

April 26, 2021

Board met as the Community Based Housing Board for a special meeting at 8:45 a.m. in the board room in the Courthouse Waverly, Iowa. Minutes recorded by Kassandra Johansen, Recording Secretary.

The Bremer County Board of Supervisors met in session on Monday, April 26, 2021 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Kammeyer, Hildebrandt, Neil present. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office and online at: https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php

Meeting was called to order by Chairman Kammeyer. Hildebrandt moved/Neil second to approve the agenda.

Board met with Neal Jarnagin, Veterans Affairs Director, for a department update.

Hildebrandt moved/Neil second to approve minutes of the 4/19/21 meeting.

Hildebrandt moved/Neil second to approve a payroll addition for Tammy Wedeking, Treasurer’s Office Clerk, full time, \$16/hr. effective 4/26/21.

Neil moved/Hildebrandt second to approve a payroll addition for Anna Ward, CBS Direct Care Staff RS, part time, \$10/hr./\$7.49/hr. sleep time effective 4/26/21.

Hildebrandt moved/Neil second to approve payroll changes for Jailers Elyss Brackett from \$41,328/yr. to \$44,145/yr., step increase effective 5/3/21; Matthew VanRaden, \$41,328/yr. to \$44,145/yr., step increase effective 5/1/21.

Neil moved/Hildebrandt second to adopt RESOLUTION #21-32, American Rescue Plan Act Fund. WHEREAS, March 11, 2021, the American Rescue Plan Act of 2021 was signed into law allocating dollars for State & Local Fiscal Recovery and; WHEREAS, Bremer County anticipates receiving \$4,860,621 to be used only on allowable expenditures as determined by the U.S. Treasury; THEREFORE, BE IT RESOLVED that the Board of Supervisors of Bremer County hereby authorizes the setup of a dedicated sub-fund of the General Fund for purposes of isolating these funds from the rest of the General Fund. So passed and adopted this 26th day of April, 2021.

Neil moved/Hildebrandt second to adopt RESOLUTION #21-33, A RESOLUTION OF THE BOARD OF SUPERVISORS OF BREMER COUNTY, IOWA TO REQUEST THE ASSISTANCE OF THE STAFF OF THE IOWA NORTHLAND REGIONAL COUNCIL OF GOVERNMENTS. WHEREAS, Bremer County (hereinafter referred to as the County) has agreed to the Intergovernmental Cooperative Agreement creating the Iowa Northland Regional Council of Governments (hereinafter referred to as INRCOG or the Planning Agency) and is a member in good standing;

WHEREAS, the County is a current member of INRCOG; agrees to the INRCOG Articles of Agreement; and the Code of Iowa governing INRCOG, as amended, (IC 28H and 28E.12); and WHEREAS, the County wishes to engage INRCOG to provide certain technical and professional services in connection with the: Managing and Conducting Procurement of an Architect, Using a Request for Qualifications Process. NOW, THEREFORE, it is hereby resolved by the Board of Supervisors of Bremer County, Iowa that INRCOG be requested to provide staff assistance in the above-mentioned project; and THAT, the Board of Supervisors understands and will comply with all guidelines as established in the agreement. Passed, approved and adopted this 26th day of April, 2021.

Hildebrandt moved/Neil second to authorize Board Chair to sign a contract between Bremer County and INRCOG for services related to the RFQ.

Hildebrandt moved/Neil second to authorize Board Chair to sign a letter of engagement with Dorsey & Whitney LLP to retain legal services for a proposed urban renewal internal loan.

Kassandra Johansen, Finance Director, presented the quarterly report on the health insurance fund and 3rd quarter finances.

Public Comment: Kammeyer received a request to purchase land owned by the County that was acquired by Tax Sale Deed.

Board discussed changing the official meeting day to conduct Bremer County business from Monday to Tuesday. Hildebrandt recommended the change, if any, be done in the organizational meeting at the 1st of the calendar year.

Board met with Landon Moore, Engineer, for a weekly Secondary Roads department update. Hildebrandt moved/Neil second to authorize Board Chair to sign a contract with Croell, Inc. for Bremer County Reed Ave Grading Paving Project LFM-L-7-120—7X-09 per bids received 4/12/21.

Hildebrandt moved/Neil second to approve a quote from Freedom Bldgs. Inc., for a 52' x 64' building to store sand, salt, and salt/sand mix at 1995 Euclid Ave, Waverly, IA.

Hildebrandt moved/Neil second to approve a utility permit for MidAmerican Energy for installation of 3" conduit and electric service installed along Dakota Ave in Jackson Township.

Hildebrandt moved/Neil second to approve a utility permit for Butler County REC for installation of underground electric cable along 220th St in Fremont Township.

Board/Committee updates: Hildebrandt attended East Central Region Mental Health & Disability Services Board meeting.

Board met with Ben Wilkens, B & Z Admin., for a weekly department update. Wilkens presented budget figures for a proposed change in Building Inspector wages.

Public Comment: Neil gave an update on the Iowa State Association of County Supervisors CEU program.

Hildebrandt moved/Neil second to adjourn at 11:21 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the April 26, 2021 meeting of the Bremer County Board of Supervisors.

Ken Kammeyer, Chairman

Attest: _____
Shelley Wolf, Auditor