

December 7, 2020

The Bremer County Board of Supervisors met in session in the board room in the Courthouse, Waverly, Iowa, Monday, December 7, 2020 at 8:30 a.m. Neil, Kammeyer, Hildebrandt present. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office and online at: http://www.co.bremer.ia.us/government/resolutions_and_ordinances.php#

Meeting was called to order by Chairman Neil. Hildebrandt moved/Kammeyer second to approve the agenda.

Hildebrandt moved/Kammeyer second to go in to Closed Session in accordance with Iowa Code 21.5(1)(c) — litigation discussion with Kasey Wadding, County Attorney.

Hildebrandt moved/Kammeyer second to end Closed Session at 8:54 a.m.

Hildebrandt moved/Kammeyer second to authorize employment of Swisher & Cohrt Attorneys at Law for outside legal counsel in upcoming litigation.

Minutes of the previous meeting were read and approved.

Hildebrandt moved/Kammeyer second to approve a payroll change for Monica Blakeman, Jailer, from \$34,754/yr. to 38,509/yr., orientation over, effective 12/8/20.

ISG, Inc. representatives Tim Verheyen, Vice President, Jeremy Zehr, Architect & Nathan Compton, Project Manager, presented unsolicited design ideas for a courthouse addition.

Board Chair Tim Neil administered the Oath of Office to Ken Kammeyer, District 1 Supervisor; Duane Hildebrandt, District 3 Supervisor; Shelley Wolf, Auditor; and Dan Pickett, Sheriff. Eric VanSickle, Waverly Newspapers, and Susi LaRue, Deputy Commissioner of Elections, present.

Board recognized employees who have reached five year milestones, for their Years of Service:

Tom Nash	5 years
Joseph Knecht	5 years
Douglas Lammers	5 years
Tyler Ollendieck	5 years
Amy Koch	5 years
Sarah Westendorf	5 years
David Lehman	5 years
Jason Ellison	5 years
Lucy McPherson	5 years
Sary In	10 years
Bradley Kuethe	10 years
Nicholas Bergmann	10 years
Adam Spray	10 years
Sheri Joebgen	15 years
Angela Nelson	15 years
Wayne Meyer	15 years

Johnathan Wehling	15 years
Ken Kammeyer	15 years
Scott Meier	20 years
Jessy Kern	35 years

Hildebrandt moved/Kammeyer second to adopt RESOLUTION NO. 20-87, Ordering the lengths of the mileage of the Electric Transmission lines, Telephone, Pipeline and Railway companies in Bremer County, IA and the Assessed Value and Taxable Value thereof, be fixed according to the schedule contained in the complete resolution and the County Auditor is hereby ordered to spread the same upon the tax books of said County for the year 2020, payable in fiscal year 2021/2022.

Kammeyer moved/Hildebrandt second to authorize Board Chair to sign the Certification of Cost Allocation Plan for the fiscal year ended 6/30/20 prepared by Cost Advisory Services, Inc.

Hildebrandt moved/Kammeyer second to authorize Board Chair to sign a Memorandum of Understanding for Enhanced Security Services between the Office of the Chief Information Officer of the State of Iowa and Bremer County.

Board/Committee updates: Neil participated in a virtual Northeast Iowa Response Group Board meeting and IA State Association of County Supervisors Exec. Board meeting; Kammeyer attended the Pathways Board meeting.

Board met with Landon Moore, Engineer, for a weekly Secondary Roads department update.

Board reviewed the Bremer County Compensation Board salary recommendations for elected officials for the 2021/2022 fiscal year. Missy Thurm, Recorder present.

Bremer County Compensation Board salary recommendations are as follows: An increase of 4.0% for the Sheriff and County Attorney, 3% for the Recorder, Auditor, Treasurer, and 2% for the Supervisors plus a yearly stipend of \$1,000 for the Chair of the Board of Supervisors, commencing July 1, 2021. Board direction for initial FY22 budget drafts is to follow recommendations of the Compensation Board and up to a 3% wage/salary increase for non-elected employees.

Board reviewed and discussed Board/Committee appointments for 2021.

Randy McKenzie, B & Z Admin., presented a subdivision request. Robert Foelske present. Hildebrandt moved/Kammeyer second to approve division of land and adopt RESOLUTION NO. 20-88 APPROVING THE MINOR SUBDIVISION PLAT OF Robert & Sharon Foelske: Parcel K, being that part of the SE $\frac{1}{4}$ of Sec 29, T91N, R13W of the 5th P.M., Bremer County, IA, described as commencing at the SE corner of said SE $\frac{1}{4}$, point being a found 5/8" rebar with aluminum cap; thence along the East line of said SE $\frac{1}{4}$ N00°02'W a distance of 754.0' to a set 1/2" rebar with license #23212, also being the point of beginning; thence S88°35 $\frac{1}{2}$ 'W a distance of 530.15' to a set 1/2" rebar with license #23212; thence N03°02 $\frac{1}{4}$ 'W a distance of 443.2' to a set 1/2" rebar with license #23212; thence S88°35 $\frac{3}{4}$ 'E a distance of 553.4' to a said East line, point

being a set ½” rebar with license #23212; thence along said East line S00°02’E a distance of 416.0’ to the point of beginning containing 5.34 acres 0.32 acres ROW. Subject to restrictions, easements, covenants, ordinances, and limited access provisions of record and not of record. Note: The East line of said SE¼ is assumed to bear S00°02’E for this description. PASSED AND ADOPTED THIS 7th day of December, 2020.

Kammeyer moved/Hildebrandt second to accept a Retirement Letter from Randy McKenzie, Building & Zoning Administrator.

Kammeyer moved/Hildebrandt second to approve the request per Bremer County Handbook #5.14 Early Retirement Policy, from Randy McKenzie, to convert sick leave hours for payment of county health insurance.

Board reviewed the Building Official, Zoning Administrator & Environmental Health Director Job Description and discussed the structure of the office, advertising the position and timeline for receiving applications.

Kammeyer moved/Hildebrandt second to adjourn at 11:15 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the December 7, 2020 meeting of the Bremer County Board of Supervisors.

Tim Neil, Chairman

Attest: _____
Shelley Wolf, Auditor