, said point being a found No. 4 rebar with blue plastic cap #20510; thence along said West line S00°12' E665.55' to the point of beginning. Containing 5.00 acres including 0.04 acres of ROW. Subject to restrictions, easements, covenants, ordinances, and limited access provisions of record and not of record. Note: The South line of said NE¹/₄ of the SE¹/₄ is assumed to bear S89°48³/₄' West for this description.

Board reviewed a subdivision request from Moeller Farm, Inc. Adam Moeller present. Hildebrandt moved/Neil second to approve division of land and adopt RESOLUTION NO. 21-

14, RESOLUTION APPROVING THE MAJOR SUBDIVISION FINAL PLAT OF Moeller Farm, Inc Hickory Hollow Subdivision in the NW¼ of the NE¼ of Sec 16, T91N, R13W of the 5th P.M., Bremer County, IA, and more particularly described as commencing at the N¼ corner of said section; thence S01°27'47" E25.20' along the West line of said ¼-¼ section to the South ROW line of the former Railroad St and the point of beginning; thence N89°22'18" E658.28' along said South ROW line to the NW corner of Parcel M, as recorded in Doc #2004-2637, on file in the Bremer County Recorder's office, Waverly, IA; thence S16°12'41" W322.58' along the West line of said Parcel M to a corner thereof; thence S01°27'47" E227.56' along the West line of said Parcel M to the SW corner thereof; thence S89°58'51" W200.00' along the Westerly extension of the South line of said Parcel M; thence N01°27'47" W97.00'; thence S88°09'56" W360.39' to the West line of said ¼-¼ section; thence N01°27'24" W444.80' along said West line to the point of beginning. Containing 6.45 acre(s), including 0.01 acre(s) of Ivanhoe St ROW, subject to any easements recorded or unrecorded.

Minutes of the previous meeting were read and approved.

Hildebrandt moved/Neil second to approve claims as listed below and authorize Auditor to issue checks.

Hildebrandt moved/Neil second to approve a payroll addition for Hunter Saul, Dispatcher, full time, \$17.73/hr., effective 2/11/21 and a payroll change for Logan Martzahn, Jailer, from \$34,754/yr. to \$38,509/yr., effective 3/4/21.

Neil moved/Hildebrandt second to approve a payroll change for Krystal Martens, CBS Direct Care Staff, from \$11.83/hr./\$8.48 sleep time to \$13.33/hr./\$8.98/hr. sleep time, step increase, effective 2/18/21.

Hildebrandt moved/Neil second to authorize Board Chair to sign a contract with Gordon Flesch Company, Inc. for a new phone system at the Annex Building.

Board considered entering into a 28E Agreement with the City of Shell Rock, Butler Co. SWCD and other parties, to establish a Shell Rock River Watershed Management Authority within the Shell Rock River Watershed.

Hildebrandt moved/Neil second to adopt RESOLUTION NO. 21-15, a Resolution Authorizing the Chair of the Board of Supervisors to Sign and the County Auditor to Attest to an Agreement Between the Counties, the Cities, and the Soil and Water Conservation Districts establishing a Watershed Management Authority Within the Shell Rock River Watershed. WHEREAS, two (2) or more political subdivisions, defined under Iowa Code Section 466B as including cities, counties and/or soil and water conservation districts, are enabled under Chapter 28E of the Code of Iowa to enter into agreements to cooperate for the mutual advantage of the governments involved; and WHEREAS, the County of Bremer deems a Watershed Management Authority agreement to be of mutual interest to the County and other parties to this agreement. NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors of Bremer County hereby authorizes the Chair of the Board of Supervisors to sign and the County Auditor to attest to the 28E Agreement between the Counties and the Cities and the Soil and Water Conservation

Districts establishing the Shell Rock River Watershed Management Authority. Passed and approved this 8th day of February, 2021.

Hildebrandt moved/Neil second to appoint Kip Ladage to the Shell Rock River Watershed Management Coalition and Ron Lenth as an alternate.

Appointment to the Board of Adjustments was postponed until an appointee is attained.

Scott LaRue, Maintenance Director, gave an update on the search for a space needs consultant.

Board/Committee updates: Hildebrandt participated in ISAC Transportation and Fuel Tax Distribution Committee meetings; Kammeyer participated in a Pathways board meeting.

Board reviewed FY22 budget requests, reviewed human resource job description examples from counties in Iowa and further discussed establishing a Human Resource department.

Neil moved/Hildebrandt second to adjourn at 11:58 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the February 8, 2021 meeting of the Bremer County Board of Supervisors.

Ken Kammeyer, Chairman
Claims Publication Summary 2/8/21:

Attest: _____
Shelley Wolf, Auditor

Access Systems	Lease	85.11	
Ahlers & Cooney PC	Services	317.00	
Alliant Energy - IP&L	Utilities	261.72	2
Anderson Larkin & Co PC	Audit Services	11,000.00	
Auditor State of Iowa	Filing Fee	625.00	
Benton Co Attorney	Services	8,482.78	
Beyer Forestry Services	Bridge Inspection	225.00	
Black Hawk Co Sheriff	Svc of Notice	82.12	
Black Hills Energy	Utilities	775.47	3
Blue Earth Co Sheriff	Svc of Notice	65.00	
Bob Barker Co Inc	Supplies	3,152.78	
Br Co Health Ins Fund	Retiree Insurance	1,442.00	
Br Co Highway Dept	Services	3.75	
Br Co Sheriff	Svc of Notice	810.73	4
Brase, Chelsea	Mileage	105.60	
Br-Waverly Law Board	Budget Allocation	17,866.91	
Butler-Bremer Comm	Phone/Internet	123.35	
Calhoun-Burns & Assoc Inc	Services	24,322.90	6
Canon Financial Services Inc	Lease	88.60	
Cargill Inc	Winter Materials	77,321.22	9

