

NOTICE AND CALL OF PUBLIC MEETING

Governmental Body: The Board of Supervisors of Bremer County, State of Iowa

Date of Meeting: January 3, 2022

Time of Meeting: 9:00 a.m.

Place of Meeting: Courthouse – Supervisors’ Office – Lower Level

PUBLIC NOTICE IS HEREBY GIVEN that the above-mentioned governmental body will meet at the date, time, and place above. The tentative agenda for said meeting is as follows:

AGENDA

9:00 a.m. Call meeting to order, approve agenda, public input

- Members of the public are invited to address items not on the agenda. Please limit comments to two minutes. Official action cannot be taken by the Board at that time, but may be placed on a future agenda or referred to the appropriate department.

Administrative Matters

- Approve minutes from December 27, 2021
- Set mileage reimbursement rate for 1st quarter of calendar year 2022
- Act on a payroll job title change and rate of pay change for Leya Betz, Dispatch
- Act on a rate of pay change for Matt Coonrad, Secondary Roads
- Review/Act on proposed revisions to Community Based Services Policy - On-Call Time
- Review/Act/Authorize Board Chair to sign a Service Agreement between Bremer County and Riverview Center
- Authorize Board Chair to sign the 2022 County Weed Commissioner Certification Form
- Review/Adopt a **Resolution** establishing a general fund sub-fund (0006) for FY23 to replace the eliminated County Mental Health and Disability Services Fund (0010)
- Review/Adopt a **Resolution** Approving American Rescue Plan Act Projects and Disbursement of Funds
- Review FY23 budget requests
- Board/Committee Updates

9:00 a.m. Board of Supervisors

- Election of Chair to Bremer County Board of Supervisors

- Election of Vice-Chair to Bremer County Board of Supervisors

- Motion to set the official meeting day(s) to conduct Bremer County business. Other days may be reserved for committee and administrative matters.

- Adopt **Resolution:** Meeting Attendance - WHEREAS, there are certain pertinent meetings held and deemed necessary for the county officers and employees to attend during the year in order to better carry out their duties of county government; NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors that approval of authorized county personnel be granted for attendance at all meetings that may be deemed necessary and authorized by the Board of Supervisors.

- Adopt **Resolution:** Official Newspapers - WHEREAS, the Bremer County Board of Supervisors received four written applications for official newspaper status; NOW, THEREFORE, BE IT

RESOLVED that in accordance with the Code of Iowa, Chapter 349, the Waverly Newspapers, Denver Forum, Sumner Gazette and Tripoli Leader are designated as official Bremer County newspapers.

- Adopt **Resolution:** County Engineer/Farm to Market Projects - BE IT RESOLVED by the Board of Supervisors of Bremer County, Iowa, that Landon Moore, the County Engineer of Bremer County, be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications thereof in connection with all Farm to Market construction projects in this county.
- Adopt **Resolution:** County Engineer/Road Closures - WHEREAS, Section 306.41 of the Code of Iowa provides that “The agency having jurisdiction and control over any highway in the State, or the chief engineer of said agency when delegated by such agency, may temporarily close sections of a highway by formal resolution entered upon the minutes of such agency when reasonable and necessary because of construction, and shall cause to be erected ROAD CLOSED signs and partial or total barricades in the roadway at each end of the closed highway section and on the closed highway where that highway is intersected by other highways if such intersection remains open. Any numbered road closed for over forty-eight hours shall have a designated detour route. The agency having jurisdiction over a section of highway closed in accordance with the provisions of this section, or persons or contractors employed to carry out the construction, reconstruction, or maintenance of the closed section of highway, shall not be liable for any damages to any vehicle that enters the closed section of the highway unless the damages are caused by gross negligence of the agency or subcontractor”. NOW, THEREFORE, BE IT RESOLVED, by the Bremer County Board of Supervisors that the County Engineer be authorized to close Bremer County Secondary Roads as necessary with the actual dates of closure to be determined by the County Engineer as follows: 1. For construction: Any project as described in the approved Bremer County Secondary Road Construction Program for the current fiscal year and any approved supplement thereto. 2. For Emergency Closure of any road for maintenance purposes. Any route deemed necessary by the County Engineer.
- Adopt **Resolution:** Economic Development - IT IS HEREBY RESOLVED by the Board of Supervisors of Bremer County, that: 1. The State of Iowa generally and Bremer County, Iowa, have in the past, experienced adverse economic effects, including the loss of businesses and erosion of tax base and out-migration of population. 2. It is therefore, in the best interest of the citizens of Bremer County, Iowa, to take steps reasonably calculated to lead to diversified economic development efforts. 3. Other cities and counties in Iowa are engaging in economic development efforts. 4. Therefore, Bremer County, Iowa, finds it is in the best interest of its citizens to cooperate with the cities in Bremer County, Iowa, as well as other organizations which may arise in order to promote diversified economic development in Bremer County, Iowa. THEREFORE, BE IT RESOLVED that Bremer County, Iowa, has and will continue to support its efforts to enhance economic development in Bremer County, Iowa, by its financial contribution to such efforts as Bremer County Revolving Loan Fund.
- Adopt **Resolution:** Construction Evaluation – WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between

February 1, 2022 and January 31, 2023 and submit an adopted recommendation regarding that application to the DNR; and WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BREMER COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

