

August 3, 2020

The Bremer County Board of Supervisors met in session in the board room in the Courthouse, Waverly, Iowa, Monday, August 3, 2020 at 9:00 a.m. Neil, Kammeyer & Hildebrandt present. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office and online at: [http://www.co.bremer.ia.us/government/resolutions\\_and\\_ordinances.php#](http://www.co.bremer.ia.us/government/resolutions_and_ordinances.php#)

Meeting was called to order by Chairman Neil. Hildebrandt moved/Kammeyer second to approve the agenda.

Board met with Sue Lahr, CBS Director, for a department update.

Hildebrandt moved/Kammeyer second to approve a wage correction to a 7/6/20 payroll addition for Billie LeClere, CBS, part time, from \$11.25/hr., \$8/hr. sleep time, to \$12.75/hr., \$8.50/hr. sleep time, corrected to recognize experience, effective 7/6/20.

Minutes of the previous meeting were read and approved.

Kammeyer moved/Hildebrandt second to approve a Cellular Phone Reimbursement Authorization for Grant Walvatne, Maintenance.

Board discussed authorizing Hildebrandt to sign a Conflict of Interest Policy on behalf of Bremer County as the East Central Region Representative. Board determined the signature would not be on behalf of Bremer County, but rather a Conflict of Interest Policy personal to Hildebrandt.

Kammeyer moved/Hildebrandt second to authorize Board Chair to sign county farm Lease Termination Notices to be served to the three current farm land tenants.

Board reviewed and discussed the draft Northeast Iowa Local Workforce Area 28E Shared Liability Agreement.

Board/Committee updates: Hildebrandt attended the East Central Mental Health Region Board meeting.

Dan Pickett, Sheriff, presented a request from the City of Sumner to provide interim law enforcement coverage. Hildebrandt moved/Kammeyer second to concur with City of Sumner Resolution 589 to authorize the Sheriff to fulfill the obligation to provide interim law enforcement coverage for up to 90 days.

Board/Committee updates: Neil participated in the virtual Northeast Iowa Community Action Board meeting. Kammeyer attended an IA Workforce Development Board meeting.

Board met with Landon Moore, Engineer, for a weekly Secondary Roads department update.

Kammeyer moved/Hildebrandt second to open the Public Hearing for the First Reading of Ordinance #20-07, an ordinance to allow operation of certain off-road utility vehicles on designated county public roadways.

Steve Moeller, Ronald Heckroth and Landon Moore present. Moeller questioned why ATV's are not included regardless of paying insurance and registration on ATV's and also stated there are also dangers with UTV's (visibility). Heckroth inquired what is needed for Gators to be legal with this ordinance. Neil responded with a desire to test the ordinance first with UTV's.

Hildebrandt stated he has no desire to include ATV's due to them being statistically more dangerous. Other county ordinances in Iowa were used as a basis to compose the proposed ordinance. Hildebrandt moved/Kammeyer second to close the Public Hearing.

Hildebrandt moved/Kammeyer second to approve first reading and set date for the second reading of Ordinance #20-07 to be 8/17/20 at 10:30 a.m.

David Frank, Document Preservation Consultant for ArcaSearch Corporation, demonstrated ArcaSearch's digital archiving and examples of searchable research sites they host. Missy Thurm, Recorder and Jennifer Bremner, Deputy Auditor, present.

No action taken on the proposed Agreement between ArcaSearch Corporation and Bremer County for records preservation.

Human Resource Clerk, Barb Meeker, Deputy Auditor, Lori Ganske, HIPAA Officer, Jan Heidemann and a Department Head/Elected Official, met with the board to discuss a presumptive positive COVID-19 case of an employee in the Courthouse. Board determined services will continue, Public Health guidelines will be followed, whether or not the Office remains open will be determined by the Department Head/Elected Official and masks should be worn by staff in the Courthouse effective immediately until further notice.

Hildebrandt moved/Kammeyer second to adjourn at 12:53 p.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the August 3, 2020 meeting of the Bremer County Board of Supervisors.

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Tim Neil, Chairman

Attest: \_\_\_\_\_  
Shelley Wolf, Auditor