CDW Government	Server Upgrades	17,929.77	
Central Iowa Distributing Inc	Supplies	326.70	2
Century Link	Phone/Trunking Exp	2,156.55	4
Cintas	Services	114.34	2
Cottingham & Butler Ins Svcs	Services	1,083.33	
Crawford Supply Co	Commissary Supplies	369.06	
Culligan Water Conditioning	Bottled Water	7.25	
Cummins Sales And Service	Service	1,014.66	
Don's Truck Sales Inc	Parts	146.10	3
Elsamiller Electric Co	Services	81.24	
EPS Inc	Supplies	132.45	
Farmers Win Coop	LP/Gas	1,747.87	2
Galls LLC	Uniforms	775.93	
GFC Leasing - WI	Lease	414.82	2
Gordon Flesch Co Inc	Lease	195.20	3
Hawkeye Fire & Safety Co	Services	205.00	
HealthCareFirst Inc	Software	146.86	
HLW Engineering Group	Services	3,399.00	
Hoppy's Auto Parts Inc	Supplies/Parts	1,544.24	26
Horizon Publishing Co	Publications	811.53	2
IA Division of Labor Services	Elevator Permit	75.00	
IA Office State Med Examiner	Autopsy	4,238.00	2
Iowa Regional Utilities Assoc	Rural Water	154.14	
ISAC	Edu	50.00	2
John Deere Financial	Supplies/Parts	478.03	6
Kaiser-Corson Funeral Home	Autopsy Transport	979.00	
Keefe Supply Co	Commissary Supplies	2,895.40	
Keystone Laboratories Inc	Water Tests	23.00	
Koch, Amy	Mileage/Reimb Cell Phone	105.60	
Ladage, Kip	Medical Examiner	225.00	
McKesson Medical Surgical	Supplies	100.81	
MercyOne Waverly	Medical Examiner	100.00	
MHDS of East Central Region	ECR Special Project	22,827.17	
MicroAge	IT Equip	674.85	2
MidAmerican Energy Co	Utilities	1,682.94	8
Miller True Value Hrdwr	Supplies/Parts	254.47	3
Oelwein Police Dept	Svc of Notice	36.00	
P & K Midwest Inc	Equipment/Parts	163.47	2
Pitney Bowes Bank Inc	Postage	2,113.51	3
Plymouth Co Sheriff	Svc of Notice	56.04	
Premiere Auto Wash	Truck Wash	7.80	
RC Systems	Radio License/Radio	357.90	2
RELX Inc DBA LexisNexis	Subscription	313.00	
Riley's Inc	Supplies	25.90	
Roling Ford LLC	Auto Maint/Parts	114.43	2
Schwartz, Katie	Mileage	34.40	

Scott Pharmacy Inc	Inmates Prescriptions	305.97	
Seneca Tank	Parts	53.38	
Spahn & Rose Lumber Co	Materials	30.40	
Stevenson Tree Care	Bridge Inspection	450.00	
Stokes Welding	Equip Maint	635.94	2
Storey Kenworthy	Ballots/Supplies	2,322.37	3
Summit Food Service LLC	Inmates Meals	7,149.41	
Swisher & Cohrt PLC	Services	1,200.00	
Terminal Supply Co	Parts	139.13	
Titan Machinery	Service	750.00	
Tradebe Environmental Svcs	Services	5,475.90	
Truck Center Companies	Parts	155.87	
US Cellular Corp	Phone	122.96	
Vanguard Publishing Co	Publications/Ads	1,627.76	4
Verizon Connect NWF Inc	GPS	372.37	
Verizon Wireless	Phone/Internet	642.30	3
Visa	Business Exp	5,530.46	7
Waverly Chamber of Commerce	Dues	1,000.00	
Waverly Newspapers	Publications/Ads	757.66	8
Waverly Police Dept	Svc of Notice	35.00	
Waverly Tire Co	Tire	60.00	
Waverly Utilities	Utilities	1,067.34	6
WBC Mechanical Inc	Boiler Repair	1,921.86	
WellSky	Software	2,600.00	
Westendorf, Sarah	Mileage	14.40	
Windstream Corp	Trunking Exp	207.46	
Ziegler Inc	Parts	141.00	2
	TOTAL	252,613.74	
CBS CLAIMS			
2 Guys Interior Focus	Flooring	2,947.06	
Br Co Maintenance Dept	Maint/Snow Removal	970.10	
Century Link	Phone	54.13	2
Culligan Water Conditioning	Lease	23.45	
E-Doc Inc	Software	295.00	
Elsamiller Electric Co	Services	1,747.05	
MidAmerican Energy Co	Utilities	282.64	
Miller True Value Hrdwr	Parts/Supplies	86.15	2
Pitney Bowes Bank Inc	Postage	13.75	
Storey Kenworthy	Supplies	223.27	
Verizon Wireless	Internet	40.01	
Visa	Supplies/Ad/Training	227.51	
	TOTAL	6,910.12	2
	GRAND TOTAL	259,523.86	