- Adopt **Resolution:** Appointment of liaison between Bremer County and ICAP - IT IS HEREBY RESOLVED by the Board of Supervisors of Bremer County Iowa to hereby nominate and appoint - Kassandra Johansen, Finance Director and alternate Kip Ladage, Risk Management, to represent Bremer County (Member) with the Iowa Communities Assurance Pool (Pool). The individual and alternate shall act as liaison/proxy between Member and the Pool for the purposes of relating risk reduction and loss control information, and any other loss information or instructions concerning the obligations of the Member imposed by signing the Iowa Risk Management Agreement.
- Motion to approve the following appointments for calendar year 2022 unless otherwise stated:
 - BOARD OF ADJUSTMENTS (5 year term) – appoint 1
 - BREMER WAVERLY LAW ENFORCEMENT BOARD (1 year term) – appoint 2 and alternate
 - CONSERVATION BOARD (5 year term) – appoint 1
 - TOGETHER 4 FAMILIES (1 year term) – appoint 1 and alternate
 - E911 (1 year term) – appoint 1
 - EASTERN IOWA TOURISM (1 year term) – appoint 1 and alternate
 - WAVERLY AREA DEVELOPMENT FUND BOARD – appoint 1
 - COMPENSATION COMMISSION ON EMINENT DOMAIN PROCEEDINGS (1 year terms)
 - OWNER/OPERATOR OF AGRICULTURAL PROPERTY – appoint 7
 - OWNERS OF CITY PROPERTY – appoint 7
 - PEOPLE HAVING KNOWLEDGE OF PROPERTY VALUE BY REASON OF OCCUPATON – appoint 7
 - REALTORS – appoint 7
 - GENERAL RELIEF DIRECTOR (1 year term) – appoint 1
 - EAST CENTRAL MENTAL HEALTH REGION (1 year term) appoint 1 and alternate
 - EMS PLANNING ADVISORY GROUP (1 year term) – appoint 1 and alternate
 - INRCOG BOARD (1 year term) – appoint 1 and alternate
 - INRCOG ECONOMIC DEVELOPMENT (1 year term) – appoint 1 and alternate
 - INRCOG HOUSING COUNCIL (1 year term) – appoint 3
 - INRCOG COMPREHENSIVE SOLID WASTE MANAGEMENT PLAN (1 year term) – appoint 3
 - INRCOG REGIONAL TRANSPORTATION AUTHORITY – POLICY COMMITTEE (1 year term) – appoint 1
 - INRCOG REGIONAL TRANSPORTATION AUTHORITY – TECHNICAL COMMITTEE (1 year term) – appoint 1
 - IOWA NORTHLAND REGIONAL TRANSIT (1 year term) – appoint 1 and alternate
 - MEDICAL EXAMINER (1 year term) – appoint 1
 - COUNTY MEDICAL EXAMINER INVESTIGATORS (1 year term) – appoint 2 and alternates
 - NEICAC—COMMUNITY ACTION (1 year term) – appoint 1
 - NI JUVENILE DETENTION SERVICE COMMISSION (1 year term) – appoint 1 and alternate
 - NORTHEAST IOWA RESPONSE GROUP (1 year term) – appoint 1 and alternate
 - PATHWAYS – WAVERLY (1 year term) – appoint 1
 - PLANNING & ZONING COMMISSION (5 year term) – appoint 1
 - SECOND JUDICIAL DISTRICT (1 year term) – appoint 1 and alternate
 - UPPER CEDAR RIVER WATERSHED MANAGEMENT BOARD (3 year term) – appoint 1 and alternates
 - UPPER WAPSIPINICON WATERSHED MANAGEMENT BOARD (3 year term) – appoint 1 and alternate
 - SHELL ROCK RIVER WATERSHED MANAGEMENT BOARD – appoint 1 and alternate
 - WAVERLY CHAMBER OF COMMERCE BOARD OF DIRECTORS – appoint 1 and alternate

- WEED COMMISSIONER (1 year term) – appoint 1
- IOWA WORKS CEO BOARD (1 year term) – appoint 1
- EMERGENCY MANAGEMENT COMMISSION (1 year term) – appoint 1 and alternate

9:30 a.m. Board of Supervisors

- **Public Hearing:** Third public hearing on adoption of a **Resolution** Declaring Emergency Medical Services to be an Essential Service in Bremer County
- Adopt a **Resolution** Declaring Emergency Medical Services to be an Essential Service in Bremer County
- FY23 Budget work session – dept. 01

10:00 a.m. Landon Moore, Engineer, weekly update

- Review/Adopt a **Resolution** to approve Bridge 7-5 Replacement Project and Authorize the County Engineer to sign the contracts associated with the project (Midway Avenue over Crane Creek)
- Review/Adopt a **Resolution** to approve Bridge 10-18 Replacement Project and Authorize the County Engineer to sign the contracts associated with the project (Killdeer Ave over Quarter Section Run)

10:30 a.m. Kip Ladage, Emergency Management/Safety & Risk Management

- FY23 Budget work session – dept. 70, 71

11:00 a.m. Mike Byl, The Accel Group

- Review/Authorize signature of Bremer County Cyber Liability Insurance quote

11:30 a.m. Cassandra Johansen, Finance

- FY23 Budget work session – dept. 17, 33, 34, 69, 73, 85

12:00 p.m. Bremer County Fair Association

- FY23 Budget Request
- Discuss other possible sources of funding (LOSST, etc.)
- Update on progress of new fair grounds

12:30 p.m. Barb Meeker, Human Resources

- Review/Act on Bremer County's Vaccination, Testing, and Face Covering Policy

This notice is given at the direction of the Chairperson pursuant to Chapter 21, Code of Iowa, and the local rules of said governmental body